



Position Announcement
Job Title: Economic Recovery Coordinator
Location: Apache Junction, Arizona
Salary: \$55,288 - \$64,723

The Central Arizona Governments (CAG) is seeking an Economic Recovery Coordinator. CAG is a regional governmental planning agency serving 17 communities, two counties, four Native American tribal governments, and a total population of 523,225 throughout Gila and Pinal counties.

The Economic Recovery Coordinator is responsible for collaborating with communities and local governments in the identification of potential resiliency, mitigation, and economic recovery projects in disaster-impacted areas throughout the program’s central Arizona region. This is a one-year grant-funded position.

Employment in this position is subject to annual renewal of federal funding.

ESSENTIAL DUTIES, FUNCTIONS, & RESPONSIBILITIES

- Disaster / emergency management planning
- Project management
- Grant writing
- Develops, plans, and implements Economic Recovery and Resilience Plans with the goal of rebuilding resilient and sustainable communities throughout the region
- Assists in local, state, and federally headed coronavirus recovery planning efforts throughout the most highly impacted communities of the region
- Assists in identifying and preparing grant applications for economic development projects that qualify for state and federal funding to ensure that locally impacted communities take full advantage of available funding opportunities
- Develops and maintains effective local, regional, state, and federal partnerships to speed the recovery process through strategic technical assistance and local capacity augmentation for highly-impacted communities within the program’s jurisdiction
- Facilitates and implements locally-generated disaster recovery economic development projects developed by the Comprehensive Economic Development Strategies (CEDS) or CEDS-aligned Economic Recovery and Resilience Plan

EDUCATION/EXPERIENCE

A Bachelor’s Degree from an accredited college or university in public administration, social services, planning, or other related field of study; **OR** a combination of education and experience equal to four years’ experience in disaster recovery, business continuity, mitigation, community development, resiliency planning, project administration, public administration concepts, and/or data research and analysis.

CAG provides a small office working environment and conducts business on a four-day (10 hours per day) work week, Monday through Thursday.

Salary range is \$55,288 - \$64,723 DOQ with a competitive benefit package provided. CAG is a member

Central Arizona Governments **Tel: 480-474-9300**
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of the Arizona State Retirement System. Job description available at <http://cagaz.org/employment.html>

Send detailed resume and three work related references to: Andrea Robles, Central Arizona Governments (CAG), 2540 W. Apache Trail, Suite 108, Apache Junction, AZ 85120 or e-mail arobles@cagaz.org.

First review of applications will occur on August 26, 2021 Recruitment will remain open until position is filled.

The Central Arizona Governments provides equal employment opportunities to all applicants without regard to race, color, religion, sex, national origin, age, disability, political affiliation, or veteran status, genetics or any other protected status in accordance with applicable federal laws.