



Transportation Technical Advisory Committee THURSDAY, MARCH 14, 2019 – 10:00 AM

Town of Superior Council Chambers | 199 North Lobb Avenue, Superior, AZ 85173

MINUTES

MEMBERS PRESENT:

Scott Warren - *Chair*
(Gila County)

Joe Heatherly
(Miami)

Curtis Ward
(Payson)

Jerry Barnes - *PHONE*
(Globe)

Cassie Kenton-Garcia - *PHONE*
(White Mountain Apache Tribe)

Sylvia Kerlock - *PHONE*
(Winkelman)

Kathy Borquez – *PHONE*
(Pinal County)

Jason Bottjen - *PHONE*
(ADOT – MPD)

MEMBERS ABSENT:

Todd Pryor
(Superior)

Tim Grier
(Star Valley)

Don Jones
(Mammoth)

Anna Flores
(Kearny)

Marvin Mull
(San Carlos Apache Tribe)

Sandra Shade
(Ak-Chin Indian Community)

VACANT
(Hayden)

GUESTS PRESENT:

Mark Guerena
(Gila County)

Sheila DeSchaaf – *PHONE*
(Payson)

Jennifer Henderson
(ADOT LPA)

CAG STAFF:

Travis Ashbaugh
(Transportation Planning Manager)

I. CALL TO ORDER

Chair Warren called the meeting to order at 10:04 AM.

II. PLEDGE OF ALLEGIANCE

Chair Warren led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Eight (8) voting members were present in person or on the phone, constituting a quorum as established by the CAG TTAC Bylaws.

Central Arizona Governments
2540 West Apache Trail, Suite 108
Apache Junction, Arizona 85120
www.cagaz.org

Tel: 480-474-9300
Toll Free: 800-782-1445
TDD: 480-671-5252
Fax: 480-474-9306

IV. INTRODUCTIONS

Introduction were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

V. APPROVAL OF MINUTES – (January 10, 2019)

Mr. Ward made the motion to approve the January 10, 2019 minutes as presented. Mr. Heatherly seconded the motion. The motion passed unanimously.

VI. STANDING REPORTS

A. Member Jurisdictions

Globe

Mr. Barnes reported on two (2) items:

1. The “**Oak Street/Hill Street**” pavement rehabilitation project (**Project # GLB 17-01C**), will begin at the end of April 2019, due to change orders that caused a slight delay.
2. The “**Broad Street**” rehabilitation and upgrades project (**Project # GLB 18-01C**) will be going out to bid March 28, 2019.

Gila County

Mr. Guereña reported on two (2) items:

1. The Design “**Colcord Rd**” bridge project (**Project # GIL 17-01D**) is approximately 60 percent complete as of December 2018. Currently, the environmental review is being conducted, to be followed by Right-of-Way acquisition efforts.
2. The Intergovernmental Agreement (IGA) for the “**Golden Hill Road**” sidewalk project (**Project # GIL 18-01D**) is being updated to reflect additional funding. The construction phase (**Project # GIL 22-01C**) is in the CAG approval process to be moved from FY2019 to FY2020. The CAG Regional Council will hear this Amendment on March 27, 2019.

Payson

Mr. Ward reported on two (2) items:

1. The Town reviewed and approved the legal descriptions on the Design for the “**Longhorn Road and McLane Road Roundabout**” (**Project # PAY 19-02D**). The Town is currently waiting to review final Design plans.
2. The “**Granite Dells Road**” project (**Project # PAY 19-01D**) paperwork under the HURF Exchange program has been submitted. The IGA is currently being drafted and is expected to be sent to the Town for review.

Pinal County, stated the “**Kelvin Bridge #8441**” project (**Project # PNL 00-01B**) can be removed from the TIP. The Town of Winkelman, the Town of Miami, and the White Mountain Apache Tribe did not have items to report at this time.

B. Multi-Modal Planning Division, ADOT

Mr. Bottjen reported that the Tentative Five-Year Transportation Construction Program for FY 2020 to FY 2024 (Draft Plan) was approved by the Arizona State Transportation Board on

February 15, 2019 in Douglas, AZ. The Draft Plan is now available for the public to review and is posted on ADOT's website. The first public hearing for the Draft Plan is March 15, 2019 in Tucson in conjunction with the AZ State Transportation Board Meeting. The other scheduled public hearing dates are scheduled for April 12, 2019 in Flagstaff, AZ and another on May 17, 2019 in Phoenix, AZ.

C. District Engineers, ADOT

No District Engineers were present for the meeting. Mr. Ashbaugh shared an update from Kurt Harris from the Southeast District in which he read to the committee. The reported items that were outside of the local jurisdictions were:

1. The **"US 70 San Carlos Passing Lane"** is currently in the close out phase.
2. There are a series of pavement preservation projects at various locations that include flushing and chip seals.
3. The **"SR 60 Pinto Creek Bridge"** reconstruction project has been advertised.
4. The **"SR 177 Mineral Creek Bridge"** scour retrofit project will be advertised in June 2019.
5. The **"SR 77 Gila River"** reconstruction project will be advertised in July 2019.
6. The **"SR 70 Ramboz Wash Passing Lane"** project will be advertised in August 2019.

D. CAG Transportation Planning Update

Mr. Ashbaugh reported on two (2) items:

1. CAG, in partnership with the Sun Corridor MPO, officially submitted a 5310 Transit Grant application for Mobility Management services. The intention is to hire a fulltime employee instead of consulting out. One of the two requests within the submittal is for additional funds to extend the current consultant's contract by three months for a smooth transition of the position. The pre-awards are expected in June 2019.
2. Traffic Research & Analysis (TRA) will be wrapping up the FY 2019 schedule traffic counts the week of March 24, 2019. Traffic counters will be in the Payson/Star Valley/Pin area as well as some within the area west of Globe and various locations of Gila County.

VII. OLD BUSINESS

A. Transportation Improvement Program (TIP)

Mr. Ashbaugh stated that no current amendments were proposed or are in need with any of the current projects. He did state that the TIP will be administratively amended to reflect the 5310 transit grant requests. Those requests will then be updated again at a later time pending award approvals.

Mr. Ashbaugh also discussed the most recent ADOT ledger in regards to all of the projects still showing as "Not Yet Authorized" and wanted to verify with the agencies that authorization letters have been sent. He noted that he will contact Patrick Stone with regards to leger corrections.

No action was taken on the TIP.

VIII. NEW BUSINESS

A. CAG Title VI Non-Discrimination Implementation Plan 2019 Update

Mr. Ashbaugh stated the CAG Title VI Non-Discrimination Plan needs to be updated annually. The primary updates are the demographic data that is pulled from the American Community Survey (ACS) from the Census Bureau. Other updates include CAG committees' representation for TTAC, Management Committee, and Regional Council. ADOT's Civil Rights Office has already pre-approved the plan.

Mr. Ward made the motion to recommend approval of the CAG title VI Non-Discrimination Implementation Plan 2019 Update. Mr. Barnes seconded the motion. The motion passed unanimously.

B. Updated TTAC Bylaws

Mr. Ashbaugh provided a brief background on the ability to provide an electronic vote for items the TTAC could review. He stated that more specific language was desired for clarification purposes. Language was added under "Section VI – Meeting Structure," part C, to provide clarification to allow for an electronic voting option, upon request of the Staff and at the discretion of the Chair, with a 72-hour notice. Other minor grammatical errors and corrections were also discussed and made.

Mr. Heatherly made the motion to recommend approval of the updates to the CAG TTAC Bylaws. Mr. Ward seconded the motion. The motion passed unanimously.

C. UPDATED CONTACT REPRESENTATION LIST

Mr. Ashbaugh provided a current list of representatives for each agency. He asked the Committee to update contact information if necessary and provide a current alternative.

D. FUTURE BUILD GRANT OPPORTUNITIES

Mr. Ashbaugh stated that he expects the next BUILD Grant Notice of Funding Availability (NOFA) to be coming out in the near future based on last year's timing. He stated he would like to begin having more conversation about potential projects and seek if there are any projects that can be supported with regional backing to improve the chances of being awarded.

Further discussion pursued regarding the last grant cycle. Mr. Heatherly stated the Town of Miami had submitted a project, but did not receive an award. He also stated that Prescott Valley was awarded a project and helped the Town of Miami with adjusting their application after the awards were announced with the intentions to resubmit next grant cycle. Part of the appeal of the grant was that there was a special allotment for rural communities with no match required.

E. FUTURE AGENDA ITEMS

Mr. Ashbaugh asked for future agenda items from the committee. He furthered his request by asking the committee what they want to see out of the TTAC, whether it's for information only or specific tasks.

Mr. Ward requested that CAG look into providing a table that provides eligible project descriptions and timing of the NOFAs, etc. for each funding source that is currently available.

Mr. Guereña made a suggestion that we have a funding 101 presentation, to assist individuals who are new to the committee for educational purposes.

Chair Warren stated that there is an LPA training class regarding Right-of-Way coordination and acquisitions to be held on March 29, 2019 from 9:00 AM to 12:00 PM. Mr. Ashbaugh stated he can provide the contact information after the meeting.

IX. CALL TO THE PUBLIC

Ms. Henderson took this time to extend an invitation to all the local public agencies to send representation to the “Every Day Counts Local Public Agency” meetings held quarterly. She stated that at one point the meeting transitioned to more policy related issues but there is an attempt to bring it back to a more technical/innovation/brainstorming, and peer exchange session. Ms. Henderson also stated that during today’s “Every Day Counts Local Public Agency” meeting the group is discussing Right-of-Way acquisition, but in the June 2019 meeting the group will be discussing 3D digital delivery model based design and construction presented by Utah Department of Transportation (UDOT).

Mr. Ashbaugh responded that the issue preventing CAG and its members attending the quarterly meeting is that they are scheduled on CAG’s TTAC meeting dates.

Ms. Henderson also stated that ADOT has updated their 511 Travel Information System that includes weather forecast radar and national weather service watches and warnings, as well as border wait times. She also said that one can save their routes taken and that there is an app currently being developed for use.

X. SCHEDULING OF NEXT MEETING

Mr. Ashbaugh stated that the next meeting is scheduled for Thursday, April 11, 2019 at 1:30 PM and will be held at the CAG offices in Apache Junction.

XI. ADJOURNMENT

Mr. Ward made the motion to adjourn the meeting. Mr. Heatherly seconded the motion. The motion passed unanimously. Chair Warren adjourned the meeting at 11:01 AM.