



Transportation Technical Advisory Committee THURSDAY, APRIL 9, 2020 – 10:00 AM

Via Zoom Video/Web Conferencing

MINUTES

MEMBERS PRESENT:

Scott Warren - *Chair*
(Gila County)

Lana Clark
(Superior)

Dan Gabiou
(ADOT - MPD)

Tara Harman
(Pinal County)

Rick Powers
(Globe)

Larry Halberstadt
(Payson)

Sylvia Kerlock
(Winkelman)

Tara Chief
(White Mountain Apache Tribe)

MEMBERS ABSENT:

Tim Grier
(Star Valley)

Don Jones
(Mammoth)

Sandra Shade
(Ak-Chin Indian Community)

VACANT
(Hayden)

Anna Flores
(Kearny)

Joe Heatherly
(Miami)

Charles Russell
(San Carlos Apache Tribe)

GUESTS PRESENT:

Mark Guerena
(Gila County)

Mark Henige
(ADOT LPA)

Jennifer Henderson
(ADOT LPA)

David Do
(ADOT LPA)

Saroja Devarakonda
(ADOT Safety Analysis Program Mgr)

CAG STAFF:

Travis Ashbaugh
(Transportation Planning Manager)

I. CALL TO ORDER

Chair Warren called the meeting to order at 10:05 AM.

II. PLEDGE OF ALLEGIANCE

Chair Warren led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Eight (8) voting members were present, constituting a quorum as established by the CAG TTAC Bylaws.

GILA COUNTY: GLOBE, HAYDEN, MIAMI, PAYSON, STAR VALLEY, WINKELMAN
PINAL COUNTY: APACHE JUNCTION, CASA GRANDE, COOLIDGE, ELOY, FLORENCE, KEARNY, MAMMOTH, MARANA, MARICOPA, QUEEN CREEK, SUPERIOR
TRIBAL GOVERNMENTS: AK-CHIN INDIAN COMMUNITY, GILA RIVER INDIAN COMMUNITY, SAN CARLOS APACHE TRIBE, WHITE MOUNTAIN APACHE TRIBE

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IV. INTRODUCTIONS & TITLE VI NOTICE

Introductions were made individually on the Webinar. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

V. APPROVAL OF MINUTES – (February 13, 2020)

Mr. Powers made the motion to approve the February 13, 2020 minutes as presented. Ms. Harman seconded the motion. The motion passed unanimously.

VI. CALL TO THE PUBLIC

No one answered the call to the public.

VII. STANDING REPORTS

A. Member Jurisdictions

Gila County

Mr. Guerena reported on the “**Colcord Rd**” bridge project (**Project # GIL 20-01C**). He stated that the project was awarded for construction to Haydon Building Corporation for the amount of \$923,959. The project Kick-Off meeting has taken place and the contractor will be into their procurement and fabrication stages in the near future. Construction is expected to start in August 2020.

Globe

Mr. Powers reported that the “**Broad Street**” rehabilitation and upgrades project (**Project # GLB 18-01C**) was completed last July 2019. However, the City is still working on the culvert repair that collapsed during construction. Mr. Powers designed what needed to be repaired and submitted to the contractor for the cost of construction. The City is currently waiting to hear back from the contractor.

Payson

Mr. Halberstadt introduced himself as the new Town Engineer as of early February 2020. He provided an update on the “**Granite Dells Road**” project (**Project # PAY 19-01D**). He stated the Design of the project is approximately 40 percent complete to date. He also stated that the Town has already drawn down enough funds within the two of four drawdowns to cover the design expenses, however discussions with ADOT LPA would need to continue to decide how to approach the Right-of-Way acquisition expenses. The Right-of-Way was included within the Design costs but should have been separated as a separate phase of the project.

B. Multi-Modal Planning Division, ADOT

Mr. Gabiou introduced himself and stated that Jason Bottjen is no longer with ADOT MPD as he has accepted a position with Pinal County. He stated that he is currently working on filling the position and accepting applications until April 20, 2020 and to spread the announcement to those you may be interested in applying.

Mr. Gabiou also announced that he issued a Planning to Programming (P2) Call-for-Projects on April 1, 2020, which is a project prioritization process for the five-year construction program. The current call is for the tentative FY 2022 – FY 2026 construction program. He asked if you have a specific project that you would like to nominate that is specific to ADOT’s transportation

system, to reach out to Mr. Ashbaugh or the District Engineer of the area for nomination. Mr. Gabiou also announced that the Federal Lands Access Program (FLAP) Call-for-Projects due date has been extended to May 14, 2020.

Mr. Henige provided an updates on behalf of the ADOT Local Public Agency (LPA) section. He Stated the “Every Day Counts – LPA” Stakeholder meeting was held on March 12, 2020 at the MAG offices where the following topics were discussed:

- Performance Based Planning (P2P) - presented by ADOT MPD.
- Rethinking Regional Planning with Limited Expansion Funding – presented by Chris Bridges from Central Yavapai Metropolitan Planning Organization (CYMPO)
 - Takeaways were:
 - Be adaptive and flexible with project planning
 - At the planning level, develop a solid 15% design and Scope of Work with as much detail as possible for a good design and construction estimate. This will allow the project or move forward more easily when funds become available.
 - CYMPO is implementing a Regional Professional Services On-Call contract for specialized services on various planning level documents up to a 15% design level. Other local agencies are also allowed to utilize this contract.
- Tentative June meeting topics of discussion:
 - Smart Work Zones
 - Increase Share Innovation
 - Pima County Planning Estimate Process
 - Highway User Revenue Fund (HURF) Exchange Program
 - Yuma County and Casa Grande projects as examples
 - Discussion on how everyone else produces their estimates

Mr. Henige stated that the summary notes from the March 12 meeting will be available in the near future.

C. District Engineers, ADOT

No District Engineers were present to provide updates.

D. CAG Transportation Planning Update

Mr. Ashbaugh didn't have anything new to reported at this time. He stated that CAG is awaiting notifications from ADOT whether they have been awarded on the 2-year 5310 Mobility Management grant that was submitted in February 2020. He also stated that he does not see any actionable items needed within the next few meetings at this point in time and will try to set up training opportunities, such as the Arizona Crash Information System (ACIS) training that will be conducted during this meeting. He asked the committee to send suggestions if there are specific trainings they would like to see in the near future.

VIII. OLD BUSINESS

Transportation Improvement Program

No amendments were proposed. No action was taken. However, Mr. Ashbaugh stated that the previous amendment that were recommended by the TTAC in February 2020 were sent to CAG's Executive Committee for approval as they were time sensitive. The amendments were scheduled to be heard at CAG Management Committee and CAG Regional Council in March 2020, but both meetings were canceled due to the current state of the COVID-19 pandemic.

Chair Warren, reminded Mr. Ashbaugh that the **"Colcord Bridge"** Design in FY 2017 (**Project # GIL 17-01D**) can be removed from the list as it has been completed.

IX. NEW BUSINESS

A. CAG 2020 Title VI Non-Discrimination & Implementation Plan

Mr. Ashbaugh stated the CAG Title VI Non-Discrimination Plan needs to be updated annually. The primary updates are the demographic data that is pulled from the American Community Survey (ACS) from the Census Bureau. Other updates include CAG committees' representation for TTAC, Management Committee, and Regional Council. ADOT's Civil Rights Office has already pre-approved the plan.

Ms. Harman made the motion to recommend approval of the CAG Title VI Non-Discrimination Implementation Plan 2020 Update. Mr. Halberstadt seconded the motion. The motion passed unanimously.

B. Vice Chair Elections

Mr. Ashbaugh stated that since Jason Bottjen is no longer with ADOT and was the Vice Chair, there are two options. One, to keep the ADOT representative as the Vice-Chair, or two, nominate and vote on a new Vice-Chair, preferably someone that has a point of historical knowledge that usually attends the meetings.

Mr. Gabiou expressed that he's ok with another agency fulfilling the position to maintain the historical knowledge. Mr. Ashbaugh then opened the call for nominations. Mr. Halberstadt stated he'd be willing to step up, even though he currently does not have the historical knowledge of the committee at this time.

Chair Warren nominated Larry Halberstadt as Vice Chair for the remainder of 2020. Ms. Clark seconded the nomination. Mr. Powers made a motion to close the nominations. Ms. Harman seconded the motion. The motion passed unanimously. Chair Warren made a motion to appoint Mr. Halberstadt as Vice Chair. Mr. Powers seconded the motion. The motion passed unanimously.

C. Arizona Crash Information System (ACIS) Training

Mr. Ashbaugh introduced Saroja Devarakonda from ADOT. He then stated TTAC members requested the ACIS training, that Ms. Devarankonda presented via webinars in February, to be presented to the committee during a regularly scheduled meeting.

Ms. Devarakonda provided a detailed presentation in which the PowerPoint presentation may be obtained upon request. Mr. Ashbaugh stated that he would send out the ACIS guidelines and forms to request access to ACIS, after the meeting.

D. Round Table

Mr. Ashbaugh stated that he received an email from Tara Chief from White Mountain Apache Tribe (WMAT) regarding updates from their community. He provided the following updates on behalf of WMAT:

- Design for the Route 12 Cibecue project is about 60 percent completed. WMAT is planning to phase out the construction on the Navajo County portion this summer.
- WMAT was awarded a grant through FHWA Tribal Transportation Safety Program for Pedestrian Lighting in Canyon Day in Gila County.

Mr. Powers stated that within the City of Globe, they have been using the ACIS quite a bit since the February webinars. He stated at first it's cumbersome to navigate but the Help Desk is very helpful.

X. SCHEDULING OF NEXT MEETING

Chair Warren stated that the next meeting is scheduled for Thursday, May 14, 2020 at 10:00 AM to be held at the CAG Conference Room. Mr. Ashbaugh stated that it will be most likely another ZOOM Webinar if a meeting is held. He also stated that although there is not a June 2020 meeting scheduled, the committee can certainly meet if an issue arises.

XI. ADJOURNMENT

Chair Warren adjourned the meeting at 11:52 AM