



# Transportation Technical Advisory Committee

February 11, 2021 Meeting Minutes

**DATE:** February 11, 2021  
**TIME:** 10:00 a.m.  
**LOCATION:** Zoom Webinar

## MEMBERS PRESENT:

Larry Halberstadt - *Chair*  
(Payson)

Scott Warren  
(Gila County)

Lana Clark  
(Superior)

Rick Powers  
(Globe)

Jason Bottjen  
(Pinal County)

John Schempf  
(Mammoth)

Jason James  
(ADOT - MPD)

Micah Gaudet  
(Miami)

Barney Bigman  
(San Carlos Apache Tribe)

## MEMBERS ABSENT:

Tim Grier  
(Star Valley)

Sandra Shade  
(Ak-Chin Indian Community)

VACANT  
(Hayden)

Martina Burnam  
(Kearny)

Sylvia Kerlock  
(Winkelman)

Tara Chief  
(White Mountain Apache Tribe)

## GUESTS PRESENT:

Mark Henige  
(ADOT LPA)

Jennifer Henderson  
(ADOT LPA)

Trevor Fleetham  
(Payson)

Jeff Minefee  
(ADOT SE District)

Bethany Whitaker  
(Nelson\Nygaard)

Yanisa Techagumthorn  
(Nelson\Nygaard)

## CAG Staff:

Travis Ashbaugh  
(Transportation Planning Manager)

Robert Mawson  
(CAG/SCMPO Mobility Manager)

### **I. Call to Order**

Chair Halberstadt called the meeting to order at 10:01 AM.

### **II. Pledge of Allegiance**

Chair Halberstadt led the Committee in the Pledge of Allegiance.

### **III. Roll Call**

Roll call was taken. Nine (9) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

### **IV. Introductions & Title VI Notice**

Introductions were made individually on the Webinar. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint regarding Title VI violations.

### **V. Approval Of Minutes – (January 14, 2021)**

Chair Halberstadt asked if there were any corrections needed to be made to the January 14, 2021 draft meeting minutes. Mr. Warren had the following corrections:

1. On Page 2, under the Town of Superior's first update, the term "swells" should be "swales."

2. On Page 3, under Gila County's second update, "Town" should be "County."

Chair Halberstadt had the following corrections:

1. On Page 5, under section IX-B, typo on "Vice-Chair" (missing the "e").
2. On Page 6, under section IX-E, typo on "Tonto" (not Tong).

Mr. Warren made the motion to approve the January 14, 2021 minutes as amended. Mr. Bottjen seconded the motion. The motion passed unanimously.

## VI. Call to the Public

No one answered the call to the public.

## VII. Standing Reports

### A. Member Jurisdictions

#### Gila County

Mr. Warren reported on the following item:

1. A meeting was held the previous week regarding the "**Golden Hill Road**" sidewalk project (**Project # GIL 18-01D / TRACTS # T009001D**) and the Temporary Construction Easements (TCEs) acquisitions. There was a review of each parcel regarding the requirements and necessity for TCEs and determine if any could be eliminated. The plans are expected to be done by the end of May 2021.

#### Payson

Mr. Halberstadt reported the following item:

1. There are no new updates regarding the "**Granite Dells Road**" project (**Project # PAY 19-01D**). The Town is still working on 60 percent Design plans and Right-of-Way (ROW) acquisition. A revised schedule for the project was submitted to Ms. Henderson in the ADOT LPA section.

#### Globe

Mr. Powers reported on two (2) items:

1. The "**Broad Street**" rehabilitation and upgrades project (**Project # GLB 18-01C**) has been completed
2. The IGA for "**Pinal Creek Bridge – Cottonwood Street (Structure #9711)**" project (**Project # GLB 21-01D**) has been signed and approved by City Council earlier in the week.
3. The design for the "**Upper Pinal Creek Bridge (Connie's Bridge)**", that was funded through the State Legislature, is now about 60 percent complete. The City is working with the utility companies and relocations before the construction commences.

### B. Multi-Modal Planning Division, ADOT

Mr. James reported on six (6) items:

1. The **FY22-26 Tentative Five-Year Program** is scheduled to be presented to the State Transportation Board on February 19, 2021. Planned public hearings will be held in March, April, and May of 2021. The projected approval of the Five-Year Program is scheduled for June 18, 2021.

2. There are 20 proposed **State Transportation Revenue Bills** that have been introduced in the State Legislature to direct one-time general fund revenues to transportation projects across the State. The proposed bills of interest to the CAG region include:
  - a. HB1027 – SR 88 Repair Between Apache Junction and Roosevelt Lake – Gila County – (\$15M)
  - b. HB2231 – Public Airport Capital Improvements (Statewide) – (\$20M)
  - c. HB2287 – Electric School Buses (Statewide) – (\$1.5M)
  - d. HB2664 – Government Electric Vehicles (Statewide) – (\$1M)
  - e. HB2808 – Rural Broadband Grants (Statewide) – (\$10M)
3. The updated 2021 edition of the **ADOT Roadway Design Guidelines** are available at:  
<https://azdot.gov/sites/default/files/media/2021/01/2021-roadway-design-guidelines.pdf>.
4. The **ADOT Freight Plan Update** is to begin this year with an expected completion date in FY22. The plan must be updated every five years with the last plan being completed in 2017.
5. The **ADOT Long Range Transportation Plan Update** is to begin this year with an expected completion day in FY23. The plan must be updated every five years with the last plan being completed in 2018.
6. The **Arizona Council for Transportation Innovation (ACTI)** is offering Virtual Innovation Exchange Series webinars during the month of February 2021. All the webinars are free.

### C. Local Public Agency, ADOT

Ms. Henderson and Mr. Henige reported on five (5) items:

1. The ADOT LPA section is preparing to launch a new series of webinar trainings regarding project delivery. There will be seven (7) modules, one per month starting on April 29, 2021 and ending in October 2021. Each module will be approximately 2-3 hours long and cover topics such as planning projects, programming projects, federal funding sources, introduction to project life cycle, the ADOT LPA role in project initiation, Joint Project Agreements, etc., all the way through close-out.
2. The review process continues with the Manual on Uniform Traffic Control Devices (MUTCD) 11<sup>th</sup> Edition. Arizona comments are being consolidated by Hasina Luna (ADOT) to send to the Federal Highway Administration (FHWA). The document was broken down into four (4) working sessions with the next sessions scheduled for February 15 & 22, 2021.
3. A memo will be coming out shortly regarding all requests of Intergovernmental Agreements with ADOT in that they all must be submitted March 1<sup>st</sup> of each year. All design and construction initiation packets must be submitted to ADOT by May 15<sup>th</sup> of each year. This is an effort to hit target dates to authorize federal funds by the end of June.
4. The Call-for-Projects that went out in November 2020 for the “Off-System Bridge” (OSB) program is due February 19, 2021. All applications are to be submitted through CAG.
5. The next “Every Day Counts” Stakeholder quarterly meetings is still on hold, however other training sessions have been scheduled within it’s place to fill the gap temporarily. Part 3 of Planning Level Estimates is scheduled for March 11, 2021 at 10:00 AM. The topic for the session will be Highway Safety Improvement Program (HSIP) planning level estimates.

## D. District, Engineers, ADOT

Mr. Minefee of the Southeast District stated there was nothing new to add to the previous updates with the exception that the design team on the **“US 60 Queen Creek Bridge – MP 227.5”** is wrapping up “Stage 2” of the design and will begin “Stage 3” soon.

## E. CAG Transportation Planning Update

Mr. Ashbaugh had three (3) items to report:

1. The Gila County Transit Governance Study Stakeholder Workshops are being scheduled for March 3, 2021. There will be a workshop at 10:00 AM and at 4:00 PM. Both workshops will contain the same information. CAG requests that member agencies within Gila County to encourage their Councilmembers and management staff to attend and provide input.
2. No “Off-System Bridge” applications have been submitted to CAG for the latest call-for-projects, thus not on the agenda for this meeting. However, if there is an agency that decides to complete an application to submit them to CAG prior to the ADOT February 19, 2021 deadline.
3. The Regional Transportation Advocacy Council (RTAC), headed by Kevin Adam, have been discussing scenarios in which to seek State Budget Surplus monies to be allocated for a collaborative list of transportation projects within Greater Rural Arizona. Greater Rural Arizona consists of ten (10) Councils of Governments (COGs), such as CAG, and Metropolitan Planning Organizations responsible for regional transportation planning. The idea is to have at least one regional project listed with a planning estimate from each region as a one-time funding bill from the State Legislature.

There are many variables and criterion being discussed, however, CAG is requesting from every jurisdiction to begin thinking about a project within their boundaries. Projects with partnerships of jurisdictions, and those willing to provide additional local monies, would be more enticing to the State Legislators for passage. Once the details begin to emerge from the RTAC, they will then be passed down to the committee for discussion.

Mr. Warren suggested the SR 260 Lion Springs construction as there is currently no identified funds for it. Mr. Ashbaugh responded that would be a good one to support however that could also possibly be a bill on its own too. He stated it may be easier to think of projects once the parameters are set for the funding request and hope to bring new information by next TTAC meeting.

## VIII. Old Business

### Transportation Improvement Program (TIP)

Mr. Ashbaugh reiterated that the TIP will always be on the agenda in the event an agency has an amendment or administrative changes that need to occur due to emergency purposes. He stated that the latest recommendations were approved by Regional Council on January 27, 2021 and have been submitted through eSTIP at the ADOT level. There were no TIP amendments needed at this time and therefore no action is needed.

Mr. Ashbaugh stated the loan paperwork with ADOT to move the funds and the project for the **“Granite Dells Road”** construction project (**Project # PAY 21-01C**) from FY21 to FY22 is in progress and waiting on approval signatures from ADOT Finance.

Mr. Ashbaugh also stated that a “Call-for-Projects” regarding the latter years of the CAG TIP will mostly likely happen at earliest around July 2021. He encouraged everyone to begin thinking of projects and complete the application ahead of time if they still have the application form from the previous call.

## **IX. New Business**

### **A. CAG/Sun Corridor MPO Human Services Transportation Coordination Plan Update**

Mr. Mawson, the CAG/Sun Corridor MPO Mobility Manager, presented the information regarding the updated plan. He stated the plan is to provide a list of 5310 providers or anticipated providers who plan on applying for Federal Transit Administration (FTA) funds within then next two years. Funding will range from purchasing vans, maintenance, and/or some for operations. The FTA 5310 program provides funding for transportation of the elderly and disabled. One of the pre-requisites for a provider to receive funding is participating in coordination efforts that are then captured within the overall plan.

The plan provides general information about the Gila/Pinal Region, demographics to determine needs, as well as the many providers with profiles and specific needs. Goal and objectives for transit activities within the region also get reevaluated and updated annually.

Mr. Warren made the motion to recommend approval of the CAG/Sun Corridor MPO Human Services Transportation Coordination Plan Update as presented. Mr. James seconded the motion. The motion passed unanimously.

### **B. Pinal County Transit Governance Study – Final Recommendation**

Mr. Ashbaugh introduced Yanisa Techagumthorn with Nelson\Nygaard who presented the recommended findings of the Study. Ms. Techagumthorn presented the study process, the different governance models that were researched and analyzed, as well as recommendations and the implementation strategies for those recommendations. The PowerPoint presentation is available upon request.

Mr. Powers made the motion to accept the recommendations of the Final Report for the Pinal County Transit Governance Study. Mr. Warren seconded the motion. The motion passed unanimously.

### **C. Every Day Counts Presentation Planning Level Estimating Part 2 – (Continuation with Metro Plan Presentation)**

Mr. Ashbaugh stated the presentation today is the continuation of Part 2 of 3 regarding Planning Level Estimates that was held and recorded on December 10, 2020. (The entire presentation of Part 2 can be viewed at the following link: <https://vimeo.com/497774290>). The presentation is in the efforts to provide educational/training opportunities to the Committee.

### **D. Round Table**

There were no round table discussions that were outside of the discussions listed within the agenda.

### **E. Future Agenda Items**

Mr. Ashbaugh stated that if there are any topics that the committee wishes to discuss in the future, to send him the information to possibly add into a future agenda.



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### **X. Scheduling of Next Meetings**

Chair Halberstadt stated the next scheduled meeting is for March 18, 2021 at 10:00 AM and April 8, 2021 at 10:00 AM. Mr. Ashbaugh stated the next meetings for March and/or April 2021 will most likely remain virtual until further notice.

### **XI. Adjournment**

Chair Halberstadt adjourned the meeting at 11:33AM.