



# Transportation Technical Advisory Committee THURSDAY, JANUARY 11, 2018 – 1:30 PM

Apache Junction Multi-Generation Center, Classroom B118 | 1035 North Idaho Road, Apache Junction, AZ 85119

## MINUTES

### MEMBERS PRESENT:

Curtis Ward - *Chair*  
(Payson)

Kathy Borquez  
(Pinal County)

Marvin Mull  
(San Carlos Apache Tribe)

Scott Warren  
(Gila County)

Chris Simpson  
(Globe)

Jason Bottjen  
(ADOT - MPD)

Cathy Woolery - *Phone*  
(Kearny)

Cassie Kenton-Garcia – *Phone*  
(White Mountain Apache Tribe)

### MEMBERS ABSENT:

Anthony Huerta  
(Superior)

Tim Grier  
(Star Valley)

Sandra Shade  
(Ak-Chin Indian Community)

Sylvia Kerlock – *Phone*  
(Winkelman)

Joe Heatherly  
(Miami)

VACANT  
(Mammoth)

VACANT  
(Hayden)

### GUESTS PRESENT:

Dedrick Denton  
(Pinal County) - *Alternate*

Steve Sanders  
(Gila County) – *Alternate*

Jennifer Henderson  
(ADOT LPA)

Rick Powers  
(Jacobs)

### CAG STAFF:

Travis Ashbaugh  
(Transportation Planning Manager)

### **I. CALL TO ORDER**

Chair Ward called the meeting to order at 1:30 PM.

### **II. PLEDGE OF ALLEGIANCE**

Chair Ward led the Committee in the Pledge of Allegiance.

### **III. ROLL CALL**

Roll call was taken. Eight (8) voting members were present constituting a quorum as established by the CAG TTAC Bylaws.

GILA COUNTY: GLOBE, HAYDEN, MIAMI, PAYSON, STAR VALLEY, WINKELMAN  
PINAL COUNTY: APACHE JUNCTION, CASA GRANDE, COOLIDGE, ELOY, FLORENCE, KEARNY, MAMMOTH, MARANA, MARICOPA, QUEEN CREEK, SUPERIOR  
TRIBAL GOVERNMENTS: AK-CHIN INDIAN COMMUNITY, GILA RIVER INDIAN COMMUNITY, SAN CARLOS APACHE TRIBE, WHITE MOUNTAIN APACHE TRIBE

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#### IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

#### V. APPROVAL OF MINUTES – (October 12, 2017)

Ms. Borquez made the motion to approve the October 12, 2017 minutes as presented. Mr. Bottjen seconded the motion. The motion passed unanimously.

#### VI. STANDING REPORTS

##### A. Member Jurisdictions

###### Payson

Chair Ward reported on two (2) items:

1. There is no change in the status for the **“Longhorn Road and McLane Road Roundabout” (Project # PAY 19-02D)** since the 60 percent plan was completed. The Town is still waiting for the 95 percent plans to be completed in order to review.
2. The **“Bonita Street”** project (**Project # PAY 16-01C**) status has gone through many changes. The project was awarded in November 2017 and construction began in December 2017. The construction is expected to last six months. Currently the rebar and concrete work for the retaining walls is being installed. The last portion of Right-of-Way has also been obtained.

###### Globe

Mr. Simpson reported that the design for the **“Oak Street/Hill Street”** pavement rehabilitation project (**Project # GLB 17-01C**) is 90 percent complete and anticipates the project to go out to bid within a few weeks. Currently the Utility clearances are out for review. Construction is expected to commence in June 2018.

###### Gila County

Mr. Sanders and Mr. Warren reported on four (4) items:

1. The initial assessment of the **“Golden Hill Road”** project (**Project # GIL 18-01D**) is moving forward as planned.
2. The **“Main Street”** sidewalk project (**Project # GIL 09-01T**) was initially cancelled by ADOT for convenience due to a utility conflict that was overlooked during the design stages that impacted the construction. The County is to prepare another bid for a previous project in an effort to obtain a better price bid.
3. The consultant for the **“Colcord Road”** bridge project (**Project # GIL 17-01D**) received the survey data and is currently reviewing the conversion from grid to ground and moving forward on the design. Currently the County is talking with a property owner to the north with regards for a temporary detour during the construction.
4. The County is looking into having discussion with the Town of Payson regarding the **“Houston Mesa Rd”** new shared use path project (**Project # GIL 22-01D**) to try and connect with their trail system. The County is looking to utilize the Highway User Revenue Fund (HURF) Exchange program to fund this project when the opportunity is available.

### **Pinal County**

Ms. Borquez reported that the Kelvin Bridge Replacement project (**Project # PNL 00-01B**) is moving along. There were some issues with the girders for the bridge in that one of the sub-contractors went out of business and had to go and seek a new contractor. The girders are expected to arrive next week. The issue has pushed back the project approximately four weeks. The project is expected to be completed by May 2018.

### **San Carlos Apache Tribe**

Mr. Russell reported that the construction for the “**US 70 High School Turn Lane**” project (**Project # SCA 16-01C**) has started and is expected to be completed within the next few months.

The Town of Kearny and the White Mountain Apache Tribe did not have anything to report.

## **B. Multi-Modal Planning Organization**

Mr. Bottjen and Ms. Henderson reported on three (3) items:

1. The public comment period for the ADOT Long Range Transportation Plan closed on December 21, 2017 and will be presented for adoption on January 19, 2018 at the Arizona State Transportation Board meeting in the City of Sierra Vista.
2. The ADOT Freight Plan was submitted to the Federal Highway Administration (FHWA) and has been approved. The Freight Plan is available on ADOT’s website.
3. Webinar invites will be sent out next week to discuss the Highway User Revenue Fund (HURF) Exchange program. Patrick Stone from ADOT Finance will be sending out the invite.

## **C. District Engineers, ADOT**

### **Southeast District**

No District Engineers were present to report. Mr. Ashbaugh took this time to announce the retirements of Tom Engle and Wayne Grainger within the ADOT Southeast District.

## **D. CAG Transportation Planning Update**

Mr. Ashbaugh reported on five (5) items:

1. The Draft Feasibility Report for the **CAG Greater Gila County Transit Feasibility & Implementation Study** is being finalized to be sent out for review. The Technical Working Group (TWG) for the study is scheduled to meet January 18, 2018 to discuss the recommendations and make a decision to move forward to Phase II: Implementation Plan. The study is expected to be completed before the end of the Fiscal Year (June 30, 2018).
2. CAG is applying for 5310 transit funds to continue with the Mobility Manager’s position. The grant cycle opened this week.
3. The **Highway Safety Improvement Program (HSIP)** call for projects is expected within the coming weeks.

4. The **CAG/Sun Corridor MPO Human Services Transportation Coordination Plan 2018 Update** is out for public comment. The plan is updated annually to allow the 5310 providers within the CAG and Sun Corridor Regions to apply for new vehicles for their programs as required. The draft plan is expected to come to CAG TTAC in February.
5. Traffic counts for the FY 2018 program under the **Highway Performance Monitoring System (HPMS)** will commence between now through March 2018. There are 45 counts that are expected to be conducted within the CAG Transportation Boundary.

## **VII. OLD BUSINESS**

### **A. Transportation Improvement Program (TIP)**

Mr. Ashbaugh stated that the TIP is an item placed under “Old Business” when no actions are expected to be made, but allows the opportunity for the local agencies to make last minute requests. Otherwise when TIP decisions are expected, it would be placed under “New Business.”

Mr. Ashbaugh briefly discussed CAG’s plan to use other funds for the HPMS traffic count activities but would need to be analyzed on an annual basis. He stated the TIP would need to be restructured to include HURF Exchange projects. He also recapped the swapping of HSIP funds for Surface Transportation Block Grant Program (STBGP) with MAG that allowed CAG to advance projects within the TIP. No action was taken on the TIP.

### **B. Surface Transportation Block Grant Program (STBGP) Application**

Mr. Ashbaugh summarized the need for updating the current CAG STBGP Application in order to account for better cost estimates and more description details for the Committee to have the ability to differentiate stronger needs among potential project proposals. He stated that he took the concerns from individuals within the TTAC to find a median between the current application and the draft application presented in October. He then proceeded to explain a few of the larger changes that many had concerns on. The primary changes from the previous draft to the current draft are that the application is no longer requesting a typical cross section of the project and requires the use of ADOT’s “Cost Estimate Tool.” The number of questions has also been condensed. The overall application originated in Excel and has been repackaged as a Word Document.

Chair Ward pointed out the inconsistency with regards to HURF Exchange projects and utilizing the “Cost Estimate Tool” from ADOT as the tool is used for Federalized projects. Ms. Henderson stated that ADOT also has a cost estimate tool for HURF Exchange projects. Mr. Ashbaugh stated he will add the link for the HURF Exchange cost estimate tool as part of the overall application.

After the discussions, Mr. Simpson made the motion to approve the draft CAG STBGP Application with minor adjustments as presented. Mr. Warren seconded the motion. The motion passed unanimously.

Mr. Ashbaugh announced that he would begin making the “Call for Projects” for the STBGP funds shortly.

## **VIII. NEW BUSINESS**

### **A. Project Initiation Packet**

Ms. Henderson presented an overview of the development process when initiating a project that's within the TIP. Handouts of the PowerPoint presentation and other pertinent information were provided and are available electronically upon request.

**B. Election of Chair & Vice Chair**

Ms. Borquez made a motion to approve the nominations of Dedrick Denton with Pinal County as Chair and Scott Warren with Gila County as Vice Chair of the TTAC Committee. Mr. Simpson seconded the motion. The motion passed unanimously.

**IX. CALL TO THE PUBLIC**

No one answered the call to the public.

**X. SCHEDULING OF NEXT MEETING**

Mr. Ashbaugh stated the next meeting is scheduled for February 8, 2018 at the Gila County Public Works Conference Room. Mr. Ashbaugh also stated a CAG Management Committee was scheduled during the time CAG TTAC was to meet on March 8, 2018. Upon discussion, the Committee decided to push back the meeting to 1:30 PM for the March 8, 2018 meeting.

**XI. ADJOURNMENT**

Ms. Borquez made the motion to adjourn the meeting. Mr. Bottgen seconded the motion. The motion passed unanimously. Chair Ward adjourned the meeting at 2:50 PM.