

## Transportation Technical Advisory Committee THURSDAY, APRIL 12, 2018 – 10:00 AM

Gila County Public Works Conference Room | 745 Rose Mofford Way, Globe, AZ 85501

### MINUTES

#### MEMBERS PRESENT:

Dedrick Denton – *Chair*  
(Pinal County)

Scott Warren – *Vice Chair*  
(Gila County)

Jerry Barnes  
(Globe)

Anna Flores  
(Kearny)

Marvin Mull  
(San Carlos Apache Tribe)

Jason Bottjen – *PHONE*  
(ADOT – MPD)

Cassie Kenton-Garcia – *PHONE*  
(White Mountain Apache Tribe)

#### MEMBERS ABSENT:

Curtis Ward  
(Payson)

Todd Pryor  
(Superior)

Joe Heatherly  
(Miami)

Sylvia Kerlock  
(Winkelman)

Tim Grier  
(Star Valley)

Don Jones  
(Mammoth)

Sandra Shade  
(Ak-Chin Indian Community)

VACANT  
(Hayden)

#### GUESTS PRESENT:

Chris Simpson  
(Globe)

Tara Harman  
(ADOT – Southcentral District)

Rick Powers  
(Jacobs)

Bill Harmon – *PHONE*  
(ADOT – SE District)

#### CAG STAFF:

Rob MacDonald  
(Executive Director)

Travis Ashbaugh  
(Transportation Planning Manager)

#### I. **CALL TO ORDER**

Chair Denton called the meeting to order at 10:00 AM.

#### II. **PLEDGE OF ALLEGIANCE**

Chair Denton led the Committee in the Pledge of Allegiance.

#### III. **ROLL CALL**

Roll call was taken. Seven (7) voting members were present constituting a quorum as established by the CAG TTAC Bylaws.

#### IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

#### V. APPROVAL OF MINUTES – (February 8, 2018)

Mr. Warren made the motion to approve the February 8, 2018 minutes as presented. Ms. Flores seconded the motion. The motion passed unanimously.

#### VI. STANDING REPORTS

##### A. Member Jurisdictions

##### Pinal County

Chair Denton reported on three (3) items:

1. The “**Florence-Kelvin Bridge**” bridge replacement project (**Project # PNL 00-01B**) is still on track to be completed by May 2018.
2. The Pinal Regional Transportation Authority (PRTA) Transit subcommittee met for the first time on April 11, 2018. The subcommittee is responsible for making recommendations of how the annual \$1 Million of PRTA funding should be used and allocated among existing transit providers and for the construction of identified potential Park and Rides.
3. The next PRTA Technical Advisory Committee (TAC) is scheduled to meet on May 2, 2018 and the first PRTA Citizen Transportation Advisory Committee is scheduled to meet on May 3, 2018.

##### Gila County

Mr. Warren reported on two (2) items:

1. The “**Golden Hill Road**” project (**Project # GIL 18-01D**) is currently in the easement acquisition phase.
2. The Design for the “**Colcord Road (Bridge)**” project (**Project # GIL 17-01D**), is moving forward.

##### Globe

Mr. Barnes reported on three (3) items:

1. Stage five design plans for the “**Oak Street/Hill Street**” pavement rehabilitation project (**Project # GLB 17-01C**), have been submitted. The City is still waiting to hear back from the Post Office regarding a Temporary Construction Easement.
2. The “**Broad Street**” rehabilitation and upgrades project (**Project # GLB 18-01C**) is now at the stage to begin acquiring Temporary Construction Easements.
3. There is currently \$3 Million worth of Water Infrastructure Finance Authority (WIFA) projects occurring within the City ranging from Design to Construction phases.

The Town of Kearny and the White Mountain Apache Tribe did not have anything new to report at this time.

**B. Multi-Modal Planning Division, ADOT**

Mr. Bottjen reported on two (2) items:

1. As a reminder, the call for Highway Safety Improvement Program (HSIP) projects for Fiscal Years 2021 and 2022 are due May 4, 2018. All applications need to be submitted through CAG.
2. The public comment period for the ADOT Tentative 5-Year Transportation Facilities Construction Program for FY2019-FY2023 started March 16, 2018 and will end June 5, 2018 at 5:00 PM. There are currently two more public hearings scheduled in conjunction with the Arizona State Transportation Board meetings for April 20, 2018 in Flagstaff, AZ and for May 18, 2018 in Phoenix.

**C. District Engineers, ADOT**

**Southeast District**

Mr. Harmon reported on three (3) items:

1. The **“US 60 Pinto Creek Bridge”** project will be advertised this week and is expected to be a 2-year project once awarded. Anyone planning to travel through the area should expect delays.
2. The **“US 60 Claypool Second Street Intersection”** project is scheduled to be advertised in the Fall of 2018.
3. There are various pavement preservation projects currently under construction and planned throughout the District as well.

**D. CAG Transportation Planning Update**

Mr. Ashbaugh reported on four (4) items:

1. The Technical Working Group (TWG) for the **CAG Greater Gila County Transit Feasibility & Implementation Study** is scheduled to meet on April 25, 2018 at the Payson Senior Center to review the Final DRAFT recommendations on the Implementation Plan (Phase II) of the study. The consultant, Jacobs Engineering, is scheduled to present the findings to the Gila County Board of Supervisors, and the Town Councils for the Town of Payson and the Town of Star Valley within the first week of May 2018. The findings will be presented to the CAG TTAC at the May 10, 2018 meeting to seek an approval recommendation of the Feasibility Report and Implementation Plan to the CAG Regional Council at the June 29, 2018 meeting.
2. A preliminary award notification for CAG’s 5310 Mobility Management Grant Application is expected to be posted on ADOT’s website in early May 2018.
3. Regional Council approved the identified Federal Transit Administration (FTA) 5310 “parking lot” projects within the CAG/SCMPO Human Services Transportation Coordination Plan, as well as the Pinal Regional Transportation Authority identified projects, within the CAG Transportation Improvement Program (TIP). The items are required to be placed within the CAG TIP per the FTA’s and Federal Highway Administration’s (FHWA) request.

4. CAG is expected to move into their new office location in the near future.

## **VII. OLD BUSINESS**

### **Transportation Improvement Program (TIP)**

Mr. Ashbaugh made the reminder that the CAG TIP will always be on the Agenda in case any emergency actions need to take place. He asked the committee if anyone had any changes that needed to be made to their projects. No changes were needed and therefore no action was taken.

## **VIII. NEW BUSINESS**

### **A. CAG 2018 Title VI Non-Discrimination Program Implementation Plan Update**

Mr. Ashbaugh stated that the CAG 2018 Title VI Non-Discrimination Program Implementation Plan Update is being updated annually. The primary updates involved the demographic data tables using the latest American Community Survey data provided by the Census Bureau and updated signatures from Mr. MacDonald as the new CAG Executive Director. Mr. Ashbaugh also stated that there could be some potential changes coming in the near future to the plan due to changes from the Civil Rights section at ADOT. However, the Civil Rights section has not identified what those changes will be and the update needs to be approved before August 1, 2018. The last scheduled CAG Regional Council meeting is scheduled for June 29, 2018 before the August 1, 2018 deadline.

Mr. Warren made the motion to recommend approval to CAG Regional Council the CAG 2018 Title VI Non-Discrimination Program Implementation Plan. Mr. Barnes seconded the motion. The motion passed unanimously.

### **B. CAG Six-Year Traffic Count Location Plan For FY2019-FY2024**

Mr. Ashbaugh stated historically there have been discussions of whether or not CAG needed \$50,000 of Surface Transportation Block Grant Program (STBGP) funds to conduct traffic counts under the Highway Performance Monitoring System (HPMS) program. He stated that Works Consulting, who currently conducts and collects the needed traffic count information for the CAG Transportation Region, has developed a six-year plan to count locations that have been identified over the years. He stated that each location is only required to be counted every sixth year and historically we have counted many of them every other year or third year, or some combination thereof. However the six-year plan has seventeen (17) 7-day counts that will be counted annually to be used as "Growth Counts" which helps populate a formulated calculation on the counts that are done every sixth (6<sup>th</sup>) year for those years that are not physically counted. The six-year plan is expected to provide a significant overall cost savings, therefore freeing up additional STBGP funds for local projects within the Region.

Mr. Ashbaugh also stated that ADOT will be conducting fifteen Sample Panels that will be counted every third year. However, these counts will remain in the six-year plan as it's unclear if ADOT are doing these counts or if CAG is responsible due to current ADOT internal decisions with the HPMS program.

Chair Denton asked how the count locations were selected. Mr. Ashbaugh responded that the CAG member agencies had selected these locations over the years and CAG has historically been counting the same locations. Mr. Ashbaugh also stated any additional count locations that any

of the member agencies would like to add can be made with proper notification.

Mr. Warren made the motion to recommend approval to CAG Regional Council the CAG Six-Year Traffic Count Location Plan for FY2019-FY2024. Mr. Barnes seconded the motion. The motion passed unanimously.

**C. CAG Surface Transportation Block Grant Program (STBGP) Applications**

Mr. Ashbaugh reminded the committee that it was the last day to submit STBGP applications. He stated that Gila County and the City of Globe each have submitted one application, and the Town of Payson with four. Mr. Ashbaugh announced that he'll send out the Ranking Sheets for each project to be completed by one representative from each agency. The Ranking Sheets are due to CAG on April 26, 2018. Those who have submitted a project(s) have been asked to present their submittal(s) to the committee at the scheduled May 10, 2018 TTAC meeting. The goal is to send an approval recommendation of projects for the agreed upon program years to the CAG Regional Council in June 2018.

Mr. Ashbaugh also reminded the committee that if you are going to submit an application that the ADOT Cost Estimate Tool or HURF Exchange Cost Estimate Tool needs to be completed in order for the application can be considered.

**IX. CALL TO THE PUBLIC**

Mr. Powers answered the Call to the Public. He stated that Rob Bohannon, who was working on transit planning activities within the Region, had passed away. Service information will be sent out after the meeting.

**X. SCHEDULING OF NEXT MEETING**

Mr. Ashbaugh stated the next meeting is scheduled for May 10, 2018 at the new CAG Conference Room. He stated the location could change pending if improvements to the new CAG office location are not completed by then.

**XI. ADJOURNMENT**

Mr. Barnes made the motion to adjourn the meeting. Ms. Flores seconded the motion. The motion passed unanimously. Chair Denton adjourned the meeting at 10:46 AM.