



Transportation Technical Advisory Committee

March 20, 2025 Meeting Minutes

DATE: March 20, 2025
TIME: 1:00 P.M.
LOCATION: via ZOOM Webinar

MEMBERS PRESENT:

Alex Kendrick (Gila County)	Lana Clark (Superior)	Larry Halberstadt (Payson)
Tina Ridings (Star Valley)	Tara Harman - Vice-Chair (Pinal County)	Travis Ashbaugh - Chairman (City of Globe)
Ruth Garcia (ADOT - MPD)	Alexis Rivera (Town of Miami)	Gloria Ruiz (Winkelman)

MEMBERS ABSENT:

VACANT (Hayden)	Tyler Bingham (Kearny)	Sandra Shade (Ak-Chin Indian Community)
Barney Bigman (San Carlos Apache Tribe)	LaReesa Sanchez (White Mountain Apache Tribe)	VACANT (Mammoth)

GUESTS PRESENT:

Thomas Goodman
(Gila County)

CAG Staff:

Steve Abraham (Transportation Planning Director)	Zeena Gagnon (Mobility Manager)	Andrea Robles (Executive Director)
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I. Call to Order

Chair Ashbaugh called the meeting to order at 1:03 PM.

II. Pledge of Allegiance

Steve Abraham led the Committee in the Pledge of Allegiance.

III. Roll Call

Roll call was taken. Seven (7) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

IV. Introductions & Title VI Notice

Introductions were made on the Webinar. Mr. Abraham read a statement of where and how to file a complaint regarding Title VI violations.

V. Approval of Minutes – February 20, 2025

Ms. Harman made a motion to approve the minutes of the February 20, 2025, TTAC meeting. Member Kendrick seconded. The motion passed unanimously.

VI. Call to the Public

No one answered the Call to the Public.

VII. Standing Reports

A. Member Jurisdictions:

City of Globe

Chairman Ashbaugh reported on five (5) items:

1. **(GLB 24-01D) “Globe Broad Street Sidewalk Replacement” - Design**
 - a. Still currently under design with the consultant Ardurra.
 - b. We are expecting to get a general cost estimate in preparation for the Call-for-Projects of the Transportation Alternative funding.
2. **(GLB 22-01C & GLB 24-04C) “Pinal Creek Bridge – Cottonwood St (Structure # 9711)**
 - a. Construction has been completed and the bridge is open as of Mid-September 2024.
 - b. The City is inquiring about replacing the railroad crossing on Cottonwood Street as part of the project and still negotiating the agreement with the railroad.
3. **(GLB 23-01C) “Globe/Gila County Sidewalk Improvements”**
 - a. The City is expecting the 100% (completed) plans the first week of April 2025 and are anticipating going to bid to bid by June 2025.
4. **“Upper Pinal Creek Bridge (AKA “Connies” Bridge) – Listed in connection with (GLB 22-02C & GLB 24-03C) “Hill Street Improvements”**
 - a. There will be a Ribbon Cutting Ceremony on April 3, 2025 at 2:00 PM to open the bridge for local traffic and demolition of the old bridge will begin soon after.
5. **(GLB 25-01P) “Broad Street (SS4A Grant)”**
 - a. Formal quotes were received for the Public Outreach activities listed within the Scope of Work and are expecting to formalize a contract with the selected Consultant by May 2025.

Superior

Ms. Clark reported on two (2) items:

1. **(SUP 24-02C) “Panther Drive Bridge”**
 - a. Construction is underway
2. **(SUP 25-02C) “Main Street Paving and Striping” project**
 - a. The Town is working with ADOT on the traffic control plan for construction activities.

Payson

Member Halberstadt reported on four (4) items:

1. **“Grantie Dells” (PAY 21-01C):**

- a. Project is substantially complete, final activities and warranty work will occur in the spring once the temperatures rise.
2. **“Houston Mesa Rd. Bicycle Lanes TA Grant” (PAY 24-01D):**
 - a. Design is underway
3. **“Longhorn and Mclean Roundabout” (PAY 24-01C, PAY 23-01R):**
 - a. Working to get the plans up to 100% completion, however, the new contractor is not on the ADOT contractors list, but other firms do not want to pick up the project. We are currently in discussions with ADOT about other options and design changes.
4. **“Beeline Bus” project (Bus Stops and related sidewalk improvements) (TRAN 21-23, FTA 5339):**
 - a. Consultant selection is going to Town Council next week.

Gila County

Member Kendrick reported on four (4) items:

1. **(GIL 24-05C) “Golden Hill Rd. Sidewalk”**
 - a. Construction will recommence in the Spring when temperatures rise.
2. **“Tonto Village Bridge” (GIL 24-04D):**
 - a. ADOT is administering the project and should be getting notice to proceed with design shortly.
3. **“Bloody Tank Wash Bridge” (GIL25-01D):**
 - a. Meeting with the design consultant next week.
4. **(GIL 24-03D) “Russell Rd. Reconstruction (SMART Grant)” & (GIL 24-05D) “FS 512 Young Rd. (SMART Grant)”**
 - a. Russell Rd. has been approved, and the Young Rd. proposal is nearing completion for submittal.

B. Multi-Modal Planning Division, ADOT

Ms. Ruth Garcia had the following updates for the TTAC:

1. TA Program the call for project 3/24/25, previous application had a screening application for the is cycle, the screening application is gone however ADOT will be reviewing application and providing feedback for potential applications.
2. The HSIP program for this year is in the process of receiving federal ID numbers for projects and will be included in the eligibility letters that should be issued shortly (for projects that were selected), for Local Projects will have to go through the IGA process first so the (ADOT) traffic section can receive their distributions.
3. AZ Smart program, a revised RFGAA has been uploaded to the website, the revisions are as follows: proximity railroads utilities and other environmental issues.
4. A new version of the ADOT costs estimate tool is available on the ADOT webpage.

Chairman Ashbaugh asked if projects have been selected as part of this year’s OSB funding cycle.

Ms. Garcia responded that she knows that ADOT is still reviewing applications, and she will attempt to find out a time frame for award notices.

Chairman Ashbaugh asked for clarification on the TA application process, he understood that there can be only one application per agency.

Ms. Garcia clarified her earlier comment that there used to be two applications to submit, now there is only one, the previous screening application has been eliminated.

Chairman Ashbaugh asked if scoring criteria has been settled on especially in regard to projects that have been awarded design funds, would the same project entering the construction phase be reviewed with a more favorable view.

Ms. Garcia responded that she is unsure at this point if scoring criteria has been finalized. She will consult Elaine Mariolle for additional details.

Mr. Ashbaugh asked if the funds for AZ SMART grant awards are sent in full or are they reimbursed?

Ms. Garcia believes that it is sent in full in the form of a check.

Mr. Abraham added that ADOT staff reassured TA Grant TAC members that although the screening application was going to be eliminated, there would still be collaboration and a review period for grant submittal documents, and it wasn't a one and done deal.

Ms. Robles spoke about reminding the TTAC that they are planning to submit for a TA grant to coordinate early with CAG.

C. Local Public Agency, ADOT

No update was presented

D. District, Engineers, ADOT

No update was presented

(Member Rivera joined the meeting)

E. CAG Transportation Planning Update:

1. Transportation Improvement Program:

Mr. Abraham provided a copy of the TIP and a list of administrative amendments for the TTAC review. He also commented that he doesn't believe at this point there will be a call for projects until 2026, based on current allocations.

2. Transportation Planning General Updates:

Mr. Abraham updated the TTAC on the following topics:

1. This meeting is the last meeting for Member and former Chair Larry Halberstadt, CAG staff thanks him for his service and insight.

VIII. Old Business

A. CAG/SCMPO Human Services Transportation Coordination Plan *Continued from February 20, 2025*

Ms. Gagnon used a power point for her presentation. A copy of the presentation and the draft HSTCP is available upon request to CAG staff.

Ms. Gagnon highlighted the purpose of the plan, public outreach activities, and updates to demographic information and new transportation providers.

Chair Ashbaugh asked if there were any questions for Ms. Gagnon. Hearing none, Chair Ashbaugh called for a motion.

Member Riveria motioned the CAG TTAC to recommend the approval of the HSTCP as presented by staff. Member Harman Seconded the motion the motion passed unanimously (8-0).

(Member Ruiz joined the meeting)

IX. New Business

A. Amendment to CAG TTAC Bylaws to amend Section VI.A Meeting Structure; regarding the Scheduling of Meeting Dates.

Mr. Abraham began his presentation with a recap of last month's discussion on setting the meeting date and time. He commented that the TTAC wanted him to review the TTAC operating regulations to see if there was a potential conflict or adjustment that needed to be made to accommodate the schedule. He noted that in the "meeting structure" section of the operating regulations there was a provision that "all regular meetings of the TTAC shall be held approximately one and a half weeks prior to the meeting date of the CAG Management Committee". He explained that he felt this section could be modified to provide a more flexible scheduling option because the Management Committee dates have been adjusted several times throughout the year based on anticipated member attendance.

He highlighted the proposed adjustments in the by-laws made to state: "...meetings shall be held approximately at least one and one half weeks prior..." and that would be sufficient to accommodate the desired meeting date and time while acknowledging the flexible nature of the Management Committee meeting dates.

Chair Ashbaugh asked if there were any questions for Mr. Abraham. Hearing none, Chair Ashbaugh called for a motion.

Member Kendrick motioned the CAG TTAC to approve an amendment to the TTAC Operating Regulations (bylaws) as proposed by CAG staff. Member Halberstadt Seconded the motion the motion passed unanimously (9-0).

B. CY 2025 CAG TTAC Meeting Schedule

Mr. Abraham went over the proposed schedule discussed at last month's TTAC meeting. He described that the meetings will be generally held on the Third Thursday at 1 p.m. via zoom.

Chair Ashbaugh asked the TTAC to consider having two meetings in person. Member Harman commented that she felt having two in person with a hybrid option would be desirable.

Mr. Abraham offered to come back next month with a proposal for which two meeting dates would be in person and where they would be located. Member Harman volunteered the Pinal County facilities in Florence.

Chair Ashbaugh called for a motion.

Member Harman motioned to approve the CAG CY 2025 meeting schedule as presented by staff. Member Riveria seconded the motion the motion passed unanimously (9-0).

C. FY 2026 – 2027 CAG Work Program and Work Program Contract

Mr. Abraham began his presentation with a description of how the “Work Program” dictates CAG yearly activities and responsibilities. A copy of the Draft Work Program and contract are available upon request from CAG staff. He utilized a power point to highlight the major components of the draft work program. He advised the TTAC that due to the scheduling of meetings there are two scenarios he is asking the TTAC to consider, one with the red underlined text in the draft work program concerning the administration of the GCIPTA effort and the Work Program supplement described in section 4.5. and one without those two items. He elaborated that discussions with ADOT staff are still ongoing but because the package needs to be approved by June 1, he would like the TTAC to consider both possible options and recommend them accordingly.

Mr. Ashbaugh asked if there were any questions regarding the proposed 26-27 Work Program. Hearing none He called for a motion.

Member Clark motioned the TTAC to forward a recommendation of Approval of the FY 26-27 CAG Two year Work Program as presented by staff with the proposed additional section 5.4 as read into the record if determined to be necessary by ADOT MPD staff and authorize the Executive Director to execute the appropriate contract to implement the same. Member Rivera Seconded. The motion passed unanimously. (9-0)

X. Roundtable:

- a. Member Goodman expressed concern about the SMART Grant application process and that all info needs to be submitted in one sitting, and it is tough to answer 85 questions.
- b. Member Garcia added that she put links to online resources regarding today's discussion in the chat.
- c. The TTAC expressed their good will and well wishes to Member Halberstadt.
- d. Ms. Garcia informed the TTAC of the Quarelli/Golf Course road groundbreaking event to be held in Winkleman next month. She doesn't have a date as of today, but she will send invitations out when a date is determined.
- e. Mr. Abraham asked the TTAC to consider project to be added to ADOT's Five-Year construction plan.

XI. Future Agenda Items:

The TTAC requested an update from the Southeast District Engineering group from ADOT, an update on the GCIPTA and the Mobility Gap Analysis.

XII. Scheduling of Next Meetings

4/17/2025 at 1 p.m. virtual Zoom webinar/CAG Office

XIII. Adjournment: Member Clark motioned to adjourn the meeting at 2:27 PM.