



## Transportation Technical Advisory Committee

THURSDAY, FEBRUARY 9, 2017 – 10:00 AM

City of Globe Council Chambers | 150 North Pine Street, Globe, AZ 85501

### MINUTES

#### MEMBERS PRESENT:

Curtis Ward - *Chair*  
(Payson)

Jason Bottjen  
(ADOT - MPD)

Kathy Borquez  
(Pinal County)

Tara Chief  
(White Mountain Apache Tribe)

Marvin Mull  
(San Carlos Apache Tribe)

Todd Pryor  
(Superior)

Jerry Barnes  
(Globe)

Tom Homan  
(Gila County)

Sylvia Kerlock  
(Winkelman)

Joe Heatherly  
(Miami)

#### MEMBERS ABSENT:

Sandra Shade  
(Ak-Chin Indian Community)

Anna Flores  
(Kearny)

Tim Grier  
(Star Valley)

VACANT  
(Hayden)

VACANT  
(Mammoth)

#### OTHERS PRESENT:

Cassie Kenton-Garcia  
(White Mountain Apache Tribe)

Trever Fleetham  
(Payson)

Dedrick Denton - PHONE  
(Pinal County)

Mona Aglan-Swick  
(ADOT Traffic Safety Section)

Larry Talley  
(ADOT Traffic Safety Section)

Rick Powers  
(Jacobs)

Wayne Grainger  
(ADOT Southeast District)

Irene Higgs - PHONE  
(Sun Corridor MPO)

Matt Rencher - PHONE  
(Coolidge)

#### CAG STAFF:

Travis Ashbaugh  
(Transportation Planning Manager)

Eddie Caine  
(Mobility Manager)

#### I. **CALL TO ORDER**

Chair Ward called the meeting to order at 10:04 AM in the City of Globe Council Chambers located at 150 North Pine Street, Globe, Arizona 85501.

#### II. **PLEDGE OF ALLEGIANCE**

Chair Ward led the Committee in the Pledge of Allegiance.

### III. ROLL CALL

Roll call was taken. Ten (10) voting members were present constituting a quorum as established by the CAG TTAC ByLaws. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

### IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone.

### V. APPROVAL OF MINUTES – (December 15, 2016)

Chair Ward asked if there were any additions or corrections to be made to the December 15, 2016 minutes. There were no comments. Chair Ward then asked for a motion to approve the December 15, 2016 CAG TTAC minutes as presented. Ms. Borquez made the motion to approve the minutes, and Mr. Pryor seconded the motion. The motion was carried unanimously.

### VI. STANDING REPORTS

#### A. Member Jurisdictions

##### Payson

Chair Ward reported on three (3) items:

1. The Town is still waiting on the final 20 percent reimbursement of the Highways Safety Improvement Program (HSIP) funds for the completed work of the installation on the second set of warning signs.
2. The Design of the Longhorn Road and McLane Road Roundabout (**Project # PAY 19-02D**) that was authorized in FY 2016 using Surface Transportation Program (STP) funds is now well underway.
3. The Town has received the 100 percent design documents for the construction of the Bonita Street project (**Project # PAY 16-01C**) for Fiscal Year 2017's STP funds. A new Intergovernmental Agreement (IGA) is currently being worked out.

##### Pinal County

Ms. Borquez reported that the Kelvin Bridge Replacement project (**Project # PNL 00-01B**) was awarded to Pulice Construction last month and is working to secure their bond and assurances. A Kick-off meeting is currently being planned so that clearing and grubbing can begin before April of 2017 to minimize environmental impacts.

##### San Carlos Apache Tribe

Mr. Mull reported on two (2) items:

1. The BIA Rout 6 construction project (**Project # SCA 13-01C**) went out to bid recently.
2. The US 70 High School Turn Lanes project (**Project # SCA 16-01C**) is currently delayed as there may a need for additional funds. The intent is to get the project out to bid here relatively soon.

### **White Mountain Apache Tribe**

Ms. Chief reported on two (2) items:

1. A 12-mile pavement preservation project on SR 73 is tentatively scheduled to start in March/April of 2017.
2. The Tribe's Transit program is expected to be up and running in June of 2017.

### **Superior**

Mr. Pryor reported on four (4) items:

1. The Sign and Pavement Markings Inventory project (**Project # SUP 16-01D**) is currently out for bid. The Town hopes to have a contractor soon.
2. The Superior Pavement Assessment Study, funded through the Planning Assistance for Rural Areas (PARA) program, has been completed. The first of the maintenance projects are expected to come out to bid next month pending Town Council approval.
3. The Town has started their Airport Master Plan.
4. The Town has been approached by Resolution Copper to reactivate the Marco Rail Line spur.

### **Globe**

Mr. Barnes reported on four (4) items:

1. The IGA was amended for the Oak Street/Hill Street construction project (**Project # GLB 17-01C**) with ADOT to include ROW acquisition. The project is funded with STP funds in Fiscal Year 2018.
2. The IGA was amended for the Broad Street construction project (**Project # GLB 18-01C**) with ADOT to include ROW acquisition. The project is funded with STP funds in Fiscal Year 2019.
3. The "Sign and Striping Inventory software" project is going out to bid. The project has been out to bid several times over the past several years. The cause for multiple bids is due to unacceptable terms that have been outlined within the draft agreements.
4. Many Capital Improvement Program (CIP) items are ongoing, with many dealing with the City's drinking water.

Gila County, the Town of Winkelman, and the Town of Miami did not have anything new to report.

## **B. Multi-Modal Planning Organization**

Mr. Bottjen reported on four (4) items:

1. Public Engagement meetings involving the Tentative Five-Year Program are scheduled for the following dates and locations:
  - March 17, 2017 in Tucson
  - April 21, 2017 in Flagstaff
  - May 19, 2017 in Phoenix
2. A "Heat Map" is being created for all the COG's and MPO's to identify all projects that are in the Tentative Five-Year Program.

3. A survey questionnaire is forthcoming concerning traffic counting in the next few weeks.
4. The Planning Assistance for Rural Areas (PARA) program is anticipating to do a call for projects by the end of March of 2017, and would include both pre-scoping and full planning studies.

#### **C. Local Public Agency, ADOT**

Mr. Bottjen provided a Progress Report on all projects with the CAG Transportation Improvement Program (TIP). A digital copy can be obtained from Mr. Ashbaugh upon request. He also stated that one of the vacant LPA positions has closed and expects to have someone in place soon.

#### **D. District Engineers, ADOT**

##### **ADOT Southeast District**

Mr. Grainger, ADOT Southeast District Development Transportation Engineering Specialist, reported on ten (10) items:

1. The **“US 60 Queen Creek Tunnel”** lighting project is substantially complete.
2. The **“US 60 Oak Flats to Miami”** passing lane project is substantially complete.
3. The **“South of Young Rock Fall Mitigation”** project is substantially complete.
4. The **“SR 77/SR 177-MP145”** paving project that is north of Winkelman is substantially complete.
5. The **“Silver King-Superior Streets”** project is about 80 percent complete.
6. The **“SR 77 Near Summit”** rock fall mitigation project is about 42 percent complete.
7. The **“US 70 at BIA 6”** intersection improvement project has an apparent low bidder in Hatch Construction and is expected to be awarded at the next State Transportation Board meeting on February 17, 2017.
8. The **“Superior Sign Project”** has an apparent low bidder in AJP Electric, Inc. and is expected to be awarded at the next State Transportation Board Meeting on February 17, 2017.
9. The **“Sidewalk Main St; US 60 Golden Hill”** sidewalk construction project is anticipated to advertise in March of 2017.
10. Several other projects are still under design.

#### **E. CAG Transportation Planning Update**

Mr. Ashbaugh reported on three (3) items:

1. The contract for the **“CAG Greater Gila County Transit Feasibility and Implementation Study”** was executed on January 9, 2017. The Kick-off meeting will follow immediately after the TTAC meeting.
2. The **“CAG Strategic Transportation Safety Plan”** was approved by the CAG Regional Council on January 25, 2017, with the intentions for the jurisdiction to apply for HSIP

funds to carry out the recommended projects within the study.

3. The "**Highway Performance Monitoring System**" (HPMS) traffic counts are still underway but are wrapping up. Preparations for Fiscal Year 2018 HPMS activities need to begin in order to secure a contract.

Mr. Caine then reported on Mobility Management Activities. He stated the grant cycle that is statewide will begin soon with the awards expected to be announced in late summer.

## **VII. OLD BUSINESS**

### **Transportation Improvement Program (TIP)**

Mr. Ashbaugh provided an updated draft version of the TIP to display recent changes in apportionment credits received and Obligation Authority (OA) changes. He stated that nearly \$173,000 of STP funds were credited back for Fiscal Year 2017. He also stated this would help alleviate the shortfalls in the latter years, assuming the current STP project cost estimates are reasonably accurate.

Mr. Ashbaugh then stated that nearly \$66,000 of HSIP funds for Fiscal Year 2017 also came back in the form of credits from previous projects. He stated that Pinal County would like to request \$20,000 of those funds for a collaborative Pinal County transportation safety study that ties in CAG's, the Sun Corridor Metropolitan Planning Organization's (MPO), and the Maricopa Association of Government's (MAG) transportation safety studies since all three agencies have jurisdiction within Pinal County. MAG's transportation planning boundaries that encroach within Pinal County did not identify specific transportation safety projects and provides additional justification to conduct such a study.

Ms. Borquez stated the study would not duplicate any efforts but rather complete the critical missing links within the County. She stated that the Sun Corridor MPO offered to be the lead agency to manage the study with CAG and MAG serving on the Technical Advisory Committee. She also stated the estimated cost of the study would be \$200,000 and is requesting CAG for 10 percent of the cost in the amount of \$20,000. MAG and the Sun Corridor MPO would provide the remaining costs of the study.

Ms. Higgs added that when MAG did their safety study they did not use HSIP funds and therefore were not held to the same guidelines and regulations that CAG and the Sun Corridor MPO were required to do, which was primarily the implementation component. She said MAG identified strategies within their study, but not safety projects.

Mr. Barnes asked how much of the proposed study is in CAG's jurisdiction. Mr. Ashbaugh stated that within CAG's transportation boundaries, a safety study has already been completed and explained that Pinal County wants to bring the multiple studies from the three agencies together, while building upon the MAG portion to identify safety projects. Mr. Ashbaugh stated the motive to help fund the study is for collaboration and regional partnership purposes since Pinal County is a member of CAG.

Mr. Barnes then made a motion to recommend approval of \$20,000 in HSIP funds to be loaned to the Sun Corridor MPO, as the lead agency, without payback; as a contribution towards a three-

agency partnership with the Sun Corridor MPO, CAG, and MAG; for an overall \$200,000 strategic transportation safety study for Pinal County, with Mr. Homan seconding the motion. The motion was carried unanimously.

Mr. Ashbaugh then requested if a motion can be made to forward any remaining HSIP funds not spent during Fiscal year 2017 into Fiscal Year 2018's apportionments. Ms. Borquez then made a motion to forward any remaining HSIP funds not spent during Fiscal Year 2017 into Fiscal Year 2018's apportionments, with Mr. Barnes seconding the motion. The motion was carried unanimously.

Chair Ward announced that the Town of Payson maybe a little short on the Bonita Street project **(Project # PAY 16-01C)** and that they may request some of the STP funds that was recently credited back to the Region in the next TTAC meeting in March.

## **VIII. NEW BUSINESS**

### **A. Highway Safety Improvement Program Presentation**

Mr. Talley, from the Traffic Safety Section at ADOT, presented a PowerPoint presentation with regards to the Highway Safety Improvement Program (HSIP) Fiscal Year 2018 application. He stated that the official call for projects under the application process has been delayed. He indicated that the Section is under new management and wanted to take a look at the updated process before it was released.

Mr. Talley, also clarified concerns generated from a pre-notification email with regards to the application and available funds. He stated that other Council of Governments (COG) and Metropolitan Planning Organizations (MPO) are currently working on their strategic transportation safety studies and were concerned that Fiscal Years 2019 to 2022 of State HSIP funds would be programmed without them having a chance to submit projects. He then provided the clarification that the four year window allows for the room to design a project in Fiscal Year 2019 or 2020, to then be constructed in Fiscal Year 2021 or 2022 as some projects could take up to 24 months in design. However this concern has delayed the call for projects for the time being.

Mr. Talley then touched on the following high points of the application:

- The Intent of program to reduce fatalities and severe crashes.
- The Fall of 2017 will tentatively be the deadline for the call of projects.
- The countermeasures are primarily strategies, activities, and/or projects that come from the United States Code (USC) and are data driven.
  - The countermeasures need to justify the type of crashes the application is attempting to reduce.
- Projects are required to be consistent with the State Highway Strategic Safety Plan.
- Projects should be those identified within the Region's strategic transportation safety plan and if not an explanation must be given.
  - Reason FHWA allowed to use HSIP funds for safety plans was so that agencies could identify projects to be implemented.
- For State HSIP funds, a panel has been introduced into the process to determine which

projects are to be funded with the State HSIP funds.

- All HSIP funds will be through a competitive bid starting Fiscal Year 2019.
- Panel will consist of nine (9) members that includes the Federal Highway Administration, ADOT, COGs and MPOs.
  - Mr. Ashbaugh stated concerns on the representation and how they are chose due to the fear of the Rural COGs being represented unfairly.
- Non-HSIP funds and anticipated total cost of Design and Construction will need to be included.
- Benefit/Cost ratio is only based on HSIP funds being used.
- Certain projects are 100 percent funded and others or not. The specific tabs within the application provides that breakdown.
- Behavior crashes are now allowed in the data as part of the application.

**B. CAG/SCMPO Human Services Transportation Coordination Plan 2017 Update**

Mr. Caine provided a brief explanation of the CAG/SCMPO Human Services Transportation Coordination Plan 2017 Update (HSTCP) and its intent and purpose. He stated that the Federal Transit Administration (FTA) requires that projects selected for funding under the Elderly Individuals and Individuals with Disabilities (Section 5310) programs be derived from a locally developed coordinated public transit human services transportation plan. He also stated the Draft HSTCP is the three-year update for the State Fiscal Years 2017 thru 2019.

Mr. Caine also presented a few updated changes he received from the providers that are requesting funding for the next 5310 grant cycle to be included within the current draft. Chair Ward also asked for clarification on a list of barriers on page 69 of the Draft HSTCP involving “for-profit” and “for-hire” services. Mr. Caine explained the barrier was in the current inability to coordinate rides with such services.

Mr. Caine then presented the “Goals” of the plan per the request of Chair Ward.

Chair Ward asked for a motion to approve the CAG/SCMPO Human Services Transportation Coordination Plan 2017 Update with the amended changes as presented. Ms. Borquez made the motion to approve the CAG/SCMPO Human Services Transportation Coordination Plan 2017 Update with the amended changes as presented, and Mr. Homan seconded the motion. The motion was carried unanimously.

**C. Highway Performance Monitoring System (HPMS)**

Mr. Ashbaugh stated this Highway Performance Monitoring System (HPMS) agenda item is primarily for informational purpose but allowed for a possible motion if the Committee desired to move forward with a decision.

Mr. Ashbaugh provided a white paper that Works Consulting wrote on the potential future of how the HPMS services and activities for the CAG Region could be handled. Through conversations with Joe Breyer at Works Consulting, Mr. Ashbaugh explained that separating the HPMS activities and services from the physical traffic counting into two separate contracts would make more sense and possibly save money.

Mr. Ashbaugh also stated that CAG has had discussions in the past with regards to conducting the HPMS services and activities internally. He stated if the contract was separated, one would be to have a six-year contract with a consultant, such as Works Consulting, for a set amount to conduct services as needed. Within the first year, a six-year traffic count location plan would need to be prepared to start, but then to prepare a another six-year traffic count location plan in the sixth year of every contract thereafter. The second contract would be a contract awarded annually to a traffic counting consulting firm that would conduct the physical counts. Each contract would be subject to the "Request for Proposals" (RFP) process.

Mr. Ashbaugh then requested that the Committee to think about if this is the direction they would like to see moving forward by the next meeting. Chair Ward then suggested the item be tabled until next meeting.

**IX. CALL TO THE PUBLIC**

Chair Ward asked for a call to the public. Mr. Rencher, a non-voting member of the CAG TTAC, answered the call. He provided insight concerning House Bill 2143 that relates to reducing the bidding threshold to where local agencies would have to go out to bid, which includes equipment purchases. He stated the opposition toward the bill appears to have been successful as it's no longer on the agenda. However he cautioned not to be complacent as there is continuous pushback from general contractors to lower the threshold from its current level.

**X. SCHEDULING OF NEXT MEETING**

Mr. Ashbaugh stated the next meeting is scheduled for March 9, 2017 at 10:00 am and will be held at the Gila County Public Works Conference Room located at 745 Rose Mofford Way, Globe, AZ 85501.

**XI. ADJOURNMENT**

Chair Ward asked for a motion to adjourn. Mr. Homan made a motion to adjourn, and Mr. Pryor seconded the motion. The motion was carried unanimously. The meeting was adjourned at 11:59 AM.