



Transportation Technical Advisory Committee

WEDNESDAY, AUGUST 10, 2016 – 10:00 AM

CAG Conference Room | 1075 South Idaho Road, Suite 300, Apache Junction, AZ 85119

MINUTES

MEMBERS PRESENT:

Curtis Ward - *Chair*
(Payson)

Charla Glendening - *Phone*
(ADOT - MPD)

Andy Smith – *Vice Chair*
(Pinal County)

Sandra Shade
(Ak-Chin Indian Community)

Anna Flores - *Phone*
(Kearny)

David Neuss - *Phone*
(Superior)

Tara Chief
(White Mountain Apache Tribe)

MEMBERS ABSENT:

Sylvia Kerlock
(Winkelman)

Joe Heatherly
(Miami)

Tim Grier
(Star Valley)

Tom Homan
(Gila County)

Marvin Mull
(San Carlos Apache Tribe)

Vacant
(Hayden)

Vacant
(Mammoth)

OTHERS PRESENT:

Jason Bottjen
(ADOT – LPA)

Tom Engel
(ADOT Southeast District)

CAG STAFF:

Ken Hall
(Executive Director)

Travis Ashbaugh
(Transportation Planning Manager)

Eddie Caine
(Mobility Manager)

I. CALL TO ORDER

Chair Ward called the meeting to order at 10:03 AM in the CAG Conference Room located at 1075 South Idaho Road, Suite 300, Apache Junction, Arizona 85119.

II. PLEDGE OF ALLEGIANCE

Chair Ward led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Six (6) voting members were present constituting a quorum as established by the CAG TTAC ByLaws. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone.

V. APPROVAL OF MINUTES – (July 13, 2016)

Chair Ward asked if there were any additions or corrections to be made to the July 13, 2016 minutes. There were no comments. Chair Ward then asked for a motion to approve the July 13, 2016 CAG TTAC minutes as presented. Mr. Smith made the motion and Mr. Neuss seconded the motion. The motion was carried unanimously.

VI. STANDING REPORTS

A. Member Jurisdictions

Payson

Chair Ward reported on three (3) items:

1. Work on the installation of the second set of warning signs that were funded through HSIP funds are 90 percent complete.
2. The Town is in the process of completing the latest design component of Right of Way acquisition for the Bonita Street project (**Project # PAY 16-01C**) for Fiscal Year 2017 Surface Transportation Program (STP) funds.
3. A consultant has been selected for the design of the Longhorn Road and McLane Road roundabout project (**Project # PAY 19-02D**) for Fiscal Year 2016 STP Funds. A “Kick-off” meeting is in the process of being scheduled.

Ak-Chin Indian Community

Ms. Shade reported on the Tribe’s Long Range Transportation Plan that identifies short, mid, and long range roadway projects. The Final Report is scheduled to be presented to the Tribal Council during September of 2016.

Kearny

Ms. Flores reported that the Town’s fire hydrant project was recently completed and that a sewer related project will begin next year.

Superior

Mr. Neuss reported that the Town is working on initiating a sign project (Project # SUP 17-01C) in the near future.

Pinal County and the White Mountain Apache Tribe did not have anything new to report.

B. Multi-Modal Planning Organization

Ms. Glendening reported that approximately two-thirds of the ADOT Long Range Transportation Plan (LRTP) has been completed. She explained that the LRTP is a policy plan and that it identifies a recommended investment amount in three different categories that include preservation, modernization, and expansion. Ms. Glendening stated that ADOT will be utilizing a tool called “MetroQuest,” that is currently being developed, to allow the jurisdictions to provide input on where the transportation dollars should be spent within each category. The exercise is tentatively being scheduled for mid-September.

C. Local Public Agency, ADOT

Mr. Bottjen stated that he is now the official ADOT Local Public Agency (LPA) Staff person assigned to the CAG Region. Mr. Bottjen then provided an update on the Highway Safety Improvement Program (HSIP) application process, and stated that the region may submit applications early for review. However, Federal Highway Administration (FHWA) eligibility determination would still have to wait until that part of the process is open. The early review would provide an opportunity, for any given project, to better its application for a successful eligibility determination.

D. District Engineers, ADOT

ADOT Southeast District

Mr. Engel, ADOT Southeast District Development Engineer, reported on three (3) items:

1. The **“US 60 Oak Flats to Miami”** passing lane project is still ongoing. There was also an announcement that the closures occurring on Tuesdays and Thursdays will be terminated by the end of August of 2016.
2. The **“US 60 Queen Creek Tunnel”** lighting project is at the stage where electrical connections are now being installed. The lighting will be tested in early October.
3. The **“Silver King-Superior Streets”** project has expanded the scope for construction to the entire limits of the project now. All bridges, local streets, and connections within the scope are still underway.

E. CAG Transportation Planning Update

Mr. Ashbaugh reported on four (4) items:

1. Mr. Ashbaugh is working on Mr. Eddie Caine’s contract renewal as the Mobility Manager, and will keep the TTAC informed on the status thereof.
2. Mr. Ashbaugh is working on the Technical Working Group (TWG) contact list for the **“CAG Transit Study.”** The TWG will also provide input on the Scope of Work that has been drafted. The goal is to have a consultant assigned to the project by no later than November of 2016.
3. Field investigations for the top ten crash sites have been completed as part of the **“CAG Strategic Transportation Safety Plan.”** CAG will be receiving the CAG memorandum of the investigations in the near future for review.
4. The **“Highway Performance Monitoring System (HPMS)”** counts have not begun at this time, however Works Consulting recently informed CAG that they will be starting soon.

VII. OLD BUSINESS

A. Transportation Improvement Program (TIP)

Mr. Ashbaugh discussed the following projects that needed TTAC approval:

1. **San Carlos – US 70 High School Turn Lanes: Phase II – (Project # SCA-16-01C/TRACS # H8859)**
 - A final Estimate for construction came in at **\$738,829.**
 - **\$69,297** of ADOT ICAP (Indirect Cost Allocation Plan) dollars are being applied, and therefore leaving **\$669,532** to be funded by STP dollars.

- The TIP currently has the project funded at **\$437,928.95** (\$412,967 Federal STP + \$24,961.95 Local Match).
- There is a shortfall of **\$231,603.05**.

A discussion then followed with regards to utilizing the remaining FY 2017 HSIP dollars in the CAG FY17-27 TIP, to be applied towards the project.

Chair Ward then asked for a motion to recommend approval to apply the remaining FY 2017 HSIP dollars towards the **San Carlos – US 70 High School Turn Lanes: Phase II- (Project # SCA-16-01C/TRACS # H8859)** project. Mr. Smith made a motion to recommend approval to apply the remaining FY 2017 HSIP dollars towards the **San Carlos – US 70 High School Turn Lanes: Phase II- (Project # SCA-16-01C/TRACS # H8859)** project and Ms. Flores seconded the motion. The motion was carried unanimously.

2. **Longhorn Road and McLane Road Roundabout – (Project # PAY-23-01C & # PAY-24-01C)**
 - Move the FY 2023 STP dollars to FY 2024, and condense the project into one, under Project # **PAY-24-01C**.
 - Loan out the \$424,463.86 FY 2023 STP dollars with payback in FY 2024.
 - Loan will not be processed until FY 2023.
 - This brings the Project # **PAY-24-01C** to a total amount of **\$548,927.72** in STP dollars.
 - The Local Matching dollars are adjusted to **\$33,180.16**, which represents the required match as opposed to what the TIP currently displays.
 - The total project funding would then come out to **\$582,107.98** – (\$548,927.72 Federal STP + \$33,180.16 Local Match).

Chair Ward then asked whether or not, as Chair, he was able to make a motion. Mr. Ashbaugh stated that since he is a voting member, he has the same privileges as any other voting member of the TTAC.

Chair Ward then made a motion to recommend approval to move STP Project # **PAY-23-01C**, as well as the dollars from FY 2023 to FY 2024, and condensing the project under STP Project # **PAY-24-01C**, with Ms. Glendening seconding the motion. The motion was carried unanimously.

Mr. Ashbaugh then reiterated that a call for projects for the FY 2018 HSIP dollars will most likely begin after the CAG Strategic Transportation Safety Study has been completed. Mr. Ashbaugh is anticipating having Larry Talley from the ADOT's Traffic Safety Section present the HSIP application needs and process for the October or November TTAC meeting. He then discussed a few potential strategies for utilizing the last apportionment year of HSIP dollars (FY 2018), that will be discussed in further detail at the appropriate time.

Mr. Ashbaugh previously announced during the last TTAC meeting that he was not planning on issuing a call for available STP funded projects due to the shortfalls that are currently presented within the TIP. He then asked the TTAC if there is a need to open a call for STP funded projects. Pinal County stated their need for approximately \$30,000 to fund a

particular design project that is currently within the Pinal Regional Transportation Authority Plan. A discussion then followed regarding the shortfall of STP funds in outlying years and whether or not the Pinal County project is worth being “federalized.” After further discussions, the TTAC requested a call for available STP funded projects. Mr. Ashbaugh stated he will assemble the STP application materials and send them out as soon as possible in order to conduct presentations of the projects during the October 2016 meeting.

B. Membership Roster

Mr. Ashbaugh presented the latest membership roster based on feedback he could gather from the member agencies. He stated that the list before the TTAC is what will be presented to CAG Management Committee and Regional Council.

VIII. NEW BUSINESS

A. Human Services Coordinated Transportation Plan

Mr. Caine made a presentation regarding CAG’s annual update of the Human Services Coordination Transportation Plan that relates to 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, and 5311 Rural Transportation Assistance Programs. He outlined current goals and coordination efforts in relation to the CAG and Sun Corridor Metropolitan Planning Organization (MPO) Regions. Mr. Caine stated that a 3-year update is underway and will be brought before the committee in the near future.

Chair Ward then asked for a motion. Mr. Smith made a motion to recommend the CAG Human Services Coordinated Transportation Plan 2016 update to be forwarded to the CAG Regional Council for consideration and approval, and Ms. Shade seconded the motion. The motion was carried unanimously.

B. CAG/Sun Corridor MPO Joint Project Agreement (JPA)

Mr. Ashbaugh presented the CAG/Sun Corridor MPO Joint Project Agreement (JPA) to the Committee. He stated this is a renewal of the previous year’s JPA that allows CAG to carry out the Mobility Management function for the CAG and Sun Corridor MPO Regions. The renewal has to take place due to the Federal Grant funding source used to fund the Mobility Manger position.

Chair Ward then asked for a motion. Mr. Smith made a motion to recommend the CAG/Sun Corridor MPO JPA to be forwarded to the CAG Regional Council for consideration and approval, and Ms. Glendening seconded the motion. The motion was carried unanimously.

C. Election of Chair & Vice Chair

Mr. Ashbaugh presented what the TTAC ByLaws state regarding the election of a new Chair and Vice Chair for the committee. Mr. Smith recommended that the current Chair and Vice Chair remain the same, as allowed by the ByLaws, due to the fact that they were fulfilling vacant seats when they took office.

Chair Ward then asked for a motion. Mr. Smith made the motion to keep the current Chair and Vice Chair, and Ms. Shade seconded the motion. The motion was carried unanimously.

IX. CALL TO THE PUBLIC

Chair Ward opened the floor for the call to the public. No one answered the call to the public.

X. SCHEDULING OF NEXT MEETING

Mr. Ashbaugh stated there is nothing of importance which would necessitate a September 2016 meeting, and he recommended that it be canceled. The Committee agreed to cancel the September 2016 meeting.

Mr. Ashbaugh requested that the scheduled October 13, 2016 meeting be moved to October 12, 2016 due to scheduling conflicts. The Committee agreed to move the scheduled October 13, 2016 meeting to October 12, 2016. Therefore, Chair Ward announced that the next CAG TTAC meeting is tentatively scheduled for Wednesday, October 12, 2016 at 10:00 AM in the CAG Conference Room located at 1075 South Idaho Road, Suite 300, Apache Junction, Arizona 85119.

XI. ADJOURNMENT

Chair Ward asked for a motion to adjourn. Mr. Smith made a motion to adjourn, and Ms. Shade seconded the motion. The motion was carried unanimously. The meeting was adjourned at 11:33 AM.