



Transportation Technical Advisory Committee WEDNESDAY, JANUARY 8, 2020 – 10:00 AM

Superior Council Chambers | 199 North Lobb Avenue, Superior, AZ 85173

MINUTES

MEMBERS PRESENT:

Scott Warren - *Chair*
(Gila County)

David Mansfield
(Payson)

Charles Russell
(San Carlos Apache Tribe)

Rick Power
(Globe)

Lana Clark
(Superior)

Jason Bottjen
(ADOT - MPD)

Tara Harman - PHONE
(Pinal County)

MEMBERS ABSENT:

Tim Grier
(Star Valley)

Don Jones
(Mammoth)

Sandra Shade
(Ak-Chin Indian Community)

VACANT
(Hayden)

Anna Flores
(Kearny)

Sylvia Kerlock
(Winkelman)

Joe Heatherly
(Miami)

Cassie Kenton-Garcia
(White Mountain Apache Tribe)

GUESTS PRESENT:

Kurt Harris
(ADOT SE District)

Joshua Wilson
(ADOT SE District)

Mark Henige
(ADOT LPA)

Jennifer Henderson
(ADOT LPA)

CAG STAFF:

Travis Ashbaugh
(Transportation Planning Manager)

Robert Mawson
(Mobility Manager)

I. CALL TO ORDER

Chair Warren called the meeting to order at 10:00 AM.

II. PLEDGE OF ALLEGIANCE

Chair Warren led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Seven (7) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

GILA COUNTY: GLOBE, HAYDEN, MIAMI, PAYSON, STAR VALLEY, WINKELMAN
PINAL COUNTY: APACHE JUNCTION, CASA GRANDE, COOLIDGE, ELOY, FLORENCE, KEARNY, MAMMOTH, MARANA, MARICOPA, QUEEN CREEK, SUPERIOR
TRIBAL GOVERNMENTS: AK-CHIN INDIAN COMMUNITY, GILA RIVER INDIAN COMMUNITY, SAN CARLOS APACHE TRIBE, WHITE MOUNTAIN APACHE TRIBE

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IGUALDAD DE OPORTUNIDADES EMPLEADOR/PROGRAMA • LAS AYUDAS Y SERVICIOS AUXILIARES PARA PERSONAS CON DISCAPACIDADES Y SERVICIOS DE INTERPRETACIÓN O TRADUCCIÓN ESTÁN DISPONIBLES A PEDIDO RAZONABLE • TYY:7-1-1

IV. INTRODUCTIONS & TITLE VI NOTICE

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

V. APPROVAL OF MINUTES – (October 23, 2019)

Ms. Clark made the motion to approve the October 23, 2019 minutes as presented. Mr. Bottjen. seconded the motion. The motion passed unanimously.

VI. CALL TO THE PUBLIC

No one answered the call to the public.

VII. STANDING REPORTS

A. Member Jurisdictions

Payson

Mr. Mansfield reported that there is progress being made on the “**Granite Dells Rd**” project (**Project # PAY 19-01D**) with regards to survey work.

San Carlos Apache Tribe

Mr. Russell had three (3) items to report:

1. The “**US 70 Passing Lane**” ADOT safety improvement project, from San Carlos High School to BIA 170 milepost 270 to 271 was awarded to Show Low Construction, Inc.
2. The “**Route**” preservation road project is not complete.
3. A follow-up meeting occurred after a tour with Bill Harmon from the ADOT Southeast District office regarding US 70 around the Apache Gold Casino and installing streets lights and pathways.

Globe

Mr. Powers had two (2) items to report:

1. The “**Broad Street**” rehabilitation and upgrades project (**Project # GLB 18-01C**) was completed last July 2019. However, the City is still working on getting the design started to repair an old culvert that collapsed during construction. The City is currently in the design process of that culvert to be repaired and expects the culvert to be repaired before the end of the calendar year.
2. The “**Jesse Hayes**” (**Connie’s Bridge**) bridge project, that is funded through the state budget is out for advertisement. Bids are due February 6, 2020 for the Scoping and Design work.

Superior

Ms. Clark reported on the “**Flood Mitigation**” project around the low drainage areas around Stone Avenue/Kiser Street, as well as constructing new concrete culverts along Church Avenue that will be done by Pinal County.

Gila County

Chair Warren reported on the “**Colcord Rd**” bridge project (**Project # GIL 17-01D**). He stated

that the project is ready to be advertised for construction. The bids will be open starting January 31, 2020.

Pinal County did not have anything to report at this time.

B. Multi-Modal Planning Division, ADOT

Mr. Bottjen provided an update regarding the Planning to Programming (P2) process for the tentative FY 2021 – FY 2025 five-year construction program. He stated the tentative five-year plan will first be presented at that the AZ State Transportation Board work session on January 28, 2020 in Phoenix. A comment period will follow in the months of March-May 2020 with Public Hearings scheduled on:

- March 20, 2020 in Marana
- April 17, 2020 in Flagstaff
- May 15, 2020 in Phoenix

Mr. Bottjen also reported that the Federal Functional Classifications were sent and approved by the Federal Highway Administration (FHWA) in December 2019. James Meyer is expected to attend a future TTAC meeting to present the changes as a state. Mr. Meyer will also be discussing the future of the traffic count program. Mr. Bottjen also wanted to remind everyone that if any agency conducted traffic counts outside of the scope of traffic counts that CAG conducts, to please upload them to the MS2 website.

Mr. Henige, with the ADOT Local Planning Agency (LPA) section, announced that on Wednesday, January 29, 2020 and Tuesday, February 11, 2020, ADOT is providing “How to get crash data” trainings online utilizing the Arizona Crash Information System (ACIS). The training will show how to pull specific types of crashes and the number in order to produce heat maps, etc.

Mr. Henige also provided a summary of the discussions that took place in the “Every Day Counts” Stakeholder meetings held in September 2019 and December 2019. He stated the summary notes from the December 2019 meeting will be coming out soon. The topics that were discussed included:

1. **Utilities** with regard to considering the call for “blue stake” within design and verifying/potholing existing utilities, and review agreements before project initiation.
2. **ADA Features Inventory** with regard to cataloging existing ADA features.
3. **Safe Transportation for Every Pedestrian (STEP)** with regard to safety countermeasures, benefits, and the state of practice today.
4. **Intersection Control Evaluation (ICE) & Pima County Intersection Control Evaluations (PICES)** with regard to tools (that are available online) that were developed by ADOT Highway Safety and Pima County to do a preliminary intersection assessment for potential safety improvements.

Mr. Henige then discussed the October 2019 Memorandum “Identifying Public Outreach Responsibilities for Local Projects.” He stated there is often confusion of which agency is responsible from various scenarios. Examples were provided but direction was given to read

the Memorandum as it has the specifics. Mr. Ashbaugh stated he would resend out the Memorandum.

Mr. Henige also reported on additional funding for current projects on the TIP for innovation. He will send more information to Mr. Ashbaugh regarding these funds. Innovation can be defined as but not limited to:

- Smart Work Zone Safety Improvements
- Engineering Design Approaches
- Financing & Contracting
- Project Delivery Methods
- Practices that Accelerate Project Delivery
- Practices that Reduce Congestion
- Virtual Public Involvement Plans

The last announcement that Mr. Henige made was with regards to the 2020 AZ ITE/IMSA Spring Conference that will be held on February 27-28, 2020 in Scottsdale. He stated there will be a Session for COG/MPOs discussing Local Road Safety Plans.

C. District Engineers, ADOT

Mr. Harris reported on eight (8) items:

1. The **“Claypool”** intersection enhancement project at 2nd Street and El Camino is in the close out phase. He stated there were some issues with pavement distress and the contractors will come back to correct the issues.
2. The **“Kelvin Bridge”** replacement project is in the close out phase. The final vegetation stabilization is complete and simply waiting for the deadline to pass by to officially closeout the project.
3. The **“SR 177 Mineral Creek Bridge Scour”** retrofit and deck rehabilitation project was awarded to Fisher Industries. A recent meeting was held to revise the traffic control plans to improve safety and accommodate mine strike. The critical plan is to incorporate and coordinate this project’s traffic control plan with the SR 77 Gila River Bridge and the US 60 Pinto Creek Bridge projects.
4. The **“US 60 Superior Gila County Line”** mill and fill and guardrail replacement project is moving along according to schedule. Right now the guardrails are being replaced with paving scheduled for April 2020.
5. The **“US 60 Pinto Creek Bridge”** bridge replacement project will soon be done with the blasting. All blasting should be completed before the next TTAC meeting in February. No temporary road closures are expected for this project for another 24 months.
6. The **“SR 77 Gila River Bridge”** reconstruction project in Winkelman is progressing along. Currently the pier pours are underway. There were some issues with the Gamma Gamma testing. This is testing that uses a nuclear density probe to create a log of average bulk density vs. pile depth used to identify pile anomalies or defects and to assess pile/concrete quality.
7. The **“US 60 Queen Creek Bridge”** project is currently in the Design phase to include a

passing lane from Superior to the existing passing lane west of the tunnel and construction is expected to start in FY 2022. This is the second most structurally deficient bridge within the state following the US 60 Pinto Creek Bridge mentioned above.

8. The “**Waterfall Bridge**” replacement project is expected to take place in FY 2022, however the cost is undetermined at the moment.

D. CAG Transportation Planning Update

Mr. Ashbaugh reported on four (4) items:

1. The scheduled CAG traffic counts for 2020 will begin soon. For 2020, the only counts being conducted are the seventeen “growth counts” that was approved within the CAG Traffic Count Plan.
2. The two-year grant cycle for 5310 Transit Mobility Management funds is expected to open up within the next week. CAG will be requesting the usual \$90,000 per year to administer the program as well as an additional \$20,000 per year to cover the loss of 5310 Transit Administration funds typically received through the normal annual CAG/ADOT Work Program that will be swept from all Council of Governments (COGs).
3. The first Pinal County Transit Governance Study Technical Working Group (TWG) meeting was held on October 30, 2019. There was a great interest of those involved to see what kind of governance structure will be recommended. Many of those interested appeared to be for a regional body to be the lead agency on existing and future systems. The Project Managers are currently reviewing the DRAFT of Technical Memo 1 on Existing Conditions. The second TWG meeting is scheduled for January 30, 2020.
4. CAG submitted for 5305(e) Transit Planning funds to conduct a Gila County Transit Governance Study. The application was submitted in November 2019. Awards are expected to come out next week. If CAG is awarded, the Request for Proposals is expected to be out by mid to late February 2020 with a contract in place by late Spring of 2020.

VIII. OLD BUSINESS

A. Transportation Improvement Program (TIP)

Mr. Ashbaugh stated that he always has this on the agenda in case of changes that might be brought up during the meeting. No changes were needed. He stated that actionable items that were voted upon last meeting in October did go before the CAG Management Committee and was recommended for Regional Council approval. However, Regional Council in December 2019 was canceled. Therefore, those items will not be heard before the Regional Council until January 29, 2020.

There was much discussion regarding when to begin initiating projects and when the proper time is to begin. Takeaways from the conversation was that starting early can be too early, but you can't go wrong with over communication between ADOT and the Local Agency. Mr. Ashbaugh stated he will notify all recipients of STBG funds for every Fiscal Year on the first business day of July to begin initiating their projects.

Chair Warren made the reminder to take the “Colcord Road” design project (**Project # GIL 17-01D**) off of the TIP as the design has already been completed.

No action was taken on the TIP.

IX. NEW BUSINESS

A. CAG/SCMPO 2020 Human Services Transportation Coordination Plan

Mr. Mawson stated the purpose of the plan is to identify the transportation needs of the elderly, disabled, and low income individuals within the CAG/Sun Corridor Metropolitan Planning Organization (MPO) region. The plan identifies statistical information specific to our region in order to attempt to create a plan to move these individuals where they need to go. The plan is also a requirement for agencies and/or organizations to receive 5310 transit grant funds to purchase capital items such as handicapped vans, etc. In order to be considered for funding one must coordinate with other agencies within the region and be listed within the plan. The plan goes through an annual update and takes approximately nine months to complete. Mr. Mawson then reviewed the key sections of the plan. He also stated that there were no comments received during the 30-day comment period.

Mr. Mansfield made the motion to approve the CAG/SCMPO 2020 Human Services Transportation Coordination Plan. Mr. Powers seconded the motion. The motion passed unanimously.

B. Title VI Training

Mr. Ashbaugh explained that as a recipient of federal funds, CAG receives federal assistance is required to have a Title VI Non-Discrimination Plan. As part of the plan, CAG is required to provide staff training at least once a year regarding Title VI requirements. He also stated that he is extending this training to all the CAG committees to ensure compliance is being met. Mr. Ashbaugh explained that the ADOT Civil Rights Office (CRO) has been providing new information on what is expected annually as Title VI requirements are more understood from the ADOT CRO.

Mr. Ashbaugh presented a PowerPoint presentation that can be obtained upon request.

C. Off-System Bridge Funding Presentation

Ms. Henderson presented a PowerPoint presentation that can be obtained upon request for detailed information regarding the “Off-system Bridge” program. She stated this is the second year since the “Off-System Bridge” program has been competitive. The purpose of the program is to fund the Design and/or Construction for replacement or rehabilitation or roadway bridges over waterways, other topographical barriers, other roadways, railroads, canals, etc. that are not on the federal-aid highway system (local roads and rural minor collectors).

Eligible bridge project costs are funded at 94.3 percent Federal share with a 5.7 percent local match, up to a maximum Federal amount of \$1,000,000 per project.

All applications are due to ADOT on February 21, 2020. However, all submittals must come through the CAG and ranked accordingly by priority. In March of 2020, the ADOT Selection Committee will review and prioritize all projects based on the submitted applications and

established scoring criteria. Notifications of selections will be sent out to the Project Sponsor and CAG in April 2020.

D. Election of Chair & Vice Chair

Mr. Ashbaugh provided a brief historical background on how the Chair and Vice Chair have been nominated by means of a Pinal County agency and a Gila County agency representative be one of the other. However, he stated that there is nothing in the TTAC bylaws that states this has to be done.

Mr. Russell nominated Scott Warren as Chair for 2020. Mr. Powers seconded the nomination. Mr. Mansfield made a motion to close the nominations. Ms. Clark seconded the motion. The motion passed unanimously. Mr. Mansfield made a motion to appoint Mr. Warren for Chair. Mr. Russell seconded the motion. The motion passed unanimously.

Ms. Clark nominated Jason Bottjen as Vice Chair for 2020. Mr. Mansfield second the nomination. Mr. Mansfield made a motion to close the nominations. Mr. Powers seconded the motion. The motion passed unanimously. Ms. Clark made a motion to appoint Mr. Bottjen for Vice Chair. Mr. Warren seconded the motion. The motion passed unanimously.

X. SCHEDULING OF NEXT MEETING

Mr. Ashbaugh stated that the next meeting is scheduled for Thursday, February 13, 2020 at 10:00 AM to be held at the CAG Office.

XI. ADJOURNMENT

Chair Warren adjourned the meeting at 12:40 PM