



# Transportation Technical Advisory Committee

October 8, 2020 Meeting Minutes

**DATE:** October 8, 2020

**TIME:** 10:00 AM

**LOCATION:** ZOOM Webinar

## **MEMBERS PRESENT:**

Scott Warren - *Chair*  
(Gila County)

Lana Clark  
(Superior)

Larry Halberstadt  
(Payson)

Rick Powers  
(Globe)

Jason James  
(ADOT - MPD)

## **MEMBERS ABSENT:**

Tim Grier  
(Star Valley)

John Schempf  
(Mammoth)

Sandra Shade  
(Ak-Chin Indian Community)

VACANT  
(Hayden)

Martina Burnam  
(Kearny)

VACANT  
(Miami)

Charles Russell  
(San Carlos Apache Tribe)

Sylvia Kerlock  
(Winkelman)

Tara Chief  
(White Mountain Apache Tribe)

Tara Harman  
(Pinal County)

## **GUESTS PRESENT:**

Mark Henige  
(ADOT LPA)

David Do  
(ADOT LPA)

## **CAG Staff:**

Travis Ashbaugh  
(Transportation Planning Manager)

### **I. Call to Order**

Chair Warren called the meeting to order at 10:02 AM.

### **II. Pledge of Allegiance**

Chair Warren led the Committee in the Pledge of Allegiance.

### **III. Roll Call**

Roll call was taken. Five (5) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

### **IV. Introductions & Title VI Notice**

Introductions were made individually on the Webinar. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

### **V. Approval Of Minutes – (September 17, 2020)**

Mr. Powers made the motion to approve the September 17, 2020 minutes as presented. Mr. Halberstadt seconded the motion. The motion passed unanimously.



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## VI. Call to the Public

No one answered to the call to the public.

## VII. Standing Reports

### A. Member Jurisdictions

#### Payson

Mr. Halberstadt reported the Town is working towards the 60 percent Design plans for the “**Granit Dells Road**” project (**Project # PAY 19-01D**). Once those plans come close to being finalized, the Town will reach out to the property owners to acquire needed Right-of-Way. An updated HURF Exchange schedule was sent to Jennifer Henderson in the ADOT LPA schedule. The Town is expecting to go out to bid for construction during the current Fiscal Year in May 2021.

#### Gila County

Chair Warren reported on two (2) items:

1. The “**Colcord Road**” project (**Project # GIL 20-01C / TRACTS # T008701C**) is substantially completed. The remaining item left to be done is the seeding of the disturbed areas. There is a video time lapse of the 168-hour closure in which they demolished the old bridge deck and constructed the new bridge deck. The video will be shared at a future TTAC meeting when a debriefing presentation of the project is scheduled.
2. The IGA for the “**Golden Hill Road**” sidewalk project (**Project # GIL 22-01C / TRACTS # T009001C**) has been revised and will be moving forward with the Temporary Construction Easements (TCE) acquisitions.

#### Globe

Mr. Powers reported on two (2) items:

1. The “**Broad Street**” rehabilitation and upgrades project (**Project # GLB 18-01C / TRACTS # SZ15101C**) which was completed last July 2019, will be completing the culvert repair that collapsed during initial construction, later in the week. The remaining item to be completed is the paving. There were other additional costs, that the City was able to cover.
2. The “**Pinal Creek Bridge – Cottonwood Street (Structure #9711)**” project (**Project # GLB 21-01D**) is moving forward with the IGA.

#### Superior

Currently there are no Town projects within the TIP, however, Ms. Clark reported on two (2) projects within the Town:

1. The “**Flood Mitigation**” project around the low drainage areas around Stone Avenue/Kiser Street, are being done by Pinal County through an IGA with the Town is still moving forward. The Town is still waiting to hear back from Pinal County regarding the concrete culverts along Church Avenue due to lack of topography data.
2. Working on various projects and processes for items such as naming a new street and taking over Development Services activities such as permits, development fees, etc., as Pinal County has ended the IGA for such services with the Town.

### B. Multi-Modal Planning Division, ADOT

Mr. James reported that the Pavement Preservation and the Bridge Projects have all been prioritized by the ADOT Districts within the state for the “**Planning to Programming (P2P) for FY22 to FY26**”. All projects for Modernization, Pavement Preservation, and Bridge now have all their final scores and ready to be discussed at the P2P workshops scheduled later in the month. More specifically for the CAG Region, the Southeast District P2P Workshop is scheduled for October 28, 2020 at 10:00 AM. The Planning Level Scoping and Finalized Project List to Programming is expected to be available by the end of February 2021.



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## C. Local Public Agency, ADOT

Mr. Henige reported on four (4) items:

1. A survey regarding Local Public Agency training opportunities was sent out the previous month. The survey questions asked about project initiations to project closeouts. The results of the survey are still being processed and a time extension was given to a few COGs and MPOs for their input.
2. As a reminder, to send in local crash data as the call for Highway Safety Improvement Program (HSIP) projects will be coming out in July 2021. The data can take up to six months to be loaded and needs to be in the system soon to have current crash data to be used for the application cycle.
3. The “Off-System Bridge” call for projects for FY22 is expected to come out in November 2020 for \$3.9 million in available funding overall. The applications are due in February 2021.
4. The “Every Day Counts” (EDC) training session for December 10, 2020 will be held virtually. The topic of discussion will be “Part 2” on the “Planning Level Estimates” series with the ADOT Multimodal Planning Division and ADOT Pre-Design group, that will lead the discussions regarding pavement preservation projects. David Wessel will also be doing a presentation of their methodology and best practices regarding how planning level estimates are conducted at Metro Plan. There is also a “Part 3” being planned for Spring 2021.

## D. District, Engineers, ADOT

No ADOT District Engineers were present to provide an update.

## E. CAG Transportation Planning Update

Mr. Ashbaugh stated that the Pinal County Transit Governance Study (PCTGS) and the Gila County Transit Governance Study (GCTGS) had nothing new to report at this time. However, most of the interviews for the GCTGS that were scheduled and mentioned during last meeting, have been completed.

## VIII. Old Business

### Transportation Improvement Program (TIP)

Mr. Ashbaugh stated that no one has informed him of any amendments needed to be made at this time. No action was taken.

Mr. Henige asked if there was an update from the San Carlos Apache Tribe regarding their “**White Mountain Road (BIA 10) & Airport Road – Street Light Project,**” under the Highway Safety Improvement Program (HSIP) as the project has not been initiated to date. Mr. Ashbaugh stated he would reach out to San Carlos. Mr. Powers stated that many of the employees within the Tribe have not been working, due to the office shutting down due to COVID-19.

## IX. New Business

### A. How To Do A Planning Level Estimate Using E2C2

Mr. Ashbaugh stated he attended the last “Every Day Counts” meeting that was facilitated by ADOT LPA and wanted to bring this particular presentation to the TTAC. He stated the information was very informative and believes it would provide a better analysis for the local agencies in determining the cost of their projects, for future TIP projects and local projects.

The PowerPoint presentation can be provided upon request from the CAG staff. Mr. Do presented the information to the TTAC. The core of the presentation is as outlined:

1. Illustration of the “Overview of the Project Development Process”
2. Definition of what Engineering is at the Planning Level
3. Lessons learned in ADOT Contracts & Specifications Section before COVID-19
4. Cost Estimate Information Types



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5. Project Development
6. Maturity of Construction Cost Estimate – *What is the correct amount of contingency?*
7. Life Cycle of the Project Development Process
8. ADOT Cost Estimate Tool
9. Bid Tabs – Tabulations of past projects, four months after award date from the State Transportation Board – *(Available on ADOT's website under "Contracts and Specifications")*
10. Cost Estimating – *(Historical Data and/or Cost-Based Data)*
11. Estimated Engineering Construction Cost (E2C2) Tool.
12. Sample Project and using the E2C2 Tool.

Mr. Ashbaugh asked if the projects documented within the E2C2 Tool were only Federalized projects and if so, does ADOT have plans to do something similar for HURF Exchange projects. Mr. Do confirmed that E2C2 only contains federalized projects and that ADOT is currently collecting data from the HURF Exchange projects in the hopes to do something similar. Mr. Henige stated that there have only been seven HURF Exchange projects and are seeing less costs as expected, but is hard to capture that data as it's controlled by the local agencies.

## **B. Round Table**

Chair Warren took this opportunity to speak about the future Multipurpose building in the Payson region. He stated they are wrapping up the design stages and unfortunately a lot of comments are coming in. One of the larger discussions he is involved in with Payson are the off-site improvements that were not really considered during the earlier planning stages. He said this tie into the presentation discussion of the previous agenda item of getting ahead of risk factors at the earlier stages as much as possible.

## **C. CY 2021 TTAC Schedule**

Mr. Ashbaugh provided dates for the 2021 TTAC meetings and stated those highlighted in yellow are to accommodate those individuals to attend the "Every Day Counts" quarterly meetings. All meetings will be via Zoom until further notice. He stated there is internal discussion of meeting in person again, however, if anyone wanted to host a future meeting they would need meet CDC guidelines and the technology to do so.

Mr. Ashbaugh also stated that typically all the Calendar Invites for the year would be sent all at once, however it may cause confusion for agencies who sees a change in staff throughout the year when the invites are updated with meeting information as they draw near. He stated that he will send out invites for the next meeting(s) 3-4 months in advance as the year progresses.

## **X. Scheduling of Next Meetings**

Mr. Ashbaugh stated the next meetings for November and/or December 2020 may be canceled due to lack of agenda items for discussion, but to look out for those updates should the cancelations happen.

## **XI. Adjournment**

Chair Warren adjourned the meeting at 11:30 AM.