



# Transportation Technical Advisory Committee

April 21, 2022 Meeting Minutes

**DATE:** April 21, 2022  
**TIME:** 10:00 a.m.  
**LOCATION:** Via ZOOM Webinar

**MEMBERS PRESENT:**

Larry Halberstadt - *Chair*  
(Payson)

Rick Powers  
(Globe)

Nina Arredondo  
(Pinal County)

Micah Gaudet  
(Miami)

Amanda Kenney  
(Kearny)

Will Randolph  
(ADOT - MPD)

**MEMBERS ABSENT:**

Tim Grier  
(Star Valley)

Sandra Shade  
(Ak-Chin Indian Community)

VACANT  
(Hayden)

Tara Chief  
(White Mountain Apache Tribe)

Sylvia Kerlock  
(Winkelman)

Lana Clark  
(Superior)

John Schempf  
(Mammoth)

Thomas Goodman  
(Gila County)

Barney Bigman  
(San Carlos Apache Tribe)

**GUESTS PRESENT:**

Jothan Samuelson  
(Works Consulting)

Sanja Katic-Juahar  
(ADOT)

Lucas Murray  
(ADOT)

Marissa Abeyta  
(ADOT)

**CAG Staff:**

Travis Ashbaugh  
(Transportation Planning Manager)

**I. Call to Order**

Chair Halberstadt called the meeting to order at 10:12 AM.

**II. Pledge of Allegiance**

Chair Halberstadt led the Committee in the Pledge of Allegiance.

**III. Roll Call**

Roll call was taken. Six (6) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

**IV. Introductions & Title VI Notice**

Introductions were made individually on the Webinar. Mr. Ashbaugh read a statement of where and how to file a complaint regarding Title VI violations.

**V. Approval Of Minutes – (March 17, 2022)**

Ms. Arredondo made the motion to approve the March 17, 2022 minutes as presented. Mr. Powers seconded the motion. The motion passed unanimously.

## VI. Call to the Public

No one answered the call to the public.

## VII. Standing Reports

### A. Member Jurisdictions

#### Gila County

Mr. Ashbaugh reported on behalf of Thomas Goodman via Email:

1. The “Golden Hill Road” construction (**Project # GIL 22-01C**) and the “Main Street” construction (**Project # GIL 09-01T**) is tentatively planned to be advertised for bid as one package together in mid-May 2022.

#### Globe

Mr. Powers reported on one (1) item:

2. The construction for the “Pinal Creek Bridge – Cottonwood Street (Structure #9711)” bridge project (**Project # GLB 22-1C**) will need to be moved to FY23.

#### Payson

Chair Halberstadt reported on one (1) item:

1. Town staff is currently completing the design plans for the “Granite Dells Road” project (**Project # PAY 19-01D**) since terminating the contract with the consultant the previous month due to unacceptable performance in completing the design.

No other agencies present had updates.

### B. Multi-Modal Planning Division, ADOT

Mr. Randolph reported on seven (7) items:

1. **ADOT FY23-FY27 Tentative Five-Year Transportation Facilities Construction Program:** ADOT has released its tentative FY23-FY27 Five-Year Transportation Facilities Construction Program for public review and comment that started on March 17, 2022 with the comment period ending June 2, 2022. The State Transportation Board will consider final formal action on the Five-Year Program at its June 18, 2022 board meeting. The Tentative FY23-FY27 Five-Year Transportation Facilities Construction Program can be viewed at <https://azdot.gov/planning/transportation-programming/tentative-five-year-program>

The public can provide comments on the tentative Five-Year Program in the following ways:

- Attend the virtual public hearings of the State Transportation Board on May 20, 2022 at 9:00 AM. Meeting information can be found at <http://aztransportationboard.gov>.
  - Complete an online comment form at <https://www.surveymonkey.com/r/ADOTFiveYearSurvey>.
  - Email: [fiveyearconstructionprogram@azdot.gov](mailto:fiveyearconstructionprogram@azdot.gov).
  - Call the bilingual phone line at 1-855-712-8530
  - Mail ADOT at: Attn: Courtney King, c/o ADOT Communications, 1655 W. Jackson, Room 179, MD 126F, Phoenix, AZ 85007
2. **Call for project nominations for ADOT’s Planning to Programming (P2P):** Process for FY24-FY28 Five-Year Construction Program has opened and submissions are due by April 29, 2022.
    - Nominating a project does not guarantee project selection but ensures it will be considered in ADOT’s performance-based P2P process.

- If you have previously submitted a project nomination, you do not need to resubmit the same project again; It is still on the P2P list and will be reevaluated.
- 3. **The HSIP Call for Projects for FY25-FY26 Program Years:** The Call was released on February 28, 2022. There are changes in this year's application process. One is the mandatory review of all applications prior to final submission. The review is required for the final application to be accepted.
  - Draft applications are due for review May 31, 2022.
  - TSS/LPA/PMG consolidated comments sent to applicants June 30, 2022
  - Final applications due to ADOT TSS on August 2, 2022.
- 4. **If pursuing MEGA, INFRA, Rural, or the National Scenic Byways Program (NSBP):** Please visit [azdot.gov/grant](http://azdot.gov/grant) for guidance on any grant support. If a local agency requests a letter of support, they need to submit the online form with 30-day's notice. Doing so also coordinates grant applications with local interests as ADOT is working on its own applications.
  - MEGA, INFRA, and RURAL are due May 23, 2022
  - NSBP deadline has been extended until June 20, 2022
- 5. **Long Rang Transportation Plan:** The anticipated Notice to Proceed for the selected consultant should occur during early May 2022. Kickoff meeting for project is scheduled in May 2022.
- 6. **Statewide Rest Area Study:** Task 1 has been completed and documents distributed to the Project Team. The project is currently in Task 2: Data Collection and will resume through April 2022. ADOT is conducting additional data collection on select Rest Areas. The collection will capture actual vehicle and truck traffic on select Rest Areas. Lastly, ADOT will be reviewing the IJA to ensure the project prioritization addresses any potential funding and requirements.
- 7. **Electric Vehicle Infrastructure Plan:** ADOT staff is currently generating a stakeholder list, internal meetings are taking place, and acceptance of a consultant should be done by early May 2022.

**C. Local Public Agency, ADOT**

No updates were provided.

**D. District, Engineers, ADOT**

No updates were provided.

**E. CAG Transportation Planning Update**

Mr. Ashbaugh reported on four (4) items:

1. CAG was able to hire a Mobility Management Coordinator, Gabriel Gomez.
2. Completed the FY19-FY22 Traffic Count Program and currently working on drafting the next Request for Proposals (RF) for the CAG FY23-FY27 Traffic Count Program. The first year of the five-year contract will involve over 400 traffic counts, but CAG needs to compare "notes" with ADOT to determine which areas are being missed to have a complete list of counts.
3. HB2396 regarding the Rural Transportation Advocacy Council (RTAC) projects that CAG prioritized back in August 2021, appears to have new life to it. Kevin Adam with RTAC presented the status to this Committee last meeting stating that the Appropriations Chair did not support the bill due to the large number of local projects as she only wanted to support state facility projects. However, Senate President Senator Karen Fann's interest appears to be keeping the original bill as is due to the much lower price tag and the ideals behind it, therefore breathing new life to it once again.

4. The Town of Payson appears to be taking over the administration of the Beeline Bus transit program from the Payson Senior Center in the interim until a long-term solution is provided. Currently, a long-term solution being looked at is potentially formatting an Intergovernmental Public Transportation Authority (IPTA).

## VIII. New Business

### A. Transportation Improvement Program Amendments(s)

Mr. Ashbaugh stated that the Town of Payson is requesting to move the construction funds in FY22 for the **“Granite Dells Road”** project (**Project # PAY 21-01C**) to FY23. He stated that there is an expected credit from the Design phase that was already reprogrammed towards the construction, however, the credit has not hit the ledger and most likely won't until the FY23 ledger. He stated that the funds to be moved from FY22 to FY23 would be the original funding for construction and then once the credit from Design hits the ledger the TIP would be adjusted, since action already took place to move credited Design funds to construction.

Mr. Gaudet recommended approve of moving the construction funding for the **“Granite Dells Road”** project (**Project # PAY 21-01C**) from FY22 to FY23. Ms. Arredondo seconded the motion. The motion carried unanimously.

Mr. Ashbaugh also restated that the **“Pinal Creek Bridge – Cottonwood Street (Structure #9711)”** bridge project (**Project # GLB 22-1C**) will need to be moved to FY23 and can be done administratively.

Mr. Ashbaugh provided news that there may be a need to adjust the TIP as the COGs and MPOs were recently notified that the Obligation Authority (OA) amount will increase in the coming years. The OA portion of the funds are typically factored in before projects are programmed and since the CAG TIP is usually programmed to the penny, there will be adjustments that will need to be made. He stated he will provide more information regarding the new OA rates once he receives more information.

### B. Title VI Plan – 2022 Update

Mr. Ashbaugh stated that the Title VI Plan is required to be updated annually in coordination of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) requirements. The plan lays out processes for what CAG must do to assure discrimination is not present, as well as processes of how one could file a complaint should an individual feel they have been discriminated against within a CAG led transportation meeting program, and/or activity based on the individual's race, color, or national origin. He stated that the primary updates involved the socioeconomic demographic data within the tables throughout the plan. The updated figures come from the updated 5-year American Community Survey (ACS) data from the Census Bureau.

Mr. Powers made the motion to recommend approval of the 2022 CAG Title VI Non-Discrimination and Implementation Plan update as presented. Mr. Gaudet seconded the motion. The motion passed unanimously.

### C. Election of Vice-Chair

Nominations were opened for Vice-Chair for the remainder of 2022. Mr. Gaudet volunteered himself as a nomination. No other nominations were presented. Ms. Arredondo made a motion to close nominations. Chair Halberstadt seconded the motion. The motion passed unanimously. Ms. Arredondo made a motion to

appoint Micah Gaudet as the Vice-Chair for the remainder of 2022. Mr. Powers seconded the motion. The motion passed unanimously.

#### **D. Federal Reporting Update on Traffic Data Coordination & Certified Public Mileage Application**

Ms. Katic-Juhaar provided an overview presentation of the Highway Performance Monitoring System (HPMS) Data Coordination efforts on behalf of ADOT. The PowerPoint presentation provided for this meeting is available upon request. Within the presentation, topics of discussion included:

1. Supporting Roles for the HPMS Traffic Data Coordination
2. Traffic Program Coordination for Calendar Year 2022
3. Guidance & Support on Locating Required HPMS Traffic Count Gaps Using the ADOT Data Analytics Site
4. ADOT LPA Traffic Count Coordination App

Mr. Murray provided an overview presentation of Certified Public Mileage Application. The PowerPoint presentation provided for this meeting is available upon request. Within the presentation, topics of discussion included:

1. Validation of Road Ownership and Certified Public Mileage (CPM)
2. AZGEO Tool to Allow Agencies to See CPM by Agency and Edit Ownership/Maintainership Information
3. Statewide CPM changes from 2020 to 2021
4. Demonstration of the [www.azgeo.az.gov/adot/WeLoveYourInput.aspx](http://www.azgeo.az.gov/adot/WeLoveYourInput.aspx) Tool to Validate/Edit Ownership/Maintainership Information

#### **E. STBGP Application – Revision/Process Proposal**

Mr. Ashbaugh stated that time ran out to run through the suggested changes of the Surface Transportation Block Grant Program (STBGP) application and brought it back to discuss said changes. He stated the participants of the last workshop that were present was Sharon Jakubowski Wolz with the Town of Kearny, and Rick Powers representing the City of Globe. He proceeded to run through each change that occurred within that last workshop to complete and/or fulfill the questions the TTAC had in the February 2022 meeting when discussing the application changes at that time.

Chair Halberstadt and Mr. Powers suggested on the “Cost Estimate & Project Programming” page, that the “Local Match (STBGP = 5.7%)” to be changed to “Minimum Required Local Match (STBGP = 5.7%)” to allow for over matches if a local agency wanted include additional match. No other suggestions were provided on the application as presented.

Mr. Ashbaugh proceeded to present the “CAG STBGP Application Process Recommendations” that were discussed in the last workshop. The most notable recommendations are:

1. Go back to a 5-Year TIP.
2. Keep the same competitive process.
3. Utilize next available funding to fund Pre-Scoping Studies for a project in each local agency.
4. Applicant cannot rank their own projects.
5. If all projects submitted cannot be funded within a given Call-for-Projects notice, those not awarded would have to reapply in the future.
6. Presentation Criteria

Chair Halberstadt asked if going back to a 5-year TIP, would the projects already within the TIP beyond the fifth year be kicked off the TIP. Mr. Ashbaugh responded that they would not. He stated that a Call-for-Projects would not occur until all current projects within the current TIP is within a 5-year span and once the fifth year opens, then a Call-for-Projects notice would occur.

Mr. Ashbaugh also stated that the COGs and MPOs were waiting to see if any of the additional funds that ADOT will be receiving through the Infrastructure Investment and Jobs Act (IIJA) over the next five years would trickle down into the Regional TIPs. He stated that recent news has been handed down that ADOT would not expanding the funding allocations for the TIPs. To his understanding, Mr. Ashbaugh stated that much of the additional funds are allocated to specific programs in which ADOT controls the planning efforts. He believes that there is approximately \$200 million in additional funds coming to Arizona a year, but only about \$12-20 million would be available to program were needed. This scenario produces the unlikelihood of expanding the Regional TIP allocations since ADOT will use the funds towards their projects where needed. Mr. Ashbaugh stated that there are much more detailed conversations occurring now of the funding allocations and that he will bring back any new development.

Mr. Ashbaugh stated that there are a few members who typically attend the meetings that are not present in today's meeting. He stated he would like to provide another opportunity for those members to voice any concerns with the proposed application and process. He stated since there is no rush in approving the proposed changes, tabling the item would allow one more opportunity for the absent members.

Ms. Kenney made the motion to table the STBGP Application and Process Recommendation Memo to then next meeting for a final vote. Chair Halberstadt seconded the motion. The motion passed unanimously.

**F. Round Table**

No discussion took place.

**G. Future Agenda Items**

Mr. Ashbaugh currently stated the items, in addition to the standing updates, would be the STBGP Application and Process approvals, possible TIP adjustment discussions and adjustments, and potential reevaluation of the cost estimates of current projects in the TIP for future years.

**IX. Scheduling of Next Meetings**

Chair Halberstadt stated the next scheduled meeting is for May 12, 2022. He also stated that there will be no June 2022 meeting.

**X. Adjournment**

Chair Halberstadt adjourned the meeting at 11:46 AM.