

DATE & TIME: April 23, 2025 at 6:00 PM

LOCATION: Online Zoom Meeting

CALL IN: 877-853-5257 **MEETING ID:** 880 8438 7404 **MEETING PASSWORD:** 803755

You will need to enter in the meeting ID and meeting password. If you wish to participate by phone only, please call **877-853-5257**. Enter **Meeting ID 880 8438 7404**. Use **Password 803755** and when asked for Participant ID, please push #. Pursuant to A.R.S § 38-431.02, the public will have physical access to the meeting room at 5:30 PM.

I. Call to Order – Chairman Al Gameros

II. Pledge of Allegiance

III. Roll Call & Introductions of Guests

IV. Call to the Public *(Members of the public may speak on any item not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted on by the Regional Council. Individual Regional Council members may ask questions of the public but are prohibited by the Open Meeting Law from discussing or considering the item among themselves until the item is officially placed on the agenda. Individuals are limited to a two-minute presentation. For the sake of efficiency, the Chair may eliminate the Call to the Public portion of any agenda.)*

V. Legislative Update – Kevin Adam

VI. Consent Agenda *(All items on the Consent Agenda are considered to be routine and will be approved by a single vote. A Regional Council member or the Executive Director may request that an item be removed from the Consent Agenda and considered separately.)*

A. Approval of the February 26, 2025, Regional Council Meeting minutes – *Angela Gotto*

B. Approval of Resolution No. 2025-01 supporting and declaring April as Fair Housing Month – *Angela Gotto*

VII. Executive Director's Report

VIII. New Business - (Review, Discussion and Decision)

A. CAG FY 26-27 ADOT Work Program – *Steve Abraham*

B. Amendment to the CAG TTAC Bylaws – *Steve Abraham*

C. CAG FY2025 – FY2029 Transportation Improvement Program (TIP)- *Steve Abraham*

D. CAG/SCMPO Coordinated Public Transit- Human Services Transportation Coordination Plan – *Zeena Gagnon*

E. Lease Renewal with McLean Holdings, LLC for the CAG Office in Apache Junction – *Andrea Robles*

IX. Information Items

A. Department Updates *(Community Development Block Grant, Planning Department, Transportation Department, Water Quality Planning)* – *CAG Staff*

X. Review, Discussion, and Decision, on the evaluation and employment contract of Andrea Robles, CAG Executive Director – Chairman Gameros

The Regional Council may go into Executive Session to discuss the performance evaluation possible amendments to the employment contract with Andrea Robles pursuant to A.R.S. Section 38-431.03(A)(1)(4). No action or vote on this matter will occur in the Executive Session.

XI. Call to the Council

XII. Upcoming Meetings & Events

Management Committee

June 11, 2025 – Apache Junction

September 10, 2025 – Apache Junction



Regional Council Meeting Agenda

Regional Council – 6:00 pm

June 25, 2025 – Apache Junction

September 24, 2025 – Apache Junction

XIII. Adjourn



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Angela Gotto, Administrative & Special Projects Coordinator

Subject: Regional Council Minutes – February 26, 2025

Recommended Motion

Move to approve the Regional Council minutes from February 26, 2025.

Attachment(s)

February 26, 2025, Regional Council Meeting minutes



DATE: February 26, 2025
TIME: 6:00 p.m.
LOCATION: 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

I. CALL TO ORDER

Vice-Chairman Al Gameros called the meeting to order at 6:08 PM.

II. PLEDGE OF ALLEGIANCE

Vice-Chairman Gameros led the Management Committee, guests, and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Tim Humphrey, Al Gameros, Belle McDaniel, Angela Skillings, Robert Schroeder, Andy Sutton, Keith Eaton, Robin Benning, Vanessa Navarrette

Members Absent: Dean Hetrick, Gil Madrid, Steve Otto, Jeff Serdy, Bob Huddleston, Jon Thompson, Curtis Stacy, Vince Manfredi, Patsy Armenta

Staff: Andrea Robles, Angela Gotto, Zeena Gagnon, Steve Abraham, Yvonne Tackett

Guests: Kevin Adam, Chip Wilson, Paul Jepson, David Malewitz, Alexis Rivera, Ryan McDonald

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. LEGISLATIVE UPDATE

Kevin Adam provided the Legislative Update. Ryan McDonald, Town of Queen Creek, provided an update on the Food Tax Bill.

VI. CONSENT ITEMS

Councilmember Robin Benning, Town of Queen Creek, made a motion to approve the consent agenda items as presented. Vice-Mayor Robert Schroeder, City of Apache Junction, seconded the motion. The motion passed unanimously.

A. Approval of October 30, 2024, Regional Council Meeting Minutes

The October 30, 2024, Regional Council minutes were approved under Consent Agenda Item VI-A.

B. Approval CAG Committee Members

The CAG Committee Members were approved under Consent Agenda Item VI-B.

C. Confirmation of the Regional Council Voting Membership

The Confirmation of the Regional Council Voting Membership was approved under Consent Agenda Item VI-C.

VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Andrea Robles updated the Council on recent activities and meetings taking place at CAG. She stated that there have been several trainings with ADOT, WIFA and the EDA. Ms. Robles stated that CAG hosted their Legislative Day and that it is exciting to see the way that event grows each year. She stated that next year will be the 30th Annual Legislative Day. Ms. Robles stated that the Rural Transportation Summit will be held in Sierra Vista in October. She stated that as soon as all the information was available, she would share that with the council. Ms. Robles stated that she had the opportunity to attend the Southwest Transit Association Conference, and that information would be sent out to the Council and the providers that Ms. Zeena Gagnon coordinates with. She stated that CAG Orientation for new members has been done for Casa Grande, Eloy and Florence and a few more are being scheduled. Ms. Robles stated that CAG is near the end of the lease for the office and that the TI improvements have been paid off. She stated that she is currently working on renewing the lease with the landlord. Ms. Robles stated that she is currently working on the budget and will be meeting with the Executive Committee to review that budget. She stated that her contract expires in May, and she will have the review on the April agenda. Ms. Robles stated that Ms. Yvonne Tackett will be retiring. She stated that CAG will be recruiting for a Finance Director, and that Ms. Tackett will stay on to help CAG through the transition. Questions, comments, and discussion followed. This was an information item.

VIII. NEW BUSINESS

A. Title VI Training

Ms. Zeena Gagnon informed the Council that the Title VI Training is provided on an annual basis to ensure that compliance is met per federal requirements. She stated that as a recipient of federal funds through the Arizona Department of Transportation (ADOT), CAG is held to a standard of non-discrimination as described within the CAG Title VI Plan. Ms. Gagnon provided a presentation on what Title VI is and what the responsibilities are as well as the process of filing complaints. She stated that there are no complaints at this time. Questions, comments, and discussion followed. This was an information item.

B. Presentation of July 1, 2024, Population Estimates

Ms. Angela Gotto presented the July 1, 2024, Population Estimates that were approved by the State Demographer's Office in December. She stated that CAG works in coordination with MAG to collect socioeconomic data such as annexations, group quarters, residential completions and demolition data twice a year and that is the data reported to the State to develop the annual population estimates. Ms. Gotto stated that the July 1 population estimates are the numbers that are used to develop the membership dues that Ms. Tackett will be presenting later. She stated that she works with members to ensure they are reporting all the necessary data as the annual population estimates also affect the community's portion of state shared revenue. Questions, comments, and discussion followed. This was an information item.

C. Financial Report

Ms. Yvonne Tackett presented the October 2024 financial report. She stated that at 33% of the fiscal year, expenditures are at 27.86% of the budget while revenues are at 26.41%. Ms. Tackett stated that expenditure is a little bit over the revenues, and this is due to the quarterly reimbursements and one month of the revenues not being covered at this time. She stated that there are a couple of line items that are higher, such as travel and development, due to the larger conferences like the Rural Transportation Summit, League of Cities and Towns, and Roads and Streets, have taken place already. Councilmember Robin Benning, Town of Queen Creek, made a motion to approve the financial report as presented. Supervisor Tim Humphrey, Gila County, seconded the motion. The motion passed unanimously.

D. FY2026 Membership Dues

Ms. Andrea Robles presented the FY2026 Membership Dues and RTAC Assessment. She stated that the membership dues are not increasing this year and remain the same as they have in the past three years. Ms. Robles stated that part of the CAG revenue is through the membership dues. She stated that the RTAC Assessment is pass-through and pays for the Legislative Liaison, Kevin Adam. Ms. Robles stated that the membership dues help to pay for the match for the EDA Grant where in-kind is not used. Mayor Al Gameros asked if Ms. Robles felt this amount was sufficient to sustain CAG. Ms. Robles stated that some grants have had a reduction in match so this would allow CAG to stay balanced. She stated she was comfortable with the dues remaining the same. Vice-Mayor Robert Schroeder, City of Apache Junction, made a motion to approve the FY2026 Membership Dues and RTAC Assessment as presented. Mayor Keith Eaton, Town of Florence, seconded the motion. The motion passed unanimously.

E. CAG FY2024-FY2029 Transportation Improvement Program (TIP)

Mr. Steve Abraham informed the council that there are several administrative amendments before them for consideration. He stated that funds that are devoted to transportation projects in the region were going up as well as the funds that ADOT takes off the top to administer the program went up. Mr. Abraham stated that they left the TIP with a new of \$28,045.07 and the amendment is requesting approval to supplement the administrative functions of CAG and the Staff with a local match of \$1,695.20 that CAG would provide. He stated that if the Regional Council approves this amendment, ADOT will require a work program amendment that will be approved at a later date. Mr. Abraham stated that the remaining amendments are the additions of Young Road (Gila County, FY24), Demonstration Broad Street (Globe), Gila County Safe Streets for All (Gila County), Haskins Road Bridge (Globe, FY26), Pather Drive Sidewalk Connection (Superior, FY25) and BIA 170 (San Carlos FY25, FY27). He stated that the TTAC recommended approval of the TIP amendments as presented. Supervisor Tim Humphrey, Gila County, made a motion to approve the FY2024-FY2029 TIP Amendments as presented. Vice-Mayor Robert Schroeder, City of Apache Junction, seconded the motion. The motion passed unanimously.

F. Election of Officers

Ms. Andrea Robles informed the Council that at the first meeting of the year CAG holds the election of officers. She stated that the Chairman of Regional Council was former Mayor Micah Powell, City of Eloy, but he did not run for re-election, so the Chair position is vacant. Ms. Robles stated that the former chairman position is currently held by Mayor Jon Thompson, City of Coolidge, and that he would remain as the former chair due to the chair position being vacant. She stated that the Member-At-Large was former Mayor Medina, Town of Miami, and that position is also vacant. Councilmember Robin Benning, Town of Queen Creek, made a motion to nominate Mayor Al Gameros, City of Globe, for the Chairman position. Mayor Keith Eaton, Town of Florence, seconded the motion. The motion passed unanimously. Mayor Al Gameros, City of Globe, nominated Councilmember Robin Benning, Town of Queen Creek, for Vice-Chairman. Mayor Keith Eaton, Town of Florence, seconded the motion. The motion passed unanimously. Councilmember Robin Benning, Town of Queen Creek, nominated Vice-Mayor Robert Schroeder, City of Apache Junction, for Secretary/Treasurer. Mayor Keith Eaton, Town of Florence, seconded the motion. The motion passed unanimously. Mayor Jon Thompson, City of Coolidge, will remain the Former Chair. Mayor Al Gameros, City of Globe, nominated Mayor Gil Madrid, Town of Miami, for the Member-At-Large. Supervisor Tim Humphrey, Gila County, seconded the motion. The motion passed unanimously.

G. Appointment of the Rural Transportation Advocacy Council (RTAC) Representative and Alternate

Ms. Andrea Robles stated that these positions are for appointment to the RTAC Board. She stated that she spoke to the current representatives and Councilmember Vince Manfredi expressed interest in remaining the representative while Mayor Gameros stated he would be willing to let someone else be the alternate. Mayor Keith Eaton stated he would be interested in being the alternate.

IX. INFORMATION ITEMS

A. Department Updates

Community Development Block Grant (CDBG)

Ms. Angela Gotto informed the council that there is a lot going on in the CDBG program. She stated that the Town of Miami Keystone Stairs project has begun construction and the contractor anticipates finishing sooner than planned if things continue to move as quickly and smoothly as they have; the Town of Winkelman approved a contract with PAP, LLC for their Street Improvements project; The Town of Star Valley's contract for their ADA Park Improvement project with Accelerated Construction & Excavating was going to be approved by Council on March 4th; the City of Apache Junction SSP grant for the Superstition Shadows Park Improvement project is in the procurement phase; the Town of Hayden Slum & Blight removal project is in the environmental testing phase; the City of Globe Skate Park Improvements project is in the engineering phase and will go out for bid in late March; and the Town of Payson's ADA Improvements project will begin procurement. Ms. Gotto also stated that she will be scheduling meetings with those communities that participate in CAG's CDBG program who receive funding this year to discuss project concept and public participation. Questions, comments, and discussion followed. This was an information item.

Planning Department

Ms. Angela Gotto stated that CAG is renewing the annual contract with MAG for the update and development of the CAG area data and forecast services in Pinal County and is currently finalizing the budget. She stated that a site visit and Davis-Bacon interviews for the Kearny WIFA Wastewater Treatment Plant project was conducted. Ms. Gotto stated that she would encourage those that are applying or are interested in applying for WIFA funds to seek technical assistance funds. She stated that these funds are set-aside funds that WIFA uses to contract directly with the COGs for procurement and Davis-Bacon Labor Standards Monitoring. Ms. Gotto stated that these funds are not added to the community's loans and are not an additional cost to the agency. She stated that the contract is between the COG and WIFA directly and has no impact on the community. Questions, comments, and discussion followed. This was an information item.

Transportation Department

Mr. Steve Abraham informed the council that FTA and ADOT have approved the work program amendment to authorize the use of funds for the Gila County IPTA and that an RFP would be issued to hire a consultant to establish the documents for the GCIPTA. He stated that the Pinal County Mobility Gap Analysis is entering the final phases and will be completed over the next month. Mr. Abraham stated that Gila County was awarded a Safe Streets 4 All grant to complete a safety study. He stated that the contents of that study will lead to funds for safety improvements on roads throughout Gila County. Mr. Abraham stated that the RTAC hosted a Legislative Day in January and that Representative Leo Biasiucci has agreed to sponsor the RTAC Priority Project legislation. Questions, comments, and discussion followed. This was an information item.

X. CALL TO THE COUNCIL

The members present provided updates on their communities.

XI. UPCOMING MEETINGS & EVENTS

The next Regional Council Meeting will be held on April 23, 2025.

XII. ADJOURN

Vice-Mayor Robert Schroeder made a motion to adjourn the meeting. Councilmember Robin Benning, Town of Queen Creek, seconded the motion. Vice-Chairman Gameros adjourned the meeting at 7:20pm.

DRAFT



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Angela Gotto, Administrative & Special Projects Coordinator

Subject: Resolution No. 2025-01 – Supporting and Declaring April as the Fair Housing Month

Staff Recommended Motion

Move to approve Resolution No. 2025-01 Supporting and Declaring April as the Fair Housing Month.

Management Committee Motion

Mr. Gilbert Lopez, City of Coolidge, made a motion to approve and pass to Regional Council Resolution No. 2025-01 Supporting and Declaring April as the Fair Housing Month. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

Summary Discussion

Each year agencies and communities participating in the HUD Community Development Block Grant program are required to pass a Fair Housing Resolution. The Resolution makes public our commitment to promoting the standards and values of providing fair housing opportunities to all residents in our communities. The Fair Housing Workshop will be held on May 5, 2025, at 2:00 PM via Zoom. All members participating in the CAG CDBG program are required to attend the Fair Housing Workshop.

Attachment(s)

Resolution No. 2025-01

A RESOLUTION OF THE REGIONAL COUNCIL OF THE CENTRAL ARIZONA GOVERNMENTS, ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING.

WHEREAS, the Housing and Community Development Act of 1974 as amended requires that all applicants for Community Development Block Grant funds certify that they shall affirmatively further fair housing; and

WHEREAS, the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS, fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS, discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE IT RESOLVED THAT the Regional Council of the Central Arizona Governments hereby wish all persons living, working, doing business in or traveling through this Region to know that:

Discrimination in the sale, rental, leasing and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the CAG Region to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the Region, will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap familial status or national origin to seek equity under existing federal and state laws to file a complaint with the Arizona Attorney General's Office or the U.S. Department of Housing and Urban Development; and that the Region shall publicize this Resolution and thereby encourage owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the Region shall undertake the following actions to additionally "affirmatively further fair housing":

- ❖ Disseminate information on Fair Housing to all participating CAG Region Members
- ❖ Disseminate information on Fair Housing through its website, www.cagaz.org
- ❖ The Fair Housing Workshop will be held on May 5, 2025, at 2:00 PM.

THIS RESOLUTION WAS PASSED BY THE REGIONAL COUNCIL AT A REGULAR MEETING THEREOF ON THE 23rd DAY OF APRIL 2025, BY THE FOLLOWING VOTE:

AYES:

NOS:

ABSTENTIONS:

ABSENT:

Mayor Al Gameros
Chairperson, Regional Council

Vice Mayor Robert Schroeder
Secretary/Treasurer, Regional Council

ATTEST:



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Steve Abraham, Transportation & Water Quality Planning Director

Subject: CAG FY 26-27 ADOT Work Program

Staff Recommended Motion

Move to approve the CAG FY 26-27 two-year ADOT Work Program as presented.

Management Committee Motion

Mr. Gilbert Lopez, City of Coolidge, made a motion to approve and pass to Regional Council the CAG FY26-27 ADOT Work Program as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

Summary Discussion

The CAG FY-26-27 ADOT Work Program is the standard business practices related to transportation planning activities conducted by CAG that utilize federal funding sources.

CAG is responsible for identifying, prioritizing, and programming transportation improvement projects that are to be completed over a minimum four-to-five-year period on local and regional roads using regionally accepted policies and plans. Projects that meet federal requirements are eligible for CAG's allocated regional Surface Transportation Block Grant Program (STBGP) funds within the TIP. Other competitive federal grant funds are also entered into the TIP administratively as the process in which those funds are determined are outside of CAG's decision-making process.

Fiscal Impacts

\$35,803 for FY 26 & \$29,900 for FY 27 (in-kind may supplement this obligation)

Attachment(s)

DRAFT FY 26-27 Work Program and Budget

Central Arizona Governments (CAG) Two-Year Work Program State Fiscal Years 2026 - 2027 July 1, 2025 – June 30, 2027

I. Work Program Purpose

Biennially the Arizona Department of Transportation Multimodal Planning Division (ADOT MPD) prepares a Work Program (WP) for each Council of Government (COG) including required elements to be undertaken with federal funds distributed by ADOT in accordance with the Work Program Agreement terms and conditions. The WP Agreement requires each COG to comply with all applicable Federal and State requirements. This WP describes transportation planning activities to be conducted by the COG between July 1, 2025 and June 30, 2027.

II. Work Program Approval Schedule

ACTIVITY/EVENT	DATE	RESPONSIBILITY
Begin Working on Draft WP	March	COG & ADOT
ADOT Provides First WP Draft to COG	March 7	ADOT
WP Comments to ADOT Regional Planner	April 11	COG
Regional Council Approval of WP (Optional)	May 23	COG
Final WP Due to Regional Planner	May 23	COG
SPR / STBG Funding Authorization Request Letters to MPDAuthorization@azdot.gov	May 23	COG
Final Invoice for WP ending June 30	July 30	COG

III. Work Elements – Transportation Planning

Work Element 1: Public Involvement

1.1 Public Involvement Plan:

The COG will develop a public involvement plan that will guide outreach activities to stakeholders including agency staff, elected officials, the public, transportation providers and human service agencies, and other interested parties. In compliance with Federal and State regulations, the public involvement plan will address outreach for COG activities that occur throughout the fiscal year. Activities include development and amendment of the COG TIP and ADOT STIP, participation in ADOT planning studies such as the statewide long-range plan, and transportation coordination planning activities, including support for regional coordination councils that meet the FTA requirements.

1.2 Public Involvement Activities:

Public involvement activities will include the following:

- Conduct public involvement activities, as defined by the public involvement plan, as appropriate and feasible based on the development of the Plan.

- Demonstrate compliance with public involvement activities (such as providing a reasonable opportunity to comment by the public) during the development of the Transportation Improvement Program (TIP).

1.3 Consultation:

Consultation activities will include the following:

- Activities will include consultation with non-metropolitan elected officials and appointed officials with responsibility for transportation, public meetings, appropriate notification, and other elements.
- Follow guidelines set forth in ADOT policy document Consultation with Non – Metropolitan Local Officials found at: <https://azdot.gov/sites/default/files/2019/05/tcro-policy-update.pdf>.
- For areas that do not meet the National Ambient Air Quality Standards, coordinate with ADOT Air Quality staff to comply with interagency consultation requirements.
- The COG must exercise the State's tribal consultation and coordination protocol. The purpose for this provision is to ensure compliance with the [ADOT Department-Wide Native Nation/Tribal Government Consultation policy](#) and Arizona Revised Statute Section 41-2051, Subsection C - Responsibilities of state agencies located at: <https://www.azleg.gov/viewdocument/?docName=https://www.azleg.gov/ars/41/02051.htm>. An ADOT Tribal Transportation Consultation Online Training Course and Handbook are available on the Arizona Tribal Transportation website at: <https://aztribaltransportation.org/training>.

1.4 Web Site:

Maintain the COG Web site with current and accurate data. The Web site will include, at a minimum, the following:

- Organizational chart;
- Name, title, and contact information for each staff member;
- Membership lists for the Technical Advisory Committee, Regional Council/Executive Board, and any other COG committees. The lists will include the name, title, and contact information for each member;
- Dates, locations, agendas, and minutes for the meetings of each committee. Agendas shall be posted a minimum of 24 hours before the scheduled meeting. Minutes shall be posted within 5 days of approval;
- Transportation Improvement Program, to include all subsequent amendments. Within 30 days of approval TIP amendments must be posted in compliance with federal regulations (23 CFR 450);
- Transportation coordination planning activities to include meeting schedules, agendas and minutes, provider information and current plans;
- Public involvement activities;
- Files or links to relevant planning studies conducted by the COG, ADOT, or member agencies; and
- Ensure that accurate data on public transit and human service agency transportation programs and services, whether operated by public, private for-profit, or private non-profit entities, is collected, maintained, and posted for use by stakeholder agencies.

Work Element 2: Highway Performance Monitoring System (HPMS) Data

2.1 HPMS Traffic Data Collection and Reporting

The Highway Performance Monitoring System (HPMS) is a national level requirement of all states to provide data on all federally functionally classified roadways. The requirements include data on the extent, condition, performance, use and operating characteristics of the nation's roads and highways. The HPMS contains administrative and extent of system information on all public roads, while information on other characteristics is represented in HPMS as a mix of universe and sample data for arterial and collector functional systems. (<https://www.fhwa.dot.gov/policyinformation/hpms.cfm>)

<u>Logical Groups</u>	<u>Minimum Count Cycle</u> ¹	<u>Volume Only vs. Classification Counts</u> ²
<u>Principal Arterial & NHS Connectors</u> ³	<u>3-year</u>	<u>Classification Counts Needed on all NHS</u>
<u>Minor Arterial, most Collectors, & Ramps</u>	<u>6-year</u>	<u>Volume Counts Only (except on Sample Panels)</u>
<u>Local and Rural Minor Collectors</u>	<u>Unstated</u> ⁴	<u>Volume Counts Only</u>
<u>Sample Panels</u> ⁵	<u>According to functional system</u>	<u>Volume and Classification</u>

Source: HPMS Field Manual, February 2023, Chapter 4, Item 21-27 (pages 4-159 through 4-161).

Notes:

¹ Collecting traffic counts more frequently than the above stated minimum count cycle requirements is permissible and particularly encouraged in high growth and other select areas.

² Vehicle Classification counts provide more detailed distribution of total traffic volumes into vehicle type categories. Classification Counts for HPMS should be grouped into FHWA's 13 vehicle classification categories.

³ In Arizona, all Principal Arterials are on the National Highways System (NHS). NHS Connectors can exist off the Principal Arterial network to connect the primary NHS to other nationally significant intermodal facilities. A listing or map of NHS Connector locations can be provided upon request to ADOT.

⁴ Page 5-7 of the HPMS Field Manual, under the Count Cycle heading, implies a 6-year cycle for rural minor collectors and non-functionally classified roads. Pages 5-3 and 4-52 fail to specifically state a cycle. Other traffic estimation methods are expected on these roads in supplementing field counts to comply with new MIRE data reporting requirements, which call for yearly AADT estimations on all paved roads starting in 2026.

⁵ HPMS Sample Panels are a representative selection of road sections from the total network of functionally classified roads where more detailed data reporting is required for HPMS. Full bidirectional 15-minute bin vehicle classification traffic counts are required at Sample Panel locations which then facilitates reporting of additional traffic statistics (peak hour and directional factors, as well as truck traffic). Volume only counts, required on all functionally classified roads, inform annual changes to the selection of Sample Panels. A listing or map of Sample Panel locations can be provided upon request to ADOT.

ADOT acknowledges and accepts the responsibility for data accuracy and timely reporting of Highway Performance Monitoring System (HPMS) data under State Statute and Federal Regulations and Policy. This does not limit the necessary COG participation in either the data collection process or meeting reporting requirements requested by the State. Consistent with 23 USC 134 and 23 CFR 450 et seq., participation is needed in the interest of potentially increasing the distribution of FHWA funding to the State, promoting consistency between transportation improvements and State and local planned growth, meeting traffic safety reporting requirements, and enhancing the integration of connectivity of the transportation system across and between modes, providing successful, cohesive, long-range transportation plans.

1. Traffic Data: ADOT requests the COG and its member agencies to conduct traffic data collection to supplement the State's needs. ADOT heavily relies on local and regional participation to ensure federal HPMS compliance, particularly

on roadways functionally classified above local such as Minor Arterials, Major Collectors, and Urban Minor Collectors. Locally managed data collection efforts are not only preferred, but highly encouraged in promoting the importance of data management and data quality by the road owner/maintainer. However, where member agencies are not positioned to collect traffic data, counts should be collected at the COG's level to supplement member agencies' efforts. In addition to these three categories, ADOT requests that all collected traffic count data be submitted for all other roadways, regardless of the functional classification or the federal aid eligibility. Local road information is used to provide more accurate traffic data estimates for the Model Inventory of Roadway Elements (MIRE) data reporting, statewide VMT calculations and modeling services to regional planning partners, ADOT groups, and the Federal Highway Administration.

The COG shall coordinate with ADOT to facilitate the collection of traffic count data as described on the ADOT Multimodal Planning Division Traffic Monitoring Section website: <https://azdot.gov/planning/transportation-analysis/traffic-monitoring>. To facilitate meeting the federal reporting deadlines, available data should be reported in the MS2 Transportation Count Data System (TCDS) on at least a monthly basis in the form of raw data from traffic counting devices. Submission of the raw traffic count data is needed by February 1st of each calendar year for inclusion in that year's HPMS submission. Reporting shall be a collaborative effort among ADOT, COGs, MPOs, TMAs, and member local public agencies. To facilitate this requirement, ADOT shall:

- schedule training sessions,
- assist with integrating data from continuous counters to TCDS and Traffic Movement Count (TMC) modules,
- offer assistance in the form of short term counts and possible permanent counter installation, and
- provide ad-hoc support and system enhancements as needed (aztrafficdata@azdot.gov).

Any COG or LPA-collected traffic data for purposes of uploading to our Traffic Count Data System (TCDS) database, must meet the following requirements:

- Traffic volumes should be collected directionally and aggregated to 15-minute bins that allow for calculation of peak hour and directional factors.
- All short-term traffic counts must be at least 48-hour duration. Traffic counts must also be collected on days that are representative of typical traffic volumes so counts can effectively be calculated to an accurate estimate of annualized ADT volumes during the year-end traffic data processing and HPMS assembly.
- A comprehensive set of updated traffic count data shall be collected at a frequency no less than the minimum count cycle stated in the above table (i.e., a 3-year cycle for principal arterials and a 6-year cycle for minor arterials and collectors).
- ADOT shall coordinate with local agencies wherever and whenever there are sample panel counts taken on non-state owned HPMS sample panel sections. The COG and member agencies shall participate and cooperate in coordinating with ADOT (or their contractor) on these sample panel section counting efforts and in securing any local agency required permits.
- Local traffic counting programs already in existence at the COG or local level are urged to continue. Where updated traffic count results are already available or planned to be available, this provision strongly encourages the COG to share that data so ADOT can minimize the potential for redundant costs/efforts.
- COGs shall encourage LPAs to submit traffic count field notes or other information about the collected traffic counts and shall be maintained and provided to ADOT staff or its contractors when requested by ADOT or its contractors.

2. **Certified Public Miles (CPM):** Another important piece to the data supply chain for federal reporting is the total number of public road miles within the state, or the Certified Public Miles (CPM) (<https://arcg.is/fD9vG>). As per 23 CFR § 460.3, the Governor of **each** state is required to annually certify and submit CPM. In Arizona, the governor has delegated this responsibility to the director of ADOT. ADOT Multimodal Planning Division (MPD) will compile the updated information into a single report that is submitted to FHWA by June 15 of each year. To meet this annual requirement, public agencies are requested to verify and update public road ownership information and mileage totals using the Functional Classification change request tool set (<https://arcg.is/1L4rDD0>) provided by ADOT. The CPM mileage statistic is one of the contributing factors to the state apportionment for federal funding and is based on the All Roads Network of Linear Referenced Data (ARNOLD) (<https://arcg.is/1KuzzO1>), which ADOT MPD Data Analytics Section maintains, manages and reports to the Federal Highway Administration for the annual HPMS.

3. **Model Inventory of Roadways Elements (MIRE) Considerations:** At the federal level, HSIP and Safety Performance Management Measures Final Rules Overview 23 CFR Part 924 establishes 37 fundamental data elements (FDE) that are a subset of the Model Inventory of Roadway Elements (MIRE) (<https://arcg.is/54CyD0>) that states must collect on all public roadways (ARNOLD network mentioned above) to support safety analysis. The MIRE FDE's expand on the extent of reporting for specific data elements on the HPMS ARNOLD network, because of this, ADOT will need to expand the data collection efforts to functionally classified Rural Minor Collectors and Local roads (where necessary). Where COG's are already collecting or maintaining this data, ADOT encourages data sharing efforts. For traffic counting efforts specifically, ADOT encourages counting and sharing data on select Minor & Major Collectors in order to estimate Annual Average Daily Traffic (AADT) on lower functionally classified roadways.

- **Note:** There are no requirements for COGs to collect MIRE FDE as part of their planning process, however if COGs apply for HSIP funding, in order for ADOT to rank and approve applications for HSIP funds, the application must demonstrate they are compliant with 23 U.S.C. 148 and 23 CFR 924 via project location, countermeasure identification, cost/benefit, and FDE, etc.

2.1.2 Traffic Reporting Requirements Using the MS2 TCDS Module

Since 2010, ADOT has provided each COG with a publicly viewable web-based Traffic Count Data System (TCDS) module to support improved data sharing and management of HPMS traffic data items. The ADOT TCDS portal is viewable at <https://adot.ms2soft.com>. Corresponding local agency sites are viewable from a similar web address where "adot" is replaced with the abbreviated COG name (i.e., <https://nacog.ms2soft.com>). Raw traffic counts are processed by ADOT inside the TCDS application to derive and/or apply seasonal factors to compute annualized ADTs, vehicle class distribution, and other traffic statistics. Traffic information is used for the annual HPMS submittal by ADOT to FHWA, as well as for statewide traffic analysis and planning.

If a COG or LPA collects traffic data for use by ADOT, the COG and/or LPA will agree to perform the following tasks related to reporting of traffic count data using the respective COG TCDS module:

Traffic data collected by or for COG member agencies must be loaded to the web based MS2 TCDS application where it can be reviewed, processed, and analyzed by ADOT.

Where a contractor is used to collect traffic count data (rather than public agency staff), contracts should specify that counts be delivered/uploaded by the contractor to the MS2 TCDS. Sample contract language is available from ADOT, that includes the following requirement to the contractor:

All traffic count data must be uploaded into the MS2 Traffic Count Data System (TCDS) repository in a format that is compatible with that system. Traffic count locations (blue squares) must exist on the MS2 TCDS prior to loading traffic counts. Traffic data files uploaded to the MS2 TCDS must be named with the Location ID corresponding to respective count stations on the MS2 TCDS.

Short-term traffic counts should be loaded continuously throughout the calendar year as the counts are collected. The previous calendar year's traffic collection efforts should be uploaded no later than by February 1st of the next year. For example: by February 1st, 2025, all the traffic data collected within the COG in the calendar year 2024 should be uploaded onto TCDS and be available to ADOT for processing to the HPMS data report.

If permanent/continuous count data is being collected on non-state system roadways, the LPA and/or COG should work with ADOT to link count stations to the MS2 TCDS module where continuous counts can be leveraged in understanding traffic distributions and in developing updated seasonal and annual growth factors.

All collected traffic count data is needed irrespective of the functional classification or the federal aid eligibility of the roadway segment and, therefore, should be shared/loaded to the MS2 TCDS.

Customizable quality control parameters (built into the TCDS system) should be reviewed to facilitate data quality. COG, LPA, and private contractor users of the MS2 TCDS should coordinate with the ADOT Data and Information Group (aztrafficdata@azdot.gov) regarding administration of the MS2 TCDS and best practices regarding things like site naming convention and upload procedures. Training may be provided by ADOT staff and/or its contractor as needed.

Where helpful to agencies, COGs may coordinate with the ADOT Transportation Analysis Group to receive training on traffic data collection and application of the TCDS web tools. Training workshops may be provided by ADOT staff and/or its contractor in person or through internet webinars as needed.

Work Element 2: Highway Performance Monitoring System (HPMS) Data

2.1 — HPMS Traffic Data Collection and Reporting

The Highway Performance Monitoring System (HPMS) is a national level requirement of all states to provide data on all federally functionally classified roadways. The requirements include data on the extent, condition, performance, use and operating characteristics of the nation's roads and highways. The HPMS contains administrative and extent of system information on all public roads, while information on other characteristics is represented in HPMS as a mix of universe and sample data for arterial and collector functional systems. (<https://www.fhwa.dot.gov/policyinformation/hpms.cfm>)

Logical Groups	Minimum Count Cycle ¹	Volume Only vs. Classification Counts ²
Principal Arterial & NHS Connectors ³	3-year	Classification Counts Needed on all NHS
Minor Arterial, most Collectors, & Ramps	6-year	Volume Counts Only (except on Sample Panels)
Local and Rural Minor Collectors	Unstated ⁴	Volume Counts Only
Sample Panels ⁵	According to functional system	Volume and Classification

Source: HPMS Field Manual, December 2016, Chapter 4, Item 21-27 (pages 4-51 through 4-60).

Notes:

¹ ~~Collecting traffic counts more frequently than the above stated minimum count cycle requirements is permissible and particularly encouraged in high growth and other select areas.~~

² ~~Vehicle Classification counts provide more detailed distribution of total traffic volumes into vehicle type categories. Classification Counts for HPMS should be grouped into FHWA's 13 vehicle classification categories.~~

³ ~~In Arizona, all Principal Arterials are on the National Highways System (NHS). NHS Connectors can exist off the Principal Arterial network to connect the primary NHS to other nationally significant intermodal facilities. A listing or map of NHS Connector locations can be provided upon request to ADOT.~~

⁴ ~~Page 5-7 of the HPMS Field Manual, under the Count Cycle heading, implies a 6-year cycle for rural minor collectors and non-functionally classified roads. Pages 5-3 and 4-52 fail to specifically state a cycle. Other traffic estimation methods are expected on these roads in supplementing field counts to comply with new MIRE data reporting requirements, which call for yearly AADT estimations on all paved roads starting in 2026.~~

⁵ ~~HPMS Sample Panels are a representative selection of road sections from the total network of functionally classified roads where more detailed data reporting is required for HPMS. Full bidirectional 15-minute bin vehicle classification traffic counts are required at Sample Panel locations which then facilitates reporting of additional traffic statistics (peak hour and directional factors, as well as truck traffic). Volume-only counts, required on all functionally classified roads, inform annual changes to the selection of Sample Panels. A listing or map of Sample Panel locations can be provided upon request to ADOT.~~

~~ADOT acknowledges and accepts the responsibility for data accuracy and timely reporting of Highway Performance Monitoring System (HPMS) data under State Statute and Federal Regulations and Policy. This does not limit the necessary COG participation in either the data collection process or meeting reporting requirements requested by the State. Consistent with 23 USC 134 and 23 CFR 450 et seq., participation is needed in the interest of potentially increasing the distribution of FHWA funding to the State, promoting consistency between transportation improvements and State and local planned growth, meeting traffic safety reporting requirements, and enhancing the integration of connectivity of the transportation system across and between modes, providing successful, cohesive, long-range transportation plans.~~

~~1. **Traffic Data:** ADOT requests the COG and its member agencies to conduct traffic data collection to supplement the State's needs. ADOT heavily relies on local and regional participation to ensure federal HPMS compliance, particularly on roadways functionally classified above local such as Minor Arterials, Major Collectors, and Urban Minor Collectors. Locally managed data collection efforts are not only preferred, but highly encouraged in promoting the importance of data management and data quality by the road owner/maintainer. However, where member agencies are not positioned to collect traffic data, counts should be collected at the COG's level to supplement member agencies' efforts. In addition to these three categories, ADOT requests that all collected traffic count data be submitted for all other roadways, regardless of the functional classification or the federal aid eligibility. Local road information is used to provide more accurate traffic data estimates for the Model Inventory of Roadway Elements (MIRE) data reporting, statewide VMT calculations and modeling services to regional planning partners, ADOT groups, and the Federal Highway Administration.~~

~~The COG shall coordinate with ADOT to facilitate the collection of traffic count data as described on the ADOT Multimodal Planning Division Traffic Monitoring Section website: <https://azdot.gov/planning/transportation-analysis/traffic-monitoring>. To facilitate meeting the federal reporting deadlines, available data should be reported in the MS2 Transportation Count Data System (TCDS) on at least a monthly basis in the form of raw data from traffic counting devices. Submission of the raw traffic count data is needed by February 1st of each calendar year for inclusion in that year's HPMS submission.~~

Reporting shall be a collaborative effort among ADOT, COGs, MPOs, TMAs, and member local public agencies. To facilitate this requirement, ADOT shall:

- schedule training sessions,
- assist with integrating data from continuous counters to TCDS and Traffic Movement Count (TMC) modules,
- offer assistance in the form of short term counts and possible permanent counter installation, and
- provide ad-hoc support and system enhancements as needed (aztrafficdata@azdot.gov).

Any COG or LPA collected traffic data for purposes of uploading to our Traffic Count Data System (TCDS) database, must meet the following requirements:

- Traffic volumes should be collected directionally and aggregated to 15-minute bins that allow for calculation of peak hour and directional factors.
- All short-term traffic counts must be at least 48-hour duration. Traffic counts must also be collected on days that are representative of typical traffic volumes so counts can effectively be calculated to an accurate estimate of annualized ADT volumes during the year-end traffic data processing and HPMS assembly.
- A comprehensive set of updated traffic count data shall be collected at a frequency no less than the minimum count cycle stated in the above table (i.e., a 3-year cycle for principal arterials and a 6-year cycle for minor arterials and collectors).
- ADOT shall coordinate with local agencies wherever and whenever there are sample panel counts taken on non-state owned HPMS sample panel sections. The COG and member agencies shall participate and cooperate in coordinating with ADOT (or their contractor) on these sample panel section counting efforts and in securing any local agency required permits.
- Local traffic counting programs already in existence at the COG or local level are urged to continue. Where updated traffic count results are already available or planned to be available, this provision strongly encourages the COG to share that data so ADOT can minimize the potential for redundant costs/efforts.
- COGs shall encourage LPAs to submit traffic count field notes or other information about the collected traffic counts and shall be maintained and provided to ADOT staff or its contractors when requested by ADOT or its contractors.

2. **Certified Public Miles (CPM):** Another important piece to the data supply chain for federal reporting is the total number of public road miles within the state, or the Certified Public Miles (CPM) (<https://arcg.is/fD9vG>). As per 23 CFR § 460.3, the Governor of each state is required to annually certify and submit CPM. In Arizona, the governor has delegated this responsibility to the director of ADOT. ADOT Multimodal Planning Division (MPD) will compile the updated information into a single report that is submitted to FHWA by June 15 of each year. To meet this annual requirement, public agencies are requested to verify and update public road ownership information and mileage totals using the Functional Classification change request tool set (<https://arcg.is/1L4rDD0>) provided by ADOT. The CPM mileage statistic is one of the contributing factors to the state apportionment for federal funding and is based on the All Roads Network of Linear Referenced Data (ARNOLD) (<https://arcg.is/1KuzzO1>), which ADOT MPD Data Analytics Section maintains, manages and reports to the Federal Highway Administration for the annual HPMS.

3. **Model Inventory of Roadways Elements (MIRE) Considerations:** At the federal level, HSIP and Safety Performance Management Measures Final Rules Overview 23 CFR Part 924 establishes 37 fundamental data elements (FDE) that are a subset of the Model Inventory of Roadway Elements (MIRE) (<https://arcg.is/54CyD0>) that states must collect on all public roadways (ARNOLD network mentioned above) to support safety analysis. The MIRE FDE's expand on

~~the extent of reporting for specific data elements on the HPMS ARNOLD network, because of this, ADOT will need to expand the data collection efforts to functionally classified Minor Collectors and Local roads. Where COG's are already collecting or maintaining this data, ADOT encourages data sharing efforts. For traffic counting efforts specifically, ADOT encourages counting and sharing data on select Minor & Major Collectors in order to estimate Annual Average Daily Traffic (AADT) on lower functionally classified roadways.~~

- ~~●———Note: There are no requirements for COGs to collect MIRE FDE as part of their planning process, however if COGs apply for HSIP funding, in order for ADOT to rank and approve applications for HSIP funds, the application must demonstrate they are compliant with 23 U.S.C. 148 and 23 CFR 924 via project location, countermeasure identification, cost/benefit, and FDE, etc.~~

~~2.1.2 Traffic Reporting Requirements Using the MS2 TCDS Module~~

~~Since 2010, ADOT has provided each COG with a publicly viewable web-based Traffic Count Data System (TCDS) module to support improved data sharing and management of HPMS traffic data items. The ADOT TCDS portal is viewable at <https://adot.ms2soft.com>. Corresponding local agency sites are viewable from a similar web address where “adot” is replaced with the abbreviated COG name (i.e., <https://nacog.ms2soft.com>). Raw traffic counts are processed by ADOT inside the TCDS application to derive and/or apply seasonal factors to compute annualized ADTs, vehicle class distribution, and other traffic statistics. Traffic information is used for the annual HPMS submittal by ADOT to FHWA, as well as for statewide traffic analysis and planning.~~

~~If a COG or LPA collects traffic data for use by ADOT, the COG and/or LPA will agree to perform the following tasks related to reporting of traffic count data using the respective COG TCDS module:~~

- ~~●———Traffic data collected by or for COG member agencies must be loaded to the web-based MS2 TCDS application where it can be reviewed, processed, and analyzed by ADOT.~~
- ~~●———Where a contractor is used to collect traffic count data (rather than public agency staff), contracts should specify that counts be delivered/uploaded by the contractor to the MS2 TCDS. Sample contract language is available from ADOT, that includes the following requirement to the contractor:~~
- ~~●———All traffic count data must be uploaded into the MS2 Traffic Count Data System (TCDS) repository in a format that is compatible with that system. Traffic count locations (blue squares) must exist on the MS2 TCDS prior to loading traffic counts. Traffic data files uploaded to the MS2 TCDS must be named with the Location ID corresponding to respective count stations on the MS2 TCDS.~~
- ~~●———Short term traffic counts should be loaded continuously throughout the calendar year as the counts are collected. The previous calendar year's traffic collection efforts should be uploaded no later than by February 1st of the next year. For example: by February 1st, 2025, all the traffic data collected within the COG in the calendar year 2024 should be uploaded onto TCDS and be available to ADOT for processing to the HPMS data report.~~
- ~~●———If permanent/continuous count data is being collected on non-state system roadways, the LPA and/or COG should work with ADOT to link count stations to the MS2 TCDS module where continuous counts can be leveraged in understanding traffic distributions and in developing updated seasonal and annual growth factors.~~

- ~~All collected traffic count data is needed irrespective of the functional classification or the federal aid eligibility of the roadway segment and, therefore, should be shared/loaded to the MS2 TCDS.~~
- ~~Customizable quality control parameters (built into the TCDS system) should be reviewed to facilitate data quality.~~
- ~~COG, LPA, and private contractor users of the MS2 TCDS should coordinate with the ADOT Data and Information Group (aztrafficdata@azdot.gov) regarding administration of the MS2 TCDS and best practices regarding things like site naming convention and upload procedures. Training may be provided by ADOT staff and/or its contractor as needed.~~

~~Where helpful to agencies, COGs may coordinate with the ADOT Transportation Analysis Group to receive training on traffic data collection and application of the TCDS web tools. Training workshops may be provided by ADOT staff and/or its contractor in person or through internet webinars as needed.~~

Work Element 3: Functional Classification and Data Reporting

3.1 Federal Functional Classification:

- If a functional classification change is needed, the COG or LPA agrees to submit the change to the ADOT We Love Your Input online application.
- As of March 2025, the current application is available at <https://arcg.is/0KGbu90>. An upgraded version of this application is expected to be released by late 2025. The new URL will be distributed to the COGs and LPAs once available.
- Work with [ADOT MPD Data Analytics staff](#) with any follow-up questions or requests for documentation to support the change request.
- Note: for any FC changes:
 - A valid traffic count is preferred in order to be considered. If a new facility is being classified, then the surrounding roads will need a valid traffic count.
 - Submittals should include as much detail justifying the functional class change, including whether the road meets any or all of the typical characteristics and qualitative descriptions outlined in the [Highway Functional Classification: Concepts, Criteria, and Procedures document](#), tables 3-5 and 3-6.

3.2 Data for Population Projections and Estimates

Ensure that population data from the COG region is collected according to requirements of the Arizona Office of Economic Opportunity.

- Actively participate in the Arizona Office of Economic Opportunity Council for Technical Solutions; and
- Work with local jurisdictions to ensure that data required for the preparation of population estimates and projections are collected and submitted to the Arizona Office of Economic Opportunity by the prescribed due date.

3.3 Air Quality Standards

23 U.S. Code § 135 - Statewide and nonmetropolitan transportation planning, section (b) (2) states that a State shall - develop the transportation portion of the State Implementation Plan as required by the Clean Air Act (42 U.S.C. 7401 et seq.) This requires the need to collect information from nonattainment areas (Nogales, Douglas/Paul Spur, Bullhead City, Payson) as follows, when requested by ADEQ or ADOT:

- Listing of public roads maintained by local governments, including paved roads, unpaved roads and maintenance activities and travel that occur on those facilities. Including: Total lane miles are paved (or will be paved, by year), total lane miles of unpaved roads (any dust palliatives, stabilization/watering, chip sealing activities on road, by year), total daily traffic (VMT) on all roads, by year, planned construction or improvement activity on all roads, by year, disclosure of known regionally significant private road ways built or planned, by year (Note: All regionally significant projects must be included in the TIP, regardless of funding source).

40 CFR PART 93, Determining conformity of Federal Actions to State or Federal Implementation Plans: § 93.109 - Criteria and procedures for determining conformity of transportation plans, programs, and projects, §93.110 - Criteria and procedures: Latest planning assumptions, § 93.111 - Criteria and procedures: Latest emissions model, § 93.112 - Criteria and procedures: Consultation, § 93.116 - CO, PM10, PM2.5 hot-spots, and § 93.118 and/or § 93.119 - Emissions budget and/or Interim emissions.

- Coordinate with ADOT Air Quality staff to participate on interagency consultation conference calls or meetings involving ADOT, ADEQ, EPA, FHWA and FTA to review all input planning assumptions, methodologies, and analysis years during a required regional and/or project level conformity analysis for the nonattainment areas.

Timely implementation of Transportation Control Measures, §93.113(d), § 93.117 PM10 and PM2.5 control measures.

- Coordinate with ADOT Air Quality Staff to annually submit by April 1 a report for the committed control measures by the jurisdictions in the Rural PM10/PM2.5 nonattainment areas as requested. Activities to report may include application of a dust palliative (magnesium chloride), street sweeping and the paving/chip sealing of dirt roads and shoulders, will vary by nonattainment area.

Congestion Mitigation and Air Quality Improvement Program (CMAQ), 23 U.S. Code § 149:

- When requested, assist ADOT staff with the review and scoring of Congestion Mitigation and Air Quality project funding applications for the Nogales PM 2.5/10 nonattainment area.

Work Element 4: Transportation Improvement Program

4.1 Transportation Improvement Program (TIP):

The COG shall establish and maintain a TIP in accordance with the requirements of Title 23 USC 134 and 23 CFR 450.324 and the below requirements from ADOT:

- The TIP shall cover a period of no less than four years, be updated (a new TIP prepared and submitted to ADOT) at least every four years, approved by the COG Regional Council, and submitted to ADOT MPD by July 1st of the year the TIP is being updated;
 - If the TIP covers more than four years, ADOT, FHWA, and FTA will consider the projects (beyond four years) as informational;

- The TIP may be updated—and is encouraged to be submitted to ADOT—more frequently than every four years, but the cycle of the TIP must be compatible with STIP development and approval process;
- Maintain an E-STIP account;
- All TIP projects and TIP Amendments must be entered into E-STIP;
- Provide guidance to local jurisdictions regarding their role in TIP development;
- Review and refine programming evaluation criteria in coordination with the COG's TIP cycle;
- Document the complete decision-making process employed in producing the TIP;
- Monitor approved projects through completion by providing technical assistance to local jurisdictions, and working cooperatively with ADOT Local Government staff and District Engineer(s);
- Conduct a public involvement process in accordance with Work Element 1; and
- Follow guidelines set forth by the ADOT Financial Management Services regarding Obligation Authority and expiring funds.
- Based on roadway federal functional classification, verify that projects identified for the TIP are eligible for federal funding.

Work Element 5: Regional Planning Coordination

5.1 Transportation Technical Advisory Committee:

Maintain a Transportation Technical Advisory Committee (TAC) composed of representatives of local jurisdictions and Tribal Nations for the purpose of carrying out regional planning activities. Conduct regular meetings; provide ADOT with all agendas and documentation of discussions and decisions. A member of the ADOT Planning staff will serve as a voting member of the TAC.

5.2 COG Technical Support:

- Represent the COG region at ADOT meetings on issues related to State System roadways and public transit within the region;
- Serve on Technical Advisory Committees for state, regional, tribal, and local transportation studies within the region;
- Provide technical input on local, regional, and tribal issues; review local, regional, and tribal plans and provide comment;
- Communicate regularly with the ADOT MPD Regional Planner and District Engineer(s) in regards to planning activities;
- Coordinate with stakeholders to encourage participation in ADOT planning studies relevant to the region; and
- Approve projects for submission to the AZ SMART Fund and other ADOT programs as applicable.

5.3 ADOT Five-Year Facilities Construction Program:

Work with ADOT and the TAC to prioritize and recommend improvements to roadways on the State Highway System to be considered for inclusion in the ADOT Five-Year Facilities Construction Program.

- Provide ADOT District Administrator(s) with a prioritized list of recommended improvements within their specified timeframe; and

- Provide input to ADOT District Administrator(s) on issues related to the connections between local roads and the State Highway System.
- COG staff shall participate in the ADOT Planning to Programming Project Nomination process “Engineering District Workshops” to assist with regional prioritization of State System projects. The workshops are designed to provide COG, District, ADOT Technical Group and local elected official input regarding project nominations for the Tentative 5-Year Construction Program updated yearly.

5.4 Supplemental Funds

- Surface Transportation Block Grant (STBG) funding from CAG’s Transportation Improvement Program (TIP) to help carry out, execute, and supplement SPR funding for all work elements 1 through 5 of the CAG/ADOT FY26-FY27 Work Program.

IV. Work Elements – Public Transportation / Transit

Work Element 6: Section 5311, Rural Public Transportation Program

This work element is funded with administrative funds from the FTA Section 5311 program. These funds may be used to:

- Plan for future transportation needs, and develop integration and coordination among diverse transportation modes and providers;
- Assist sub-recipients with complying with federal requirements;
- Develop applications in coordination with grant applicants; and
- Monitor local project activities relating to what areas are being served, budget management, capital projects, ridership, and other relevant program activities.

Allowable administrative costs include salaries, overhead expenses, supplies, and office equipment used to administer the program. Allowable technical assistance costs may include program planning, program development, development of vehicle and equipment specifications, management development, and coordination of public transportation programs (public and private for-profit and nonprofit). Travel costs are eligible and will be reimbursed in accordance with State travel policies.

6.1 Grantee application assistance

- Provide technical assistance, as needed; to applicants for the development of applications (i.e. provide socioeconomic data, census data and assist with identifying partners for consolidation and/or potential expansion of service within a region);

6.2 Participate in the annual evaluation process

- Upon request, COGs will participate in the evaluation process, which includes ranking the applicants according to the evaluation criteria contained in the Section 5311 Guidebook.

6.3 Planning and Coordination

- Include an analysis of Intercity Travel needs for the region.
- Work with ADOT and the TAC to prioritize and recommend transit service and facility improvements in the region;
- Participate in planning or operational studies, as needed, such as when changes in service within the region are considered;
- Collaborate with sub-recipients to develop safety, security and emergency management plans;
- Collaborate with sub-recipients to develop capital improvements with other public, private and non-profit agencies/stakeholders in the region.
- Collaborate with and/or share with ADOT Program Managers regarding needs in the region.

6.4 Build capacity among subrecipients to comply with federal requirements.

- Maintain knowledge of current federal requirements, through attending in person and webinar trainings, following changes through the FTA website, and participating in activities such as site visits.
- Monitor local project activity through participating on advisory boards, reviewing reports, reviewing notices and printed material for clarity and compliance with FTA requirements, and routine communication with subrecipients.
- Assist sub-recipients with complying with federal requirements.
- Support the provision of training to sub-recipients as needed.

♦ Work Element 7: Rural Public Transportation Program (non-Sections 5310 or 5311)

This work element is funded with Surface Transportation Block Grant (STBG) funding from CAG's Transportation Improvement Program (TIP) to fund the transitional phase of the IPTA and hire a team to assist with preparation of all required documents so that the IPTA is eligible to apply, as a subrecipient of ADOT, for transit funding to continue operations in Gila County. Tasks to be performed by CAG Staff and/or a consulting firm will include:

- Project Management on behalf of the GCIPTA.
 - Provide monthly progress reports documenting status of project, travel and expense receipts and prepare and submit invoices
 - Provide staffing to the GC IPTA Board. Including facilitation of board meetings and preparing necessary meeting documents (agenda, minutes, staff reports, etc.).
 - Organize a series of meetings with stakeholders and Board Members, monthly project management team (PMT) meetings once consultant is under contract, and other identified meetings, with the Member Agencies and/or the Technical Working Group (TWG) including preparation of associated agendas, supporting data, and summary notes/minutes.
 - Development of an administrative code/bylaws for the GC IPTA Board.
 - Identify and maintain contact information for key person interviews, and groups for stakeholder participation.
 - Assist and provide oversight with the hiring of a CEO for GCIPTA
 - Prepare an RFP/RFQ for the hiring of a consulting firm.
 - The consultant will assist with integration of the Beeline Bus and Copper Mountain Transit required documents and merge under the Gila County IPTA to become applicant ready for the upcoming grant cycle.
 - CAG Staff and consultant will support the consolidation of the following plans and/or datasets relative to inclusion in Regional/State plans (where applicable):
 - Transition Plan

- Structure and Governance
- Financial management, including
- Establishing GCIPTA's status as a subrecipient of ADOT
- Indirect cost rate plan and approval letter
- Consolidated Chart of Accounts
- Consolidated financial management policies/procedures
- Asset transfer processes (inventory, ownership, control, access, timelines)
- Organization chart, conflict of interest policy, and staffing plan
- Transition schedule (including service and operations)
- Consolidated Rider's Guide
- Indirect cost rate plan and approval letter
- Consolidated Chart of Accounts
- Civil Rights Plans (Title VI, ADA, to be based on ADOT template)
- Transit Asset Management (TAM) Plan & Targets (data only as part of ADOT Group Plan)
- Drug Free Workplace Act & Drug & Alcohol Policy (based on FTA template)
- Maintenance Plan & Warranty Claim Procedures
- Training Program (including Driver Handbook)
- This task will require extensive coordination with existing agency departments, including:
- Coordination meetings/interviews with existing CAG, Gila County, Payson, and Miami departments
- Coordination with ADOT Transit
- Monthly working group meetings to review
- Allowable administrative costs include salaries and benefits, overhead expenses, consulting fees and allowable travel expenses in accordance with the State Travel Policies.

- All of the activities described in Work 7 are expected to be completed by December 2026.

V. Work Elements – Travel, Training, and Direct Expenses

Work Element **87**: Travel, Training, and Direct Expenses

- Pursuant to 2 CFR 200.475, all travel for the COG and its Contractors funded through the WP Projects must comply with the COGs policies for Travel. In the absence of an established written policy regarding travel costs, the rates and amounts established under 5 U.S.C. 5701-11 ("Travel and Subsistence Expenses; Mileage Allowances"), by the Administrator of General Services, or by the President (or their designee) pursuant to any provisions of such subchapter must apply to travel under Federal awards (48 CFR 31.205-46(a)). Travel costs paid to contractors, ~~or~~ other non-ADOT-employees, and local elected officials must always be supported by appropriate documentation. The COG is responsible for assuring its travel policies and any costs submitted for reimbursement do not exceed the rates designated by the U.S. General Services Administration (GSA). A per diem lookup printout should be included with the submission of receipts; the lookup tool is available at: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Additionally, the GSA bulletins are available at: <https://www.gsa.gov/policy-regulations/regulations/federal-travel-regulation/ftt-and-related-files#TravelPerDiemBulletins>.

- Direct expenses associated with travel and training (including conferences) must have prior written approval via an approved WP, WP Amendment, or email approval from ADOT and FHWA for the following special circumstances:
 - Out of state travel and/or
 - Single-occurrence travel for an individual or event of \$5,000 or more.
- For the mentioned travel circumstances, the WP or email should clearly identify the activity and describe how the activity ties to the delivery of the transportation planning process.
- Itemized receipts for travel-related expenses, except for meals and incidentals, will be required for all reimbursement requests. Receipts for meals and incidentals are required to be retained for 5 years by the requesting agency for audit purposes. When in travel status, only actual expenses are reimbursable, within reimbursement limits as described and established by the rates for travel in the COG Travel Policy, but cannot exceed federal GSA-established rates. Failure of COG staff or their TAC/Board/Council representatives to follow the COG Travel Policy may result in a reimbursement request being rejected.
- ADOT and FHWA have the right to decline travel/conference activities if the activity does not seem “necessary and reasonable” to carry out the transportation planning process.
- Capital expenditures for the purchase of equipment are allowable as direct costs, provided that items with a unit cost of \$10,000 or more have the prior written approval of FHWA or ADOT.
- Please refer to the U.S. General Services Administration website for a list of travel-related expenses that are incidentals, the reimbursement of which will reduce the amount available for meals, and other travel related expenses, the reimbursement of which does not reduce the amount available for meals.
- ~~Lodging reimbursements related to non-state events (i.e. conferences, conventions, and meetings) may not exceed the least federal reimbursement rates for lodging.~~

VI. Budget Table

Please see “**Attachment A**” for FY26 & FY27.

~~Insert one Budget Table for each Fiscal Year. A Budget Table template may be provided upon request from ADOT.~~

Any “carryforward” PL, SPR, and STBG balances (unspent and/or unobligated funds) must be identified within the WP and WP Budget Table, or such funds may be reallocated at ADOT’s discretion.

Planned / Anticipated COG Out of State Travel Schedule			
Anticipated Dates	Location	Event Description	Total Estimated Cost
= No Out of State Travel Anticipated	= N/A	= N/A	= N/A
Planned / Anticipated COG Out of State Travel Schedule			
Anticipated Dates	Location	Event Description	Total Estimated Cost
=	=		=
=	=		=
=	=		=

DRAFT

PProjects to be Procured

The WP shall include either a separate table or an identifier for each project in the budget to clearly indicate whether that project is expected to be a new procurement for contractors/consultants to perform the project or to purchase items. This is separate from projects to be distributed to previously-awarded on-call contract(s) already assessed for a DBE Goal. The table or project information in the case of an identifier must include the work element and a project title.

Work Program and Budget Approval

The COG may not incur any costs for work outlined in the WP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA. By signing this document, the COG agrees to carry out the work described in this Work Program in accordance with their Work Program Agreement. Any revisions to the Work Program shall be completed according to Section 2.0 of the Work Program Agreement.

Central Arizona Governments (CAG)

Executive Director

Date

Regional Council Chairperson (Optional)

Date

Arizona Department of Transportation, Multimodal Planning Division (ADOT MPD)

ADOT MPD Director

Date

Central Arizona Governments - Annual Work Program Budget
State Fiscal Year 2026: July 1, 2025 - June 30, 2026

WORK ELEMENT NUMBER and TITLE		Match Ratio		FHWA	FTA	Match: \$ or In-kind	TOTALS
		Federal	Local	FY24 SPR			
1	Public Involvement	80%	20%	\$2,000	N/A	\$500	\$2,500
2	Highway Performance Monitoring System Data (HPMS)	80%	20%	\$0	N/A	\$0	\$0
3	Functional Classification and Data Collection	80%	20%	\$2,000	N/A	\$500	\$2,500
4	Transportation Improvement Program	80%	20%	\$25,000	N/A	\$6,250	\$31,250
5	Regional Planning Coordination	80%	20%	\$96,000	N/A	\$24,000	\$120,000
	CAG/ADOT FY25-FY26 WORK PROGRAM SUPPLEMENT (STBG)	94.3%	5.7%	\$28,045	N/A	\$1,695	\$29,740
6	Section 5311 Rural Public Transportation Program	100%		N/A	\$20,000	N/A	\$20,000
7	Non Section 5310, 5311 Rural Public Transportation Program(STBG)	94.3%	5.7%	75,000	N/A	\$4,553	\$79,553
8	Travel, Training, and Direct Expenses	80%	20%	\$0	N/A	\$0	\$0
		TOTALS		\$228,045	\$20,000	\$37,499	\$285,544

Central Arizona Governments - Annual Work Program Budget
State Fiscal Year 2027: July 1, 2026 - June 30, 2027

WORK ELEMENT NUMBER and TITLE		Match Ratio		FHWA	FTA	Match: \$ or In-kind	TOTALS
		Federal	Local	FY25 SPR			
1	Public Involvement	80%	20%	\$2,000	N/A	\$500	\$2,500
2	Highway Performance Monitoring System Data (HPMS)	80%	20%	\$0	N/A	\$0	\$0
3	Functional Classification and Data Collection	80%	20%	\$3,000	N/A	\$600	\$3,600
4	Transportation Improvement Program	80%	20%	\$24,000	N/A	\$4,800	\$28,800
5	Regional Planning Coordination	80%	20%	\$96,000	N/A	\$24,000	\$120,000
6	Section 5311 Rural Public Transportation Program	100%		N/A	\$20,000	N/A	\$20,000
7	Non Section 5310, 5311 Rural Public Transportation Program(STBG)	94.3%	5.7%	0	N/A	\$0	\$0
8	Travel, Training, and Direct Expenses	80%	20%	\$0	N/A	\$0	\$0
		TOTALS		\$125,000	\$20,000	\$29,900	\$174,900

NOTE: In-Kind match derives from the time and travel resources from individuals that attend and participate in CAG committee meetings and/or grant funded studies.



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Steve Abraham, Transportation & Water Quality Planning Director

Subject: Amendment to the CAG TTAC Bylaws

Staff Recommended Motion

Move to approve an amendment to the TTAC Bylaws regarding the scheduling of TTAC meetings for CY 2025.

Management Committee Motion

Ms. Heather Wilkey, Town of Queen Creek, made a motion to approve and pass to Regional Council the amendment to the CAG TTAC Bylaws as presented. Mr. Rob Aldouis, City of Casa Grande, seconded the motion. The motion passed unanimously.

Summary Discussion

The change as proposed will be able to provide greater flexibility in setting meeting dates to coordinate with the regional council and management committee dates.

CAG is responsible for identifying, prioritizing, and programming transportation improvement projects that are to be completed over a minimum four-to-five-year period on local and regional roads using regionally accepted policies and plans. Projects that meet federal requirements are eligible for CAG's allocated regional Surface Transportation Block Grant Program (STBGP) funds within the TIP. Other competitive federal grant funds are also entered into the TIP administratively as the process in which those funds are determined are outside of CAG's decision-making process.

Fiscal Impacts

No direct impacts to CAG.

Attachment(s)

Legislative version of the TTAC Bylaws



CENTRAL ARIZONA GOVERNMENTS

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

BYLAWS

(Legislative Draft 3/25)

I. **NAME**

The official name of the Committee shall be the Central Arizona Governments (CAG) Transportation Technical Advisory Committee (herein, referred to as Committee).

II. **OBJECTIVE**

This functional Committee, as set forth in the Central Arizona Governments Bylaws, has been created to serve as a technical advisory Committee on regional transportation planning and shall make recommendations on transportation related issues to the Central Arizona Governments Regional Council.

III. **MEMBERSHIP**

A. The Committee shall consist of one member representing each county government, incorporated city/town, and tribal community in Gila and Pinal Counties. Committee representatives should have expertise in any of the following transportation subjects:

1. Highways
2. Public Works
3. Engineering
4. Aeronautics
5. Transit Systems
6. Planning

B. Membership of the Central Arizona Governments Region and its member jurisdictions shall consist of two types:

1. Voting members of the Committee eligible to receive federal transportation dollars:

Ak-Chin Indian Community	Payson
Arizona Department of Transportation (ADOT)	Pinal County
Gila County	San Carlos Apache Tribe
Globe	Star Valley
Hayden	Superior
Kearny	White Mountain Apache Tribe
Mammoth	Winkelman
Miami	

2. Non-voting members of the Committee, or Committee members-at-large, representing jurisdictions within Pinal County who are part of the Maricopa Association of Governments (MAG) or the Sun Corridor Metropolitan Planning Organization (SCMPO), and ADOT Engineers from the Central, Northcentral, Northeast, Southcentral, Southeast Districts.

C. Membership shall be recommended to the Committee, as necessary, in any of the following ways (assigned alternates):

1. Request for nomination by another member of the Committee.
2. Request for nomination by Staff.
3. Request for nomination by any member entity of Central Arizona Governments.

Nominations originating from a local jurisdiction shall be accompanied by a letter from the appropriate city/town/county/tribal administrator approving of membership to the Committee. Nominations shall be referred by the Committee to the Regional Council for approval.

- D. Members, and their respective jurisdictions, shall be considered inactive after missing two consecutive meetings, unless excused prior to the meetings by notifying the Chair or Staff. Active status shall be resumed at the next meeting attended by the member. If a member misses two meetings immediately preceding the presentation and approval of the Draft Transportation Improvement Program (TIP), the member forfeits voting privileges on the Draft TIP. If a member must miss a meeting, an alternate may be sent to represent that jurisdiction. A member shall not be considered absent by doing so.
- E. A member may attend and have full voting status via teleconferencing or videoconferencing (where available).
- F. After two consecutive absences, a member shall be sent a letter, with copy to their Regional Council representative, reiterating the above policy concerning absences.
- G. One Staff person, as designated by ADOT, shall also be a voting member.

IV. **VOTING**

- A. A voting member of the Committee is eligible to receive Federal transportation dollars through the Central Arizona Governments TIP process and shall have one vote.
- B. Each member of the Committee or the assigned alternate shall have one (1) vote on agenda items requiring action.
- C. A quorum of Committee members or alternates is necessary to take action on an agenda item. For purposes of determining a quorum, non-voting members shall not be counted toward the makeup of the total Committee.
- D. An affirmative vote by a majority shall be required for the adoption or passage of a formal motion at a meeting in which a quorum has been established.

V. **SUBCOMMITTEES**

The Committee may establish subcommittees, as needed, to investigate and/or provide technical advice on special subjects. Members of subcommittees shall be approved by the Committee Chair and may include Committee members as well as individuals from the region having expertise in the subcommittee subject area. The duration of a subcommittee shall be determined by the Committee.

VI. **MEETING STRUCTURE**

- A. The Committee shall meet a minimum of six (6) times per year. The meeting dates and times of the Committee shall be established by the Chair in consultation with Staff. Committee shall be notified of all

regularly scheduled meetings with written notices two weeks prior to the meeting. All regularly scheduled meetings shall be held at least ~~approximately~~ one and one half weeks prior to the meeting date of the CAG Management Committee.

- B. Special meetings may be called at the discretion of the Chair upon the request of the Staff or at the request of three or more voting members of the Committee after a 72 hour notice has been given to each member of the pending special meeting.
- C. The order of business at Committee meetings shall be:
 - 1. Call to Order
 - 2. Roll Call
 - 3. Introductions
 - 4. Approval of Minutes
 - 5. Call to the Public
 - 6. Standing Reports
 - 7. Old Business (when applicable)
 - 8. New Business
 - 9. Scheduling of Next Meeting
 - 10. Adjournment
- D. Meeting agendas shall be written and posted to comply with State of Arizona open meeting statutes.
- E. Staff shall set the meeting agenda in consultation with the Chair.
- F. All proposals by local jurisdictions which must receive Committee action and/or Regional Council consideration must be submitted to Staff at least two weeks in advance for review and dissemination to Committee members.
- G. An annual meeting shall be held in January of each year at which time officers for the coming year shall be seated.
- H. A roster of Committee members present at all meetings shall be kept by Staff.
- I. Staff shall be responsible for keeping minutes of all Committee meetings; all minutes shall be made available to the public.

VII. **PROCEDURES & FUNCTIONS**

- A. It is the responsibility of the Committee to advise Staff in all subject areas of regional transportation planning including, but not limited to:
 - 1. State highway system
 - 2. Public transit programs
 - 3. Local federal-aid systems
 - 4. State primary and secondary airport systems
 - 5. Special Transportation (Active)
- B. The Committee shall provide technical advice to Staff in several topical areas:
 - 1. The Committee shall review project requests and make recommendations based on Committee approved criteria to the Regional Council for the annual Council of Governments Five-Year Highway Construction Program.

2. The Committee shall review project requests and make recommendations to the Regional Council for the State Five-Year Construction Program.
 3. The Committee shall review requests for changes regarding functional classification of roadways on the federal-aid system.
 4. The committee shall review proposals to modify the CAG Ten-Year Highway Construction Program. Proposals to modify program shall be submitted to Staff two weeks prior to regularly scheduled meetings. Staff shall prepare fiscal impact worksheet showing proposed changes on other projects.
- C. The Committee shall provide, whenever appropriate, coordination and assistance to local, state, and federal agency programs or projects.
1. The Committee shall assist staff in obtaining necessary roadway data to fulfill State and Federal Agency reporting of Highway Performance Monitoring System (HPMS) information.
- D. The Committee shall perform other duties and functions as assigned to them by the Regional Council.
- E. The Committee shall be the initial contact for all transportation programs and planning activities in the CAG Region.

VIII. **OFFICERS**

A. Chair

1. The Chair shall be selected from the city and county representatives by a majority vote of the Committee. The Chair is recommended to be rotated between the Committee's voting members of Gila and Pinal Counties.
2. Elections shall be held in January or the last expected meeting prior to February of each year, so the Chair shall serve for one year beginning in February.
3. The Chair shall preside over all meetings of the Committee and may call such special meetings as may be necessary to conduct the business of the Committee after consultation with CAG Staff. A 72 hour notice shall be given to provide sufficient notification to all Committee members.
4. The Chair shall act as liaison for the Committee to CAG Staff and the Regional Council.
5. If the Chair should be unable to complete the present term, the Vice-Chair shall automatically succeed to Chair serving the remainder of the term. In this circumstance, the Chair having filled the vacant position may be selected to continue serving as Chair at the next regular election.

B. Vice-Chair

1. The Vice-Chair shall be elected and approve in the same manner as the Chair. The Vice-Chair shall hold all duties, responsibilities and obligations in the absence of the Chair.
2. If the Vice-Chair should be unable to complete the current term, another member of the Committee will be elected to fill the remainder of the term by the same method as the original election.

IX. **STAFF**

- A. The Committee shall rely upon CAG Staff to perform necessary functions.
- B. CAG Staff shall recommend policies and procedures and furnish necessary planning input to the Committee as may be directed by CAG or the Committee.

X. **AMENDMENTS TO BYLAWS**

These Bylaws may be amended by the majority vote of the membership of the Committee at any meeting of the Committee and shall be ratified by the Regional Council at the next regularly scheduled meeting.

XI. **PARLIAMENTARY AUTHORITY**

The rules of parliamentary procedures shall govern all proceedings of the Committee.

Travis Ashbaugh, Chair
Transportation Technical Advisory Committee

Date

Al Gameros, Chair
Regional Council

Date



Transportation Technical Advisory Committee

<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

CY 2025 – Meeting Schedule

Thursday	January 23, 2025	1:00 PM	ZOOM Webinar
Thursday	February 20, 2025	1:00 PM	ZOOM Webinar
Thursday	March 20, 2025	1:00 PM	ZOOM Webinar
Thursday	April 17, 2025	1:00 PM	ZOOM Webinar
Thursday	May 22, 2025	1:00 PM	ZOOM Webinar
Thursday	June 19, 2025	1:00 PM	ZOOM Webinar
Thursday	July 24, 2025	1:00 PM	ZOOM Webinar
Thursday	August 21, 2025	1:00 PM	ZOOM Webinar
Thursday	September 18, 2025	1:00 PM	ZOOM Webinar
Thursday	October 23, 2025	1:00 PM	ZOOM Webinar
Thursday	November 20, 2025	1:00 PM	ZOOM Webinar
Thursday	December 18, 2025	1:00 PM	ZOOM Webinar

The date, time, and locations are subject to change pending availability of facilities and/or other events unforeseeable in the future. Meetings will be conducted via Zoom until further notice.



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Steve Abraham, Transportation & Water Quality Planning Director

Subject: CAG FY2025 – FY2029 Transportation Improvement Program (TIP)

Staff Recommended Motion

Move to approve the CAG FY2025 – FY2029 Transportation Improvement Program (TIP)

Management Committee Motion

Mr. Gilbert Lopez, City of Coolidge, made a motion to approve and pass to Regional Council the CAG FY2025 – FY2029 Transportation Improvement Program (TIP) as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

Summary Discussion

CAG is responsible for identifying, prioritizing, and programming transportation improvement projects that are to be completed over a minimum four-to-five-year period on local and regional roads using regionally accepted policies and plans. Projects that meet federal requirements are eligible for CAG's allocated regional Surface Transportation Block Grant Program (STBGP) funds within the TIP. Other competitive federal grant funds are also entered into the TIP administratively as the process in which those funds are determined are outside of CAG's decision-making process.

Administrative Amendments:

1. **Remove: GIL 23-03D**, GILA COUNTY DESIGN CONTROL ROAD - SEGMENT 1 - (PAVED RD/SHOULDERS W/ RUMBLE STRIPS)
2. **Remove: GLB 21-01D**, GLOBE DESIGN PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (FY21) \$350,000.00
3. **Remove: GLB 22-01C**, GLOBE CONSTRUCTION PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (FY21) \$1,150,000.00
4. **Remove: GLB 24-04C**, GLOBE CONSTRUCTION PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (Additional Funds) \$632,500.00
5. **ADD:**
 - a. **TRAN 23-08*** 103398 SAN CARLOS ADMINISTRATION NNEE BICH'ONII TRANSIT - (YR 1 ADMINISTRATION)(previously allocated funds moved to FY24) \$200,000.00
 - b. **TRAN 23-09*** 104956 SAN CARLOS OPERATIONS NNEE BICH'ONII TRANSIT - (YR 1 OPERATIONS)(previously allocated funds moved to FY24) \$951,700.00

- c. **TRAN 23-10*** 104957 SAN CARLOS MAINTENANCE NNEE BICH'O NII TRANSIT - (YR 1 PREVENTATIVE MAINTENANCE)(previously allocated funds moved to FY24 \$75,000.00
- d. **TRAN 23-11*** 104958 SAN CARLOS INTERCITY NNEE BICH'O NII TRANSIT - (YR 1 INTERCITY)(previously allocated funds moved to FY24) \$548,300.00

Fiscal Impacts

No direct impacts to CAG.

Attachment(s)

TIP FY25-29



TRANSPORTATION IMPROVEMENT PROGRAM - (TIP)

Last Approved by Regional Council on February 26, 2025

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
FY 2019																	
PAY 19-01D	T021101D	PAYSON	DESIGN	GRANITE DELLS RD - (GEOMETRIC CORRECTIONS, PAVEMENT LIFT & MARKINGS, BICYCLE LANES)	HWY 260	MUD SPRINGS RD	0.50	2	2	MAJOR COLLECTOR/ MINOR ARTERIAL	STBGP	\$ -	\$ 180,000.00	\$ 20,000.00	\$ -	\$ 200,000.00	\$ (200,000.00)
FY 2023																	
CAG 23-01P		CAG	N/A	REGIONAL TRAFFIC COUNTING - (FY23-27 CONTRACT)	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 100,000.00	N/A	N/A	\$ 6,044.54	\$ 106,044.54	\$ (100,000.00)
PAY 21-01C		PAYSON	CONSTRUCTION	GRANITE DELLS RD - (GEOMETRIC CORRECTIONS, PAVEMENT LIFT & MARKINGS, BICYCLE LANES)	HWY 260	MUD SPRINGS RD	0.50	2	2	MAJOR COLLECTOR/ MINOR ARTERIAL	HURF	\$ -	\$ 375,444.00	\$ 41,716.00	\$ -	\$ 417,160.00	\$ (417,160.00)
FY 2024																	
				FY 2024 APPORTIONMENT							STBGP						\$ 506,526.00
				FY 2024 OBLIGATION AUTHORITY AMOUNT - ESTIMATE							STBGP						\$ (32,208.00)
				REPAYMENT IN - (ADOT to CAG) - (From FY23)							STBGP						\$ 714,954.86
				REPAYMENT IN - (ADOT to CAG) - (From FY22)							STBGP						\$ 100,374.70
				LOAN OUT - (CAG to ADOT) - (To FY25)							STBGP						\$ (1,035,545.89)
				LOAN OUT - (CAG to ADOT) - (To FY25)							STBGP						\$ (166,666.67)
				TOTAL CREDITS / ADJUSTMENTS - (As of N/A)							STBGP						\$ -
CAG 24-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 10,000.00	N/A	N/A	\$ 604.45	\$ 10,604.45	\$ (10,000.00)
				LOAN OUT (Transfer) - (CAG to ADOT) - (To FY25)							STBGP	\$ 42,435.00					\$ (42,435.00)
CAG 24-03P		CAG	PLANNING	CAG/ADOT FY24-FY25 WORK PROGRAM SUPPLEMENT	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 35,000.00	N/A	N/A	\$ 2,115.59	\$ 37,115.59	\$ (35,000.00)
												\$87,435.00	\$0.00	\$0.00	\$2,720.04	\$47,720.04	\$ (0.00)
FY 2025																	
				FY 2025 APPORTIONMENT							STBGP						\$ 532,496.00
				FY 2025 OBLIGATION AUTHORITY AMOUNT - ESTIMATE							STBGP						\$ (33,532.00)
				REPAYMENT IN - (ADOT to CAG) - (From FY24)							STBGP						\$ 1,035,545.89
				REPAYMENT IN - (ADOT to CAG) - (From FY24)							STBGP						\$ 166,666.67
				LOAN IN - (ADOT to CAG) - (From FY26)							STBGP						\$ 216,921.80
				REPAYMENT OUT - (CAG to ADOT) - (GOLDEN HILL ROAD) - (From FY21)							STBGP						\$ (340,244.00)
				REPAYMENT OUT - (CAG to ADOT) - (MAIN STREET) - (From FY21)							STBGP						\$ (137,788.00)
				ADOT Project Credit (T008703D)							STBGP	\$ 3,409.07					\$ 3,409.07
				LOAN IN (Transfer)- (ADOT to CAG) - (From FY24) (T007901R)							STBGP	\$ 42,435.00					\$ 42,435.00
				REPAYMENT OUT - (CAG to ADOT) - (Forest Drive) - (to FY 26)							STBGP	\$ 91,676.67					\$ (91,676.67)
PAY 23-01R		PAYSON	ROW	INTERSECTION: W. LONGHORN & S. MCLANE RD - (ROUNDABOUT) - ROW ACQUISITION (T007901R)	N/A	N/A	N/A	N/A	N/A	MINOR ARTERIAL	STBGP	\$ 42,435.00			\$ 2,565.00	\$ 45,000.00	\$ (42,435.00)
CAG25-01P		CAG	N/A	Gila County IPTA Transitional Funds	N/A						STBGP	\$ 75,000.00			4533.4	\$ 75,000.00	\$ (75,000.00)
CAG 25-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 10,000.00			\$ 604.45	\$ 10,604.45	\$ (10,000.00)
CAG 25-03P	CAG	PLANNING	CAG/ADOT FY24-FY25 WORK PROGRAM SUPPLEMENT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 28,045.07			\$ 1,695.20	\$ 29,740.27	\$ (28,045.07)
SUP 25-01C	Superior	CONSTRUCTION	MAIN STREET PAVING & STRIPING	N MAGMA AVE	N PINAL AVE	1.24	2	2	R - MAJOR COLLECTOR	HURF	\$ -	\$ 1,114,878.32	\$ 123,875.37	\$ -	\$ 1,238,753.69	\$ (1,114,878.32)	
												\$293,000.81	\$0.00	\$0.00	\$9,398.05	\$115,344.72	\$ 0.00
FY 2026																	
				FY 2026 APPORTIONMENT							STBGP						\$ 532,496.00
				FY 2026 OBLIGATION AUTHORITY AMOUNT - ESTIMATE							STBGP						\$ (33,352.00)
				REPAYMENT OUT - (CAG to ADOT) - (to FY25)							STBGP						\$ (216,921.80)
				LOAN IN - (ADOT to CAG) - (From FY27) - (NOT YET PROCESSED)							STBGP	\$ 30,593.13					\$ 30,593.13
				LOAN IN - (ADOT to CAG) - (Forest Drive) - (FROM FY 25)							STBGP	\$ 91,676.67					\$ 91,676.67
SCA 28-01D	SAN CARLOS	DESIGN	BIA 170 - (New Sidewalk)	N/A	N/A	0.35	1	1	MAJOR COLLECTOR	STBGP	\$ 122,590.00	N/A	N/A	\$ 7,410.00	\$ 130,000.00	\$ (122,590.00)	

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
PAY26-01D		PAYSON	DESIGN	W. FOREST DR - (MULTI-USE PATH / SIDEWALK)	N. MCLANE RD	SR 87	0.41	2	2	MAJOR COLLECTOR	STBGP	\$247,066.00		\$-	\$14,934.00	\$262,000.00	\$ (247,066.00)
CAG 26-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$10,000.00	N/A	N/A	\$604.45	\$10,604.45	\$ (10,000.00)
												\$501,925.80	\$0.00	\$0.00	\$22,948.45	\$402,604.45	\$24,836.00
FY 2027																	
FY 2027 APPORTIONMENT												STBGP					\$532,496.00
FY 2027 OBLIGATION AUTHORITY AMOUNT - ESTIMATE												STBGP					\$ (33,352.00)
REPAYMENT OUT - (CAG to ADOT) - (TO FY28) - (NOT YET PROCESSED)												STBGP	\$433,724.87				\$ (433,724.87)
REPAYMENT OUT - (CAG to ADOT) - (TO FY26) - (NOT YET PROCESSED)												STBGP	\$30,593.13				\$ (30,593.13)
CAG 27-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$10,000.00	N/A	N/A	\$604.45	\$10,604.45	\$ (10,000.00)
												\$474,318.00	\$0.00	\$0.00	\$604.45	\$10,604.45	\$24,826.00

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
FY 2028																	
FY 2028 APPORTIONMENT												STBGP					\$ 532,496.00
FY 2028 OBLIGATION AUTHORITY AMOUNT - ESTIMATE												STBGP					\$ (33,352.00)
LOAN IN - (ADOT TO CAG to ADOT) - (From FY27) - (NOT YET PROCESSED)												STBGP	\$ 433,724.87				\$ 433,724.87
LOAN IN - (ADOT TO CAG to ADOT) - (From FY29) - (NOT YET PROCESSED)												STBGP	\$ 214,913.36				\$ 214,913.36
CAG 29-01P		CAG	N/A	REGIONAL TRAFFIC COUNTING - (FY28-32 Contract) - (Not Yet Executed)	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 100,000.00	N/A	N/A	\$ 6,044.54	\$ 106,044.54	\$ (100,000.00)
CAG 28-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 10,000.00	N/A	N/A	\$ 604.45	\$ 10,604.45	\$ (10,000.00)
PAY 29-01C		PAYSON	CONSTRUCTION	W. FOREST DR - (MULTI-USE PATH / SIDEWALK)	N. MCLANE RD	SR 87	0.41	2	2	MAJOR COLLECTOR	STBGP	\$ 1,012,956.23			\$ 61,228.53	\$ 1,074,184.76	\$ (1,012,956.23)
												\$1,022,956.23	\$0.00	\$0.00	\$61,832.98	\$1,084,789.21	\$ 24,826.00
FY 2029																	
FY 2029 APPORTIONMENT												STBGP					\$ 532,496.00 #
FY 2029 OBLIGATION AUTHORITY AMOUNT - ESTIMATE												STBGP					\$ (33,352.00) #
REPAYMENT OUT - (CAG to ADOT) - (TO FY28) - (NOT YET PROCESSED)												STBGP	\$ (214,913.36)				\$ (214,913.36)
CAG 29-02P		CAG	N/A	TECHNOLOGY TRANSFER	N/A	N/A	N/A	N/A	N/A	N/A	STBGP	\$ 10,000.00	N/A	N/A	\$ 604.45	\$ 10,604.45	\$ (10,000.00) #
SCA 30-01C		SAN CARLOS	CONSTRUCTION	BIA 170 - (New Sidewalk)	N/A	N/A	0.35	1	1	MAJOR COLLECTOR	STBGP	\$ 249,404.64	N/A	N/A	\$ 15,075.36	\$ 264,480.00	\$ (249,404.64) #
												\$259,404.64	\$0.00	\$0.00	\$15,679.81	\$275,084.45	\$24,826.00 #
HIGHWAY SAFETY IMPROVEMENT PROJECTS																	
SCA 21-01D	T031301D	SAN CARLOS	DESIGN	WHITE MTN AVE (BIA 10); BIA 170 - 5,000' NORTH	WHITE MTN (BIA 10)	BIA 170 - 5,000' NORTH	0.95	2	2		HSIP - FY21	\$ 300,000.00	N/A	N/A		\$ 300,000.00	
SCA 22-01C	T031301C	SAN CARLOS	CONSTRUCTION	WHITE MTN AVE (BIA 10); BIA 170 - 5,000' NORTH	WHITE MTN (BIA 10)	BIA 170 - 5,000' NORTH	0.95	2	2		HSIP - FY24	\$ 678,611.38	N/A	N/A		\$ 678,611.38	
GIL 23-02D	T039101D	GILA COUNTY	DESIGN	HOUSTON MESA ROAD - (PAVED SHOULDERS W/ EL & CL RUMBLE STRIPS)	SR 87	0.4 MILES SOUTH OF NF-198	4.50				HSIP - FY23	\$ 178,227.00	N/A	N/A	\$ 10,773.00	\$ 189,000.00	
GIL 23-03D		GILA COUNTY	DESIGN	CONTROL ROAD - SEGMENT 1 - (PAVED RD/SHOULDERS W/ RUMBLE STRIPS)	SR260	0.35 MILES EAST OF ROBERTS MEAS RD	1.75				HSIP - FY23	\$ 178,227.00	N/A	N/A	\$ 10,773.00	\$ 189,000.00	
GIL 24-01C	T039101C	GILA COUNTY	CONSTRUCTION	HOUSTON MESA ROAD - (PAVED SHOULDERS W/ EL & CL RUMBLE STRIPS)	SR 87	0.4 MILES SOUTH OF NF-198	4.50				HSIP = FY24	\$ 3,990,651.00	N/A	N/A	\$ 241,216.00	\$ 4,231,867.00	
GIL 24-03C		GILA COUNTY	CONSTRUCTION	CONTROL ROAD - SEGMENT 1 - (PAVED RD/SHOULDERS W/ RUMBLE STRIPS)	SR260	0.35 MILES EAST OF ROBERTS MEAS RD	1.75				HSIP = FY24	\$ 423,571.00	N/A	N/A	\$ 18,722.00	\$ 442,293.00	
SCA 25-01D		SAN CARLOS	DESIGN	WHITE MTN AVE (BIA 10); BIA 170 - 5,000' NORTH (from SC21-01D) (PENDING AWARD)	WHITE MTN (BIA 10)	BIA 170 - 5,000' NORTH	0.95	2	2		HSIP - FY25	\$ 375,000.00	N/A	N/A	\$ -	\$ 375,000.00	
SCA 27-01C		SAN CARLOS	CONSTRUCTION	WHITE MTN AVE (BIA 10); BIA 170 - 5,000' NORTH (from SCA22-01C)(PENDING AWARD)	WHITE MTN (BIA 10)	BIA 170 - 5,000' NORTH	0.95	2	2		HSIP - FY27	\$ 1,700,000.00	N/A	N/A	\$ -	\$ 1,700,000.00	
												\$6,845,676.00	\$0.00	\$0.00	\$281,484.00	\$7,127,160.00	\$ -
TRANSPORTATION ALTERNATIVES PROGRAM																	
GIL 24-02D	T053601D	GILA COUNTY	DESIGN	GOLDEN HILL ROAD SIDEWALK - FINAL PHASE - (FY24)	HOSPITAL DR	ALBERTA DR	0.27	N/A	N/A								
					WEST ST	MAIN ST	0.08	N/A	N/A		TA - STBG	\$ 112,792.00	N/A	N/A	\$ 6,818.00	\$ 119,610.00	
GIL 24-05C	T053601C	GILA COUNTY	CONSTRUCTION	GOLDEN HILL ROAD SIDEWALK - FINAL PHASE - (FY25)	HOSPITAL DR	ALBERTA DR	0.27	N/A	N/A								
					WEST ST	MAIN ST	0.08	N/A	N/A		TA - STBG	\$ 467,077.00	N/A	N/A	\$ 28,233.00	\$ 495,310.00	
GLB 24-01D	T054301D	GLOBE	DESIGN	GLOBE BROAD STREET SIDEWALK REPLACEMENT - (FY24)	(ASH ST) - MESQUITE ST (HILL ST) - MESQUITE ST (MESQUITE ST) - ASH ST (COTTONWOOD ST) - ASH ST	(ASH ST) - COTTONWOOD ST (HILL ST) - COTTONWOOD ST (MESQUITE ST) - HILL ST (COTTONWOOD ST) - HILL ST	2.46	N/A	N/A		TA - STBG	\$ 192,687.00	N/A	N/A	\$ 11,647.00	\$ 204,334.00	
MIA 24-01P		MIAMI	PLANNING	MIAMI TRAIL SYSTEM (MUSD TO BULLION PLAZA) - (FY24)	N/A	N/A	N/A	N/A	N/A		TA - STBG	\$ 146,127.00	N/A	N/A	\$ 8,833.00	\$ 154,960.00	
PAY 24-01D	T054401D	PAYSON	DESIGN	HOUSTON MESA ROAD - SIDEWALK & BICYCLE LANE IMPROVEMENTS - (FY24)	MCLANE RD	BEELINE HWY (SR-87)	0.30	N/A	N/A		TA - STBG	\$ 145,690.00	N/A	N/A	\$ 8,806.00	\$ 154,496.00	
SUP 24-01D	T053101D	SUPERIOR	DESIGN	PANTHER DR SIDEWALK CONNECTION - (FY24)	US 60	SUNSET AVE	1.14	N/A	N/A		TA - STBG	\$ 273,353.00	N/A	N/A	\$ 16,523.00	\$ 289,876.00	
SCA 24-01D		SAN CARLOS	DESIGN	SENECA LAKE TRAILS & RECREATIONAL SITE IMPROVEMENTS	N/A	N/A	N/A	N/A	N/A		TA - STBG	\$ 275,486.00	N/A	N/A	\$ -	\$ 275,486.00	
SUP 25-01D		SUPERIOR	CONSTRUCTION	PANTHER DR SIDEWALK CONNECTION - (FY25) (PENDING AWARD)	US 60	SUNSET AVE	1.14	N/A	N/A		TA - STBG	\$ 1,273,300.00	N/A	N/A	\$ 76,965.11	\$ 1,350,265.11	
												\$1,613,212.00	\$0.00	\$0.00	\$80,860.00	\$1,694,072.00	\$ -
BRIDGE REPLACEMENT PROGRAM																	
GLB 21-01D		GLOBE	DESIGN	PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (FY21)	BROAD ST	COTTONWOOD ST	0.10	2	2	LOCAL	OSB	\$ 330,050.00	N/A	N/A	\$ 19,950.00	\$ 350,000.00	
GLB 22-01C		GLOBE	CONSTRUCTION	PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (FY21)	BROAD ST	COTTONWOOD ST	0.10	2	2	LOCAL	OSB	\$ 669,950.00	N/A	N/A	\$ 480,050.00	\$ 1,150,000.00	
GIL 24-04D		GILA COUNTY	DESIGN	TONTO VILLAGE BRIDGE REPLACEMENT (STRUCTURE #07882) - (FY24)	~820' WEST OF CONTROL RD & JOHNSON BLVD INTERSECTION	~820' WEST OF CONTROL RD & JOHNSON BLVD INTERSECTION	<0.1 MI / 40')	2	2	LOCAL	OSB	\$ 270,000.00	N/A	N/A	\$ -	\$ 270,000.00	
GIL 27-01C		GILA COUNTY	CONSTRUCTION	TONTO VILLAGE BRIDGE REPLACEMENT (STRUCTURE #07882) - (FY27)	~820' WEST OF CONTROL RD & JOHNSON BLVD INTERSECTION	~820' WEST OF CONTROL RD & JOHNSON BLVD INTERSECTION	<0.1 MI / 40')	2	2	LOCAL	OSB	\$ 500,000.00	N/A	N/A	\$ -	\$ 500,000.00	

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
GIL 25-001D		GILA COUNTY	DESIGN	Bloody Tanks Wash Bridge, (Str #10839) - FY 25	Bloody Tanks Wash Bridge at S. Schulze Ranch Rd	Bloody Tanks Wash Bridge at S. Schulze Ranch Rd				LOCAL	OSB	\$141,450.00			\$8,550.00	\$150,000.00	
												\$3,765,401.00	\$0.00	\$0.00	\$16,523.00	\$3,959,699.11	\$-
OFF SYSTEM BRIDGE PROGRAM (OSB)																	
GLB 26-01D		GLOBE	DESIGN	Haskins Rd Bridge (Structure #09710) (Pending Award) (FY 26)	N. BROAD ST	100 Ft. North of North Broad St.	0.10	2	2	Urb. Mnr. Collector	OSB/BFP*	\$445,000.00	N/A	N/A	\$-	\$445,000.00	
GLB 26-01C		GLOBE	CONSTRUCTION	Haskins Rd Bridge (Structure #09710) (Pending Award) (FY26)	N. BROAD ST	100 Ft. North of North Broad St.	0.10	2	2	Urb. Mnr. Collector	OSB/BFP*	\$3,817,480.00	N/A	N/A	\$-	\$3,817,480.00	
												\$1,911,450.00	\$0.00	\$0.00	\$500,000.00	\$2,420,000.00	\$-

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
SMART GRANT PROGRAM																	
GIL 24-03D		GILA COUNTY	PLANNING/ DESIGN	RUSSELL ROAD RECONSTRUCTION -	1.0 MILE S. OF EAGLE RIDGE	3.0 MILE S. OF EAGLE RIDGE	2.00	2	2	R - MINOR COLLECTOR	SMART	\$ 1,041,199.00	N/A	N/A	N/A	\$ 1,041,199.00	
GIL 24-05D		GILA COUNTY	PLANNING/ DESIGN	Young Road (FSH 512) (PENDING Award)	Young Rd. MP 316.5	Young Rd. MP 330	13.50	2	2	R - MINOR COLLECTOR	SMART	\$ 530,000.00			\$ 150,000.00	\$ 680,000.00	
GLB 25-01P		Globe	Demonstration	Broad Street Demonstation Grant Assitance Local Match SS4A Grant			n/a	n/a	n/a		SMART	\$ 31,212.00				\$ 31,212.00	
												\$1,041,199.00	\$0.00	\$0.00	\$0.00	\$1,041,199.00	\$ -
BUILD GRANTS																	
GIL 22-02C	SS718	GILA COUNTY	CONSTRUCTION	TONTO CREEK BRIDGE & ROADWAY IMPROVEMENTS - (FY22) - BUILD GRANT	SR 188/ OLD HWY 188 INTERSECTION	GREENBACK VALLEY RD - (EAST OF TONTO CREEK)	1.17	1	1	R - MAJOR COLLECTOR	BUILD GRANT	\$ 21,095,564.00	N/A	N/A	\$ 2,825,000.00	\$ 23,920,564.00	
Safe Streets For All Grants (SS4A)																	
FY 2025																	
GIL 25-01P		GILA COUNTY	PLANNING	Gila County Safe Streets (SS4A Grant)							SS4A (Federal)	\$ 415,492.00	N/A	N/A	\$ 103,873.00	\$ 519,365.00	
GLB 25-01P		Globe	Demonstration	Broad Street (SS4A Grant)	W. Ash Street	S. Jesse Hayes Rd.	1	2	2	Urban Mjr. Collector	SS4A (Federal)	\$ 124,846.00	N/A	N/A	\$ 31,212.00	\$ 156,058.00	
												\$21,095,564.00	\$0.00	\$0.00	\$2,825,000.00	\$23,920,564.00	\$ -
STATE BUDGET APPROPRIATION FUNDS																	
Funded																	
GLB 22-02C		GLOBE	CONSTRUCTION	HILL ST IMPROVEMENTS - (FY 22)	US 60	"CONNIE'S BRIDGE"	FY 22				STATE	\$ 1,169,400.00	N/A	N/A	\$ -	\$ 1,169,400.00	
GLB 23-01C		GLOBE / GILA COUNTY	CONSTRUCTION	GLOBE/GILA COUNTY SIDEWALK IMPROVEMENTS	MULTI - PHASE	MULTI - PHASE	FY24				STATE	\$ 3,501,100.00	N/A	N/A	\$ 158,000.00	\$ 3,659,100.00	
WKL 23-01C		WINKELMAN / HAYDEN	CONSTRUCTION	WINKELMAN/HAYDEN GOLF COURSE ROAD IMPROVEMENTS	GRIFFIN ST	GOLF COURSE MAINTENANCE RD	FY24				STATE	\$ 1,560,900.00	N/A	N/A	\$ -	\$ 1,560,900.00	
SUP 24-01C		SUPERIOR	CONSTRUCTION	SUPERIOR NEW BRIDGE ON PANTHER DRIVE	SOUTH OF US 60	OVER THE QUEEN CREEK WASH	FY24				STATE	\$ 2,486,700.00	N/A	N/A	\$ 235,799.00	\$ 2,722,499.00	
PAY 24-01C		PAYSON	CONSTRUCTION	INTERSECTION: W. LONGHORN & S. MCLANE RD - (ROUNDABOUT)	N/A	N/A	FY24				STATE	\$ 1,529,800.00	N/A	N/A	\$ 58,405.00	\$ 1,588,205.00	
GLB 24-03C		GLOBE	CONSTRUCTION	HILL ST IMPROVEMENTS - (Additional Funds for Brdge)	US 60	"CONNIE'S BRIDGE"	FY24				STATE	\$ 643,200.00	N/A	N/A	\$ -	\$ 643,200.00	
GLB 24-04C		GLOBE	CONSTRUCTION	PINAL CREEK BRIDGE - COTTONWOOD ST (STRUCTURE #9711) - (Additional Funds)	BROAD ST	COTTONWOOD ST	FY24				STATE	\$ 632,500.00	N/A	N/A	\$ -	\$ 632,500.00	
GIL 24-04C		GILA COUNTY	CONSTRUCTION	HOUSTON MESA ROAD - (PAVED SHOULDERS W/ EL & CL RUMBLE STRIPS) - (Additional funds)	SR 87	0.4 MILES SOUTH OF NF-198	FY24				STATE	\$ 243,600.00	N/A	N/A	\$ -	\$ 243,600.00	
												\$11,767,200.00	\$0.00	\$0.00	\$452,204.00	\$12,219,404.00	\$ -
CONGRESSIONAL APPROPRIATION FUNDS																	
FY 2023																	
PAY 23-01D		PAYSON	DESIGN	PAYSON WILDFIRE EVACUATION ROUTE	SR 87	1,250 FT SOUTH OF MAIN STREET	1.00			3/4 R-MAJOR COLLECTOR 1/4 U-MINOR COLLECTOR	CONGRESSIONAL APPROPRIATION	\$ 300,000.00	N/A	N/A	N/A	\$ 300,000.00	
												\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$ -
FY 2024																	
PAY 24-02C		PAYSON	CONSTRUCTION	GREEN VALLEY PARKWAY EXTENSION - (Currently a request & not funded)	SR 87	1,250 FT SOUTH OF MAIN STREET	1.00	0	2	3/4 R-MAJOR COLLECTOR 1/4 U-MINOR COLLECTOR	CONGRESSIONAL APPROPRIATION	\$ 11,336,501.00	N/A	N/A	\$ 685,239.19	\$ 12,021,740.19	
GIL 24-01D		GILA COUNTY	PLANNING/ DESIGN	YOUNG ROAD (FS 512) IMPROVEMENTS - (Currently a request & not funded)	COLCORD RD	FS 116	13.50	2	2	R - MINOR COLLECTOR	CONGRESSIONAL APPROPRIATION	\$ 3,300,000.00	N/A	N/A	\$ 199,469.78	\$ 3,499,469.78	
GIL 25-01C		GILA COUNTY	CONSTRUCTION	YOUNG ROAD (FS 512) IMPROVEMENTS - (Currently a request & not funded)	COLCORD RD	FS 116	13.50	2	2	R - MINOR COLLECTOR	CONGRESSIONAL APPROPRIATION	\$ 2,990,253.00	N/A	N/A	\$ 180,747.00	\$ 3,171,000.00	
												\$17,626,754.00	\$0.00	\$0.00	\$1,065,455.97	\$18,692,209.97	\$ -
FTA SECTION 5310 GRANTS																	
FY 2024																	
TRAN 24-01		CAG	N/A	CAG/SCMPO MOBILITY MANAGER OPERATIONS - (OCT 1, 2023 - SEP 30, 2024)			5310			MOBILITY MGMT	5310	\$ 110,000.00	N/A	N/A	\$ 27,500.00	\$ 137,500.00	
TRAN 24-02		PAYSON SC	MAINTENANCE	PAYSON SENIOR CENTER - (YR 1 PREVENTATIVE MAINTENANCE)			5310			PREVENATIVE MAINTENANCE	5310	\$ 8,000.00	N/A	N/A	\$ 2,000.00	\$ 10,000.00	
TRAN 24-03		PAYSON SC	SOFTWARE	PAYSON SENIOR CENTER - (YR 1 SCHEDULING SOFTWARE)			5310			SOFTWARE	5310	\$ 20,000.00	N/A	N/A	\$ 5,000.00	\$ 25,000.00	
TRAN 24-04		PAYSON SC	OPERATIONS	PAYSON SENIOR CENTER - (YR 1 OPERATIONS)			5310			OPERATIONS	5310	\$ 35,000.00	N/A	N/A	\$ 35,000.00	\$ 70,000.00	
TRAN 24-05		PAYSON SC	VEHICLE	PAYSON SENIOR CENTER - (REPLACEMENT - ADA FRIENDLY VEHICLE #1)			5310			VEHICLE	5310	\$ 71,666.00	N/A	N/A	\$ 17,916.50	\$ 89,582.50	
TRAN 24-06		PAYSON SC	OPERATIONS	PAYSON SENIOR CENTER - (REPLACEMENT - ADA FRIENDLY VEHICLE #2)			5310			VEHICLE	5310	\$ 105,774.00	N/A	N/A	\$ 26,443.50	\$ 132,217.50	
												\$350,440.00	\$0.00	\$0.00	\$113,860.00	\$464,300.00	\$ -

Project #	TRACS #	Sponsor	Project Type	Project Name	From	To	Length (Miles)	Lanes Before	Lanes After	Functional Classification	Federal Aid Type	Federal Funds	HURF Funds Needed	HURF Rate Cost	Local Match	Total Project Funds	Remaining Funds
FTA SECTION 5311 GRANTS																	
FY 2024																	
TRAN 24-07		PAYSON	OPERATIONS	BEELINE BUS - (YR 2 OPERATIONS)			5311			OPERATIONS	5311	\$ 219,124.00	N/A	N/A	\$ 158,676.00	\$ 377,800.00	
TRAN 24-08		PAYSON	MAINTENANCE	BEELINE BUS - (YR 2 PREVENATIVE MAINTENANCE)			5311			PREVENATIVE MAINTENANCE	5311	\$ 20,800.00	N/A	N/A	\$ 5,200.00	\$ 26,000.00	
TRAN 24-09		PAYSON	ADMINISTRATION	BEELINE BUS - (YR 2 ADMINISTRATION)			5311			ADMINISTRATION	5311	\$ 96,000.00	N/A	N/A	\$ 24,000.00	\$ 120,000.00	
TRAN 24-10		SAN CARLOS	ADMINISTRATION	NNEE BICH'ONII TRANSIT - (YR 2 ADMINISTRATION)			5311			ADMINISTRATION	5311	\$ 160,000.00	N/A	N/A	\$ 40,000.00	\$ 200,000.00	
TRAN 24-11		SAN CARLOS	OPERATIONS	NNEE BICH'ONII TRANSIT - (YR 2 OPERATIONS)			5311			OPERATIONS	5311	\$ 542,429.92	N/A	N/A	\$ 392,794.08	\$ 935,224.00	
TRAN 24-12		SAN CARLOS	MAINTENANCE	NNEE BICH'O NII TRANSIT - (YR 2 PREVENTATIVE MAINTENANCE)			5311			PREVENATIVE MAINTENANCE	5311	\$ 30,000.00	N/A	N/A	\$ 7,500.00	\$ 37,500.00	
TRAN 24-13		SAN CARLOS	INTERCITY	NNEE BICH'O NII TRANSIT - (YR 2 INTERCITY)			5311			INTERCITY	5311	\$ 44,820.08	N/A	N/A	\$ 32,455.92	\$ 77,276.00	
TRAN 24-14		MIAMI	OPERATIONS	COPPER MOUNTAIN TRANSIT - (YR 2 OPERATIONS)			5311			OPERATIONS	5311	\$ 175,450.00	N/A	N/A	\$ 127,050.00	\$ 302,500.00	
TRAN 24-15		MIAMI	MAINTENANCE	COPPER MOUNTAIN TRANSIT - (YR 2 PREVENTATIVE MAINTENANCE)			5311			PREVENATIVE MAINTENANCE	5311	\$ 24,000.00	N/A	N/A	\$ 6,000.00	\$ 30,000.00	
TRAN 24-16		MIAMI	ADMINISTRATION	COPPER MOUNTAIN TRANSIT - (YR 2 ADMINISTRATION)			5311			ADMINISTRATION	5311	\$ 108,000.00	N/A	N/A	\$ 27,000.00	\$ 135,000.00	
TRAN 23-08*	103398	SAN CARLOS	ADMINISTRATION	NNEE BICH'ONII TRANSIT - (YR 1 ADMINISTRATION)(previously allocated funds moved to FY24)			5311			ADMINISTRATION	5311	\$ 160,000.00	N/A	N/A	\$ 40,000.00	\$ 200,000.00	
TRAN 23-09*	104956	SAN CARLOS	OPERATIONS	NNEE BICH'ONII TRANSIT - (YR 1 OPERATIONS)(previously allocated funds moved to FY24)			5311			OPERATIONS	5311	\$ 551,986.00	N/A	N/A	\$ 399,714.00	\$ 951,700.00	
TRAN 23-10*	104957	SAN CARLOS	MAINTENANCE	NNEE BICH'O NII TRANSIT - (YR 1 PREVENTATIVE MAINTENANCE)(previously allocated funds moved to FY24)			5311			PREVENATIVE MAINTENANCE	5311	\$ 60,000.00	N/A	N/A	\$ 15,000.00	\$ 75,000.00	
TRAN 23-11*	104958	SAN CARLOS	INTERCITY	NNEE BICH'O NII TRANSIT - (YR 1 INTERCITY)(previously allocated funds moved to FY24)			5311			INTERCITY	5311	\$ 318,014.00	N/A	N/A	\$ 230,286.00	\$ 548,300.00	
												\$1,420,624.00	\$0.00	\$0.00	\$820,676.00	\$2,241,300.00	\$ -
FTA SECTION 5339 GRANTS																	
TRAN 21-23		PAYSON SC	BUS STOP IMPROV.	BUS ASSOCIATED TRANSIT IMPROVEMENTS / BUS SHELTERS			5339			BUS STOPS	5339	\$ 610,000.00	N/A	N/A	\$ 67,777.78	\$ 677,777.78	
TRAN 24-17		MIAMI	ADA VEHICLE	NEW & IMPROVED TRANSIT VEHICLE - (FY24)			5339			NEW VEHICLE	5339	\$ 168,672.00	N/A	N/A	\$ 29,766.00	\$ 198,438.00	
TRAN 24-18		MIAMI	ADA VEHICLE	NEW VAN FOR DIAL-A-RIDE PROGRAM - (FY24)			5339			NEW VEHICLE	5339	\$ 79,833.00	N/A	N/A	\$ 14,088.00	\$ 93,921.00	



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: Zeena Gagnon, Mobility Management Coordinator

Subject: CAG/SCMPO Coordinated Public Transit- Human Services Transportation Coordination Plan – 2025

Staff Recommended Motion

Move to approve the CAG/SCMPO Coordinated Public Transit- Human Services Transportation Coordination Plan

Management Committee Motion

Mr. Rob Wisler, City of Apache Junction, made a motion to approve and pass to Regional Council the CAG/SCMPO Coordinated Public Transit-Human Services Transportation Coordination Plan 2025 with the possible incorporation of the Town of Florence projects if ADOT requires. Mr. Gilbert Lopez, City of Coolidge, seconded the motion. The motion passed unanimously.

Summary Discussion

The purpose of the CAG/Sun Corridor Metropolitan Planning Organization (MPO) Coordinated Public Transit- Human Services Transportation Coordination Plan (CPT-HSTCP) is to identify the transportation needs of individuals with disabilities, older adults and people with low incomes, provide strategies from meeting these needs and prioritize transportation services for funding and implementation. In order for providers to be eligible for 5310 Transit grant funding, their requests must be included within the current plan update. CAG and the Sun Corridor MPO utilize a process that includes representatives of public, private and nonprofit transportation and human service providers, elected officials and public participation to identify transit needs/service gaps and to establish priorities in order to make informative funding decisions for specialized transportation services.

CAG and the Sun Corridor MPO, under a Joint Planning Agreement, have come together and recognized that the transit environment is dynamic and dependent on stakeholder involvement. As a result, CAG and the Sun Corridor MPO review and update the plan annually in order to capture annual adjustments. The update includes demographic information as well as the status of new and existing transportation providers serving the transportation dependent and disadvantaged populations in the Region and captures any new/current providers applying for grant funding.

Fiscal Impacts

Failure to approve the plan may result in a loss of funding that provides mobility management coordination to the CAG and Sun Corridor MPO Regions.

Attachment(s)

CAG_SCMPO CPT-HSTCP FY25 – DRAFT

http://www.cagaz.org/Departments/tpt/plans/CAGSCMPO_CPTHSTPlanFY25DRAFT.pdf



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Regional Council

From: Andrea Robles, Executive Director

Subject: Lease Renewal with McLean Holdings, LLC for the CAG Office in Apache Junction

Staff Recommended Motion

Move to approve the lease renewal with McLean Holdings, LLC.

Management Committee Motion

Mr. Todd Pryor, Town of Superior, made a motion to approve and pass to Regional Council the lease renewal with McLean Holdings, LLC for the CAG Office in Apache Junction pending verification that comps are in line with the offer. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

Summary Discussion

CAG has been under a lease agreement at this location for seven years and the current lease is due to expire at the end of April. McLean Holdings, LLC met with their board on April 15, 2025, and are offering another seven-year renewal. The offer averages a 2% annual increase over the life of the lease, which is consistent with the terms CAG is currently paying.

Staff will take this item along with any comments/recommendations to the Executive Committee on April 21st for further review and discussion.

Attachment(s)

Lease Agreement

McLean Holdings, LLC

Asset Management Services

a Delaware Limited Liability Company

P.O. Box 15654
Scottsdale, AZ 85267-5654

www.McLeanHoldings.com

Phone 303.933.4142
Fax 480.248.3216

CAG Reginal Council
Central Arizona Government
2540 W Apache Trail STE 108
Apache Junction, AZ 85120

April 15, 2025

Your current lease for the above location is about to expire. The Landlord, McLean Holdings LLC, wishes to make the following renewal offer:

Dates:	5/1/25-4/30/26	5/1/26-4/30/27	5/1/27-4/30/28
Lease Installment:	\$5,102.08	\$5,229.63	\$5,260.37

5/1/28- 4/30/29	5/1/29- 4/30/30	5/1/30- 4/30/31	5/1/31- 4/30/32
\$5,494.38	\$5,631.74	\$5,772.54	\$5,916.85

OPTINONAL 36 MONTH TERM:

Dates:	5/1/32 – 4/30/33	5/1/33 – 4/30/34	5/1/34 – 4/30/35
Lease Installment:	\$6,094.36	\$6,277.19	\$6,465.50

This lease offer assumes payment via direct debit Electronic Funds Transfer as well as an additional \$150 per month for trash and water.

On behalf of the CAG Reginal Council, I accept the above lease offer and wish to proceed with the drafting of an amendment to our current lease.

Date: _____ Signature: _____
Andrea Robles, CAG Program Director

The average lease rate for retail space in Apache Junction, AZ is around **\$20.15 per square foot**. However, the market can vary, with some properties reaching \$21.00 per square foot. Industrial spaces typically have an average lease rate of around \$13 per square foot. [↗](#)

Here's a more detailed breakdown:

Retail:

The average asking rent for retail space in Apache Junction is \$20.15 per square foot, according to [CommercialCafe.com](#). [↗](#)

Industrial:

Industrial space in Apache Junction typically costs about \$13 per square foot to lease, [according to LoopNet](#). [↗](#)

Flex/Warehouse:

LoopNet also lists warehouse and flex space for around \$12.00 per square foot. [↗](#)

Street Retail:


Street retail locations, which are often found in areas with high foot traffic, can be more expensive. [↗](#)

Factors Affecting Rent:

The specific cost of renting space can vary based on factors like location, size, available features (e.g., loading docks, high ceilings), and the type of business (e.g., manufacturing, storage). [↗](#)

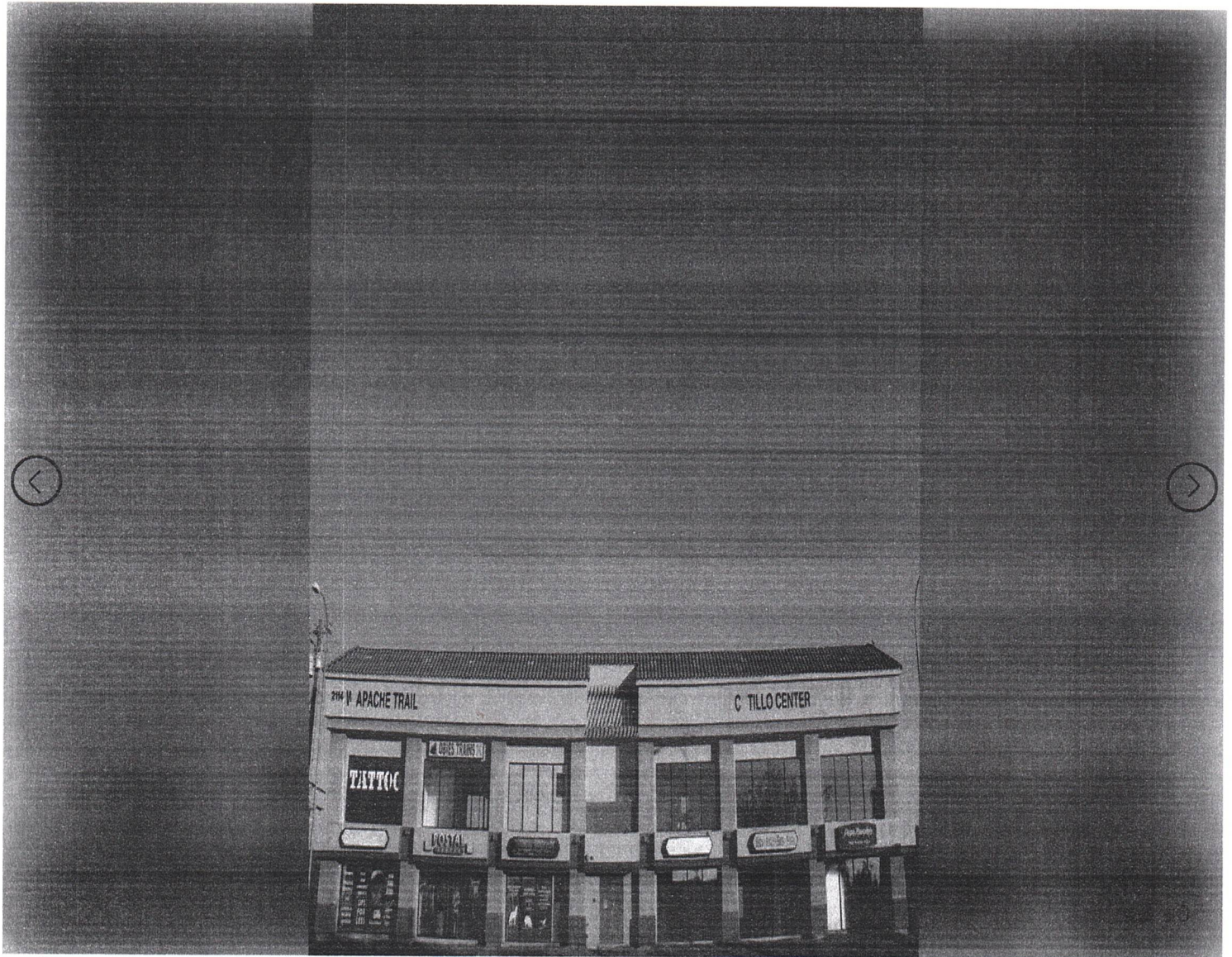
Apache Junction, AZ Retail Space for Lease - CommercialCafe

The asking rent average for retail space in Apache Junction, based on retail spaces listed for lease on CommercialCafe.com, is \$20...

 CommercialCafe

⋮

Apache Junction Industrial Space for Lease - LoopNet



[Details](#)

[Spaces Available](#)

[Contacts](#)

[Location](#)

[POI](#)

2114 W Apache Trl

For Lease

2114 W Apache Trl, Apache Junction, AZ 85120

You can currently find 4 retail space(s) available for lease at 2114 W Apache Trl. Designated use type for space listed here includes street retail. Current retail listings at this property total 3,600 square feet. Lease type options include NNN. Expand the listing and property details below for

Space Available For Lease 4

Suite 11

Space Type	Lease Rate
Street Retail	\$18.00/SF/YR
Total Space Available	Divisible Space
1,000 SF	1,000 - 1,000 SF
See More ▾	

Suite 12

Space Type	Lease Rate
Street Retail	\$18.00/SF/YR
Total Space Available	Divisible Space
1,000 SF	1,000 - 1,000 SF
See More ▾	

Suite 5

Space Type	Lease Rate
Street Retail	\$18.00/SF/YR
Space Available	Divisible Space
600 SF	600 - 600 SF



Apache Junction Center

3061 W. Apache Trail, Apache Junction, AZ 85120

For Lease

You can currently find 1 retail space(s) available for lease at Apache Junction Center. Designated use type for space listed here includes retail. Current retail listings at this property total 3,000 square feet. Lease type options include NNN. Expand the listing and property details below for additional information on leasing opportunities at Apache

Space Available For Lease 1

1

Space Type
Retail

Lease Rate
\$16.00/SF/YR

Total Space Available
3,000 SF

Divisible Space
3,000 - 3,000 SF

[See More](#) ▾

Contacts



Matt Harper
NAI Horizon

Property Details

Property Type
Retail

Property Tenancy
Multi-Tenant

Year Built
1982

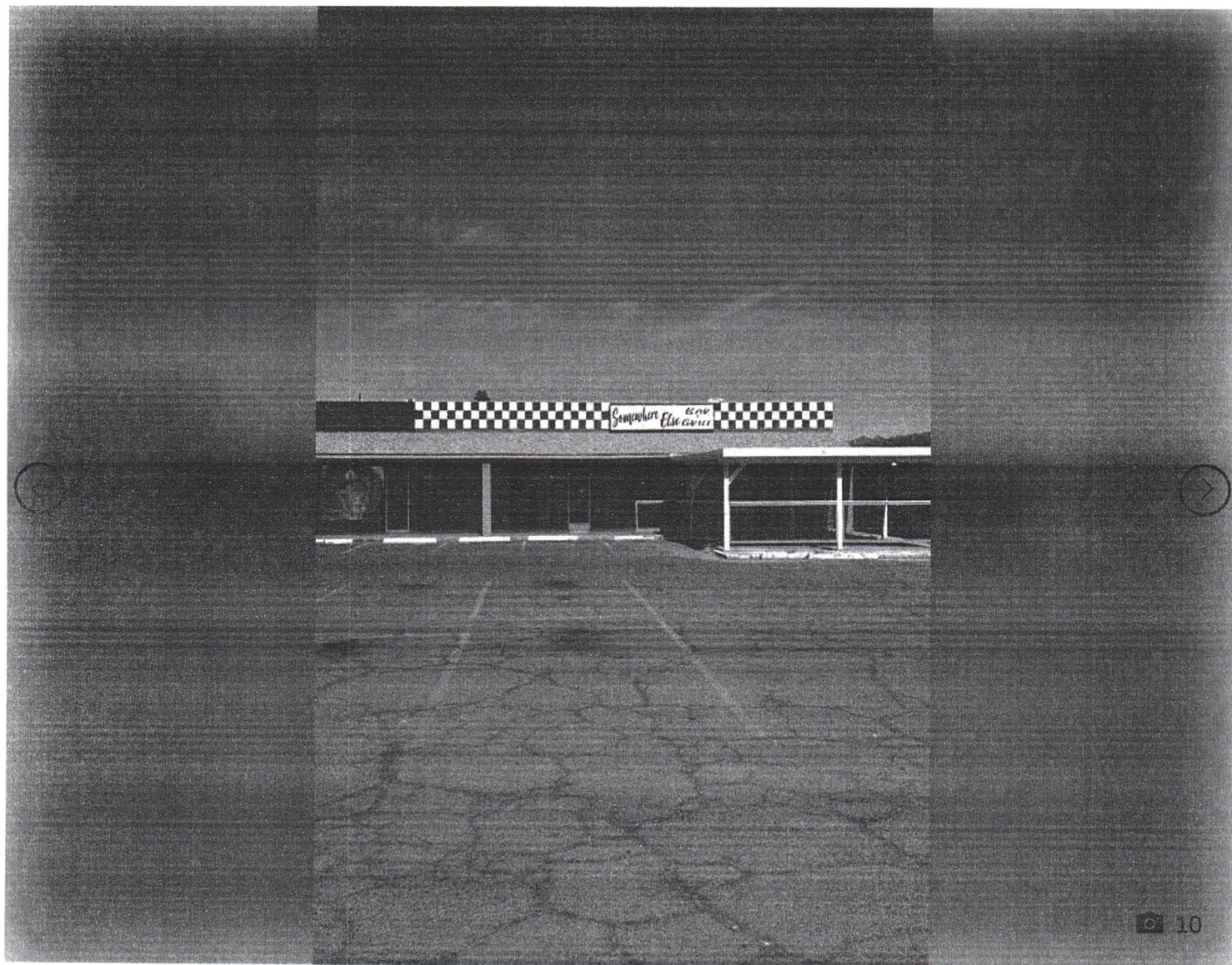
Date Updated
Apr 14, 2025

Safeway, Planet Fitness, & 99 Cent only Shadow Anchored Retail Center

Want more info on this listing?

Reach out to the broker for more info on lease terms and amenities

Reach Out Now



Details

Spaces Available

Contacts

Location

POI

Joe-Jo's Plaza

For Lease

10262 East Apache Trail Ste 5, Apache Junction, AZ 85207

You can currently find 1 retail space(s) available for lease at Joe-Jo's Plaza. Designated use type for space listed here includes street retail. Current retail listings at this property total 3,420 square feet. Lease type options include Modified Gross. Expand the listing and property details

Space Available For Lease 1

Suite 5

Space Type	Lease Rate
Street Retail	\$15.00/SF/MO
Total Space Available	Divisible Space
3,420 SF	3,420 - 3,420 SF
See More ▾	

Contacts



Steven J. Beck
COBE Real Estate



<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Andrea Robles / Regional Council

From: CAG Staff

Subject: Department Updates

Community Development Block Grant – Angela Gotto

- *The Town of Miami Keystone Stairs Rehabilitation Project has completed, and we are working on closeout.*
- *The Town of Winkelman Street Improvements project has completed, and we are working on closeout.*
- *The Town of Star Valley selected Accelerated Construction & Excavating for their ADA Park Improvement project and construction began on April 7th.*
- *The City of Apache Junction SSP grant for the Superstition Shadows Park Improvements project is out for bid. A pre-bid meeting will be held April 23rd and bids are due to the City on May 12th.*
- *The City of Globe Skate Park Improvements project is in the procurement phase.*
- *Staff are working on alternate funding for the assessment phase for the Town of Hayden Slum and Blight removal project.*
- *Staff have held preliminary meetings with the Town of Miami, Town of Kearny, and Town of Star Valley for FY25 CDBG funding.*
- *Fair Housing Training will take place on May 5, 2025.*

Planning Department – Angela Gotto

- *CAG Staff coordinated and participated in a tour of properties with the ADEQ Brownfields team and the City of Eloy to discuss potential funding for slum and blight/brownfields cleanup.*
- *CAG has finalized the budget for the annual contract with MAG and should be receiving the finalized contract in the coming weeks.*
- *Staff have reviewed and reported the annexations, residential completions, and demolitions to the State Demographers Office for use in the development of July 1, 2025, Population Estimates*
- *Staff held a meeting on April 8th with the Apache Junction Sewer District to discuss CAG's role in their WIFA project.*
- *Staff performed Davis-Bacon monitoring for the Lakewood Water WIFA project on April 9th.*
- *CAG has received two additional Davis-Bacon Labor Standards Monitoring requests for WIFA projects.*

Transportation Department – Steve Abraham

- *FTA and ADOT have approved the Work Program amendment to authorize the use of funds for the GCIPTA effort. The RFP is expected to be released before the end of the month. Staff will be circling back with the Transit Authority Board prior to consultant selection.*
- *The Pinal County Mobility Gap Analysis is entering its final phases. The Financial Gap and Information Gap analysis will be completed over the next month.*

- *CAG will be hosting a TA grant prep seminar to assist agencies in prepping for submittal.*
- *CAG staff attended the house transportation committee meeting to promote RTAC projects.*
- *CAG staff is finalizing the details of the two-year work program.*
- *CAG Staff continues to reach out to member agencies on grant opportunities and potential projects.*
- *CAG Staff are working on the Title VI plan update.*
- *PASS Training was held in Payson on March 28, 2025*

Water Quality Planning – Steve Abraham

- *CAG staff are working with WQMWWG to create a statewide best practice guide on Comprehensive Amendments to area wide 208 plans.*
- *CAG staff is continuing to explore Phase 2 of the Pinal County Septic Study, this phase will*
- *identify potential areas of Pinal County for a more in-depth analysis.*

Active 208 plans:

- *Continuing discussions with Casa Grande on the AZ Water facility.*

Attachment(s)

N/A



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

Date: April 23, 2025

To: Regional Council

From: Chairman Gameros

Subject: Performance Evaluation and Employment Contract with Andrea Robles

Summary Discussion

Ms. Robles' employment contract is set to expire on May 9, 2025. The Executive Committee will be evaluating Ms. Robles on April 21st. The Executive Committee will provide an update to the Regional Council.

Fiscal Impacts

N/A

Attachment(s)

N/A

April 17, 2025

Dear Executive Committee/Regional Council Members,

It is my pleasure to have served as your Executive Director for another contract period. The past year has seen a lot of changes and growth throughout our agency. As done in previous years, I am including a copy of my activities, professional development, and agency accomplishments for FY 23-25.

As I work to maintain relationships that have been built over the last several years, I have dedicated a great deal of time to those that may have needed more time to reengage with CAG, including newly elected/appointed members. You will see throughout the accomplishments that these relationships have resulted in new contracts for CAG and increased attendance at CAG meetings.

A few highlights include exceeding budgeted reserve fund net for FY 24 and FY 25 and CAG has seen nearly double the cash flow over the last year. New staff have been hired including Ms. Zeena Gagnon, CAG/SCMPO Mobility Management Coordinator and Mr. Steve Abraham, Transportation and Water Quality Director.

Staff has been successful in securing new funding opportunities by applying for new grants and projects. Some of these new projects include the administration of the City of Apache Junction and Town of Payson CDBG grants, project administration and technical assistance for multiple projects in Kearny, and numerous WIFA projects. CAG has completed a three-year grant with the Economic Development Administration.

The Staff has done an amazing job in accomplishing so many milestones, tasks and assisting our member agencies. I am happy to share that due to the revenues collected staff was able to receive a 3% COLA adjustment in FY 25. The last COLA received was in FY 18. I am projecting staff will receive another increase in FY 26. I was able to provide quarterly stipends based upon performance and management of programs, projects and grants. CAG also increased the amount of dependent coverage for employee medical benefits.

Most importantly, I would like to take this opportunity to once again thank each of you for your support and the ability to take time away last year to care for my mother. I am most appreciative for the invaluable act of kindness and understanding during her passing.

I welcome your constructive criticism, mentorship, and any feedback on areas for improvement and growth. I look forward to meeting with the Executive Committee on Monday, April 21st. They will provide the Regional Council with a recommendation. Please feel free to call me should you have any questions.

Respectfully,



Andrea Robles

Highlights

- Continue to invest a great deal of time on building relationships with members. As a result, CAG has received new contracts with member entities for assistance with project administration/management.
- Hosted the CAG/Sun Corridor MPO Annual Legislative Day. Attendees included 100+ Elected officials and staff from the CAG, NACOG and SCMPO Regions. I am pleased to see this event continue to grow each year.
- CAG applied for a State Special Project Grant on behalf of the City of Apache Junction. This City was 1 of 6 to be awarded as this is a very competitive process throughout the state. The City was awarded approximately \$500,000.
- Hosted the first Gila County IPTA Board Meeting. Through the CAG Transportation Improvement Program process \$75,000 was programmed to assist with the development of transitional documents for the GCIPTA
- CAG had the opportunity to join Gila County and Martha Guzman, Regional Administrator of the EPA, to recognize the forgivable funding for citizens for the replacements of cesspools and old septic's that act as cesspools. She stated that this is the result of the Gila County Septic Study and that it is the first of it's kind in the state and possibly the nation
- CAG is currently ranked #1 within the planning agencies for reporting and completion of traffic counts.
- Increased membership and engagement during the Gila Pinal Rides Coordination Meetings.
- Staff received a 3% COLA adjustment in FY 25. The last COLA received was in FY 18. I am projecting staff will receive another increase in FY 26.
- Provided quarterly stipends based upon performance and management of programs, projects and grants.
- CAG increased the amount of dependent coverage for employee medical benefits from 75% to 85%

Professional Development

- Bi-monthly discussions with Irene Higgs, Executive Director SCMPO, regarding activities within the Region and the CAG/SCMPO Mobility Management Program.
- Host quarterly meetings with the rural COG Directors to discuss like programs, challenges, trainings for staff, etc.
- Training on the new EDA reporting and finance system
- Rural COG Training with the Water Infrastructure Finance Authority of Arizona (WIFA)
- Annual Finance Training with ADOT
- Training with the Army Corp of Engineers on Section 595 Grants
- Training with the Arizona Department of Housing to educate staff during the management transition of CAG's CDBG Program. Change in staff management for this program has proven successful for CAG, member agencies and ADOH.
- Training on CAG's Finance Software (Caselle)

Conferences/Meetings attended

- Regular meetings/discussions with the Executive Committee Regional Council, Management Committee to keep them updated on CAG activities.
- Executive Committee (7)
- Regional Council (8)
- Management Committee (8)
- Transportation Technical Advisory Committee (9)
- Comprehensive Economic Development Strategy (CEDS) (4)

- Environmental Planning Committee (EPC)
- Budget Committee
- Pinal Partnership Meetings (5)
- COG/MPO Director Meetings (11)
- Gila – Pinal Rides Committee meetings (9)
- COG/MPO Planners Meeting (5)
- Rural Transportation Summit Planning meetings
- Rural Transportation Advocacy Council (RTAC) meetings (22)
- Rural Transportation Advocacy Council (RTAC) Management Advisory Committee meetings (currently Vice Chair) (22)
- State Transportation Board (STB) meetings (Yuma, Maricopa, Prescott)
- City Council /Board of Supervisor meetings
- Transportation Alternatives Meeting
- SCMPO Board Meetings
- CAG 101 presentations
 - Star Valley Town Council
 - City of Casa Grande Council
 - Mayor Sutton, City of Eloy
 - Mayor Eaton, Town of Florence
- RTAC Legislative Day
- State of the City for Apache Junction, Casa Grande, Queen Creek and Superior
- ADOT/COG/MPO Working Group meetings
- Hosted the first Gila County IPTA Board Meeting
- Annual League of Arizona Cities and Towns conference
- Rural Transportation Summit
- AzTA Conference
- Roads and Streets Conference
- Southwest Transit Association
- Arizona Department of Housing annual conference
- Rural Policy Forum

ADMINISTRATION & FINANCE

Financial Stability:

- Consistently, and continually, maintain a positive cash balance in checking account
- Exceeded budgeted reserve fund net for FY 24. On track to exceed the budgeted reserve for FY 25.
- Completed 7 year lease for the CAG Office.

Accounts Payable/ Accounts Receivable:

- All vendors are paid on time
- Payroll and associated benefits are paid on time
- Reimbursement/billing invoices are submitted timely and consistently

Cost Savings:

- Renewed policies for coverage of employee benefits with the same carriers, recognizing a decrease in premiums and resulting in cost savings for both CAG and staff.

Staffing:

- Hired a Transportation Planning & Water Quality Director and a Mobility Management Coordinator

Equipment/Furniture:

- Transitioned to a new IT company in an effort to consolidate services and reduce expenses.
- Continue to maintain schedule of equipment/furniture upgrades to ensure staff has adequate computers/monitors and conference room has suitable conferencing equipment and furniture to accommodate the various meetings held.

Benefits to staff

- CAG continues to work remotely 2 days a week.
- At the direction of Regional Council, Staff receives multiple days off during the 4th of July holiday and Christmas week.
- Staff received a 3% COLA adjustment in FY 25. The last COLA received was in FY 18. I am projecting staff will receive another increase in FY 26.
- Provided quarterly stipends based upon performance and management of programs, projects and grants.
- CAG increased the amount of dependent coverage for employee medical benefits from 75% to 85%
- Training, Certification and Events:
 - Staff attended the Apache Junction State of the City, Eloy State of the City, and the Queen Creek State of the Town
 - Staff receives online and in person training on a regular basis. Topics covered include EPA Community Grants, Economic Development, Transportation, CDBG, Section 595, Brownfields, Fair Housing, and Title VI. Staff members have had the opportunity to attend the League of Arizona Cities and Towns Conference, Rural Policy Forum, Housing Forum, Rural Transportation Summit, Roads and Streets, AzTA, Southwest Transit Association and other local events for training and networking opportunities.
- Held several team building events and community service opportunities for staff.
- Cross-training staff to promote a more well-rounded understanding of CAG's role in the region while expanding individual skillsets and ensuring CAG has appropriate coverage needed to keep projects moving in multiple departments. This has proven to be successful for CAG, allowing me to take time away from the office for family medical leave.

TRANSPORTATION

- Implemented the Annual Work Program items under our contract with the Arizona Department of Transportation (ADOT) that includes CAG participating as a stakeholder in ADOT and regional member agencies' studies and workshops.
- Held (13) regularly scheduled meetings of the CAG Transportation Technical Advisory Committee (TTAC).
- Chaired the Statewide COG/MPO planners meetings
- Facilitated discussion and constructed a Priority Transportation Project List for the member agencies within the

CAG Transportation Planning Boundary for the Rural Transportation Advocacy Council's (RTAC) legislative initiative

- Although The FY2025 State Budget cycle did not include a surplus to devote to transportation projects, substantial effort was made to work with member agencies to ensure project selection for FY2026. CAG's general fund request is approximately **\$24,038,322** for projects in Globe, Hayden/Winkelman, Miami, Payson, Star Valley, Superior, Gila County and Pinal County.
- Updated and submitted the annual "CAG Title VI Non-Discrimination Program Implementation Plan."
- Continued consistent and successful reimbursement submittals to ADOT on all transportation funds.
- Reported monthly in the ADOT LPA System for DBE reporting of payments on all transportation contracts with consultants.
- Supported local agencies within the CAG Transportation Planning Boundary with Congressional Appropriations requests.
- Balanced the TIP for the next 4 fiscal years.
 - Staff also reduced the TIP from 10 years to 5 years to allow for more accurate planning.
- Worked out funding solutions for the disposition of the "Goodnow Rd." which included moving proposed projects up by several years and allowed funds to be used to aid in the formation of the administrative tasks of the Gila County IPTA.
- Assisted several member agencies on transportation grant applications, process and availability of funds.
- The Town of Superior Main Street project has been in the TIP since at least 2009 (or earlier) construction commenced this year with administrative assistance from CAG.
- Assisted the San Carlos Apache Tribe in re-authorizing two critical safety projects.
- Coordinating with ADOT to remove and relocate traffic count locations to give a more real time assessment of traffic flow and travel preferences

Highway Performance Monitoring System – (AKA Traffic Counts)

- Completed the "CAG FY19-FY22 Traffic Count Data Collection Program."
 - CAG is currently ranked #1 within the planning agencies for reporting and completion of traffic counts.
- Began the "CAG FY23-FY27 Traffic Count Data Collection Program."
 - Approximately 90% of the counts have been submitted and uploaded to the MS2 website.

Mobility Management Services

CAG applies for funding and coordinates the Mobility Management grant on behalf of CAG and the Sun Corridor MPO.

- Successfully awarded 5310 Transit dollars to fund Mobility Management Services
 - Continue coordination efforts with 5311 and 5310 program providers to improve driver training and provide resources where resources are available.
- Held (9) Gila-Pinal Rides Transportation Coordination Committee Meetings
- The CAG/SCMPO Mobility Management Coordinator was selected by ADOT to review statewide 5310 applications.
- Updated and submitted the annual "CAG/Sun Corridor MPO Coordinated Public Transit - Human Services Transportation Coordination Plan" that coordinates transportation services options for the elderly and disabled
 - The HSTCP coordinates and lists the needs of regional providers for the 5310 grants through ADOT for the providers to be eligible for funding.
- Increased participation during Gila Pinal Rides Coordination Meetings to an average of 20 members
- Coordinated four (5) PASS training sessions in Payson, Miami, Florence

- Completed Passenger Assistance, Safety and Sensitivity (PASS) Training
- Attended ADOT Title VI training
- Attended TAC meetings for the Beeline Bus, Copper Mountain Transit, CART, Cotton Express, CG Link.
- Successfully completed one-on-one meetings with transit providers throughout the CAG regional
- Participated in the Coolidge Short Range Transit Plan Proposal Review and PMT meetings
- Attended and participated in the PRTA Transit Advisory Committee Meetings
- Attended ADOT 5310/5311 Implementation Workshop 10/28-10/30
- Attended the ADOT 5310 Application Workshop

Transit

- CAG is in the final stages of completing the Pinal County Mobility Gap Analysis. The study will be presented to the Council in June.
- Continued to assist Gila County and the local agencies within Gila County in the implementation of the Gila County Intergovernmental Public Transportation Authority (IPTA). Programmed funds to be used in the formation of the administrative tasks of the Gila County IPTA. This effort received approval of a work program amendment from ADOT and FTA. CAG is in the process of RFP development and consultant selection. This effort should be completed by February 2026.

WATER QUALITY (208) DEPARTMENT

- Held (4) Environmental Planning Committee Meetings
- Completed (3) CAG 208 Plan Amendments
 - City of Coolidge
 - Mountain Pass Utility Company
 - Tri-City Regional Sanitary District
- **Current 208's in process include:**
 - Arizona City
 - Arizona Water
 - City of Casa Grande
- Discussions that have occurred for potential CAG 208 Plan Amendments in the near future include:
 - EPCOR
 - Town of Florence
- Completed the Pinal County Septic System Use Study
- CAG had the opportunity to join Gila County and Martha Guzman, Regional Administrator of the EPA, to recognize the forgivable funding for citizens for the replacements of cesspools and old septic's that act as cesspools. She stated that this is the result of the Gila County Septic Study and that it is the first of it's kind in the state and possibly the nation.
- Ramped up participation in the AZ Water Quality Management Working Group, staff is participating in a best practices sharing exercise to aid smaller less experienced COG's in Plan formulation and administration.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Staff applies for funding on behalf of the CAG CDBG Members. Approximately \$2 million was awarded over the two-year period. Some of our member agencies contract with CAG to administer and manage their projects. Projects include:

- **Apache Junction State Special Projects – Superstition Shadows Park Improvements (\$489,500)**
Improvements to enhance the existing playground to include items for younger children that currently have no play area at the park. This project also includes additional playground equipment, climbing structures and shade cover at the park and Aquatic Center to enhance the existing amenities.
- **Apache Junction Prospector Park Improvements (\$169,215)**
Improvements to enhance the usability of the park by adding shade over structures in the park to provide protection from harmful UV rays, reduce overall temperature of the playground, protect playground equipment and help reduce heat-related illnesses.
- **Globe Skate Park Improvements (\$253,821)**
Includes extending approximately 600 square feet of sidewalk, three ADA compliant concrete pads for picnic tables, an ADA water fountain, and installation of 33 skate park features.
- **Kearny Hubbard Park Improvements (\$196,590)**
Includes the removal and replacement of playground equipment with shade protection, installation of ADA compliant rubber pathways, ADA transitions and engineered wood fiber fall protection.
- **Miami Historic Keystone Stairs Rehabilitation (\$196,590)**
Repairing/replacing existing damaged concrete on the stairs, landings and ramps, existing retaining wall, extension of the retaining wall, and replacement of handrails.
- **Star Valley ADA Park Improvements (\$150,106)**
Removal of barriers of the sidewalks that access the splash pad, restroom facility, playground equipment, and the pavilion/picnic shelter as well as installation of ADA accessible benches and improvements to handicapped van accessible parking spaces.
- **Superior Lime Street Improvements (\$225,123)**
Milling and resurfacing of Lime Street from Lobb Avenue to High School Avenue.
- **Winkelman Street Improvements (\$225,123)**
Milling and resurfacing of Randall Road from First Street to Fifth Street and the installation of four traffic calming speed humps on Third Street from Ray Avenue to Highway 77 to reduce speeding.

FY 25 Funding Cycle

- Public Participation is currently underway for Kearny, Miami, and Star Valley. These communities have committed to CAG for project administration in the upcoming year.

REGIONAL PLANNING SERVICES

Water Infrastructure Finance Authority of Arizona (WIFA) Contracts

- CAG has been contracted by WIFA to provide technical assistance in the form of Procurement and Davis-Bacon Labor Standards monitoring

Active WIFA Projects

- Apache Junction Sewer District - \$20,000
- Desert Gardens (Town of Florence) - \$19,754.40
- City of Globe - \$20,000
- Lakewood Water Company - \$20,000
- Lord Water Company - \$20,000
- MetroWater (Oro Valley) - \$20,000
- Sierra Vista (Casa Grande) - \$19,968.00
- Tierra Linda (Town of Marana) - \$18,175.80
- Town of Kearny - \$20,000

WIFA Projects completed this Fiscal Year

- Picacho (City of Eloy) - \$14,601.15
- Villa Grande (City of Eloy) - \$12,854.59

MAG Contract

Update and development of the CAG area data and forecast services for members in Pinal County

Through a partnership with MAG, CAG has renewed an annual contract (\$44,000) with MAG for the sixth year.

- As part of the MAG Contract, Staff held meetings with member agencies to review and recommend locations within the municipalities for future traffic counts. Staff held meetings with members from Apache Junction, Casa Grande, Coolidge, Eloy, Kearny, Superior and Pinal County.
- Staff completed the review of current and future transportation networks to ensure member agencies transportation plans were incorporated. Staff also completed land-use databases that are used for population projections.
- CAG will once again contract with MAG for these services this year.

Project Management/Administration and/or Technical Assistance

- **Superior USDA - Wastewater Treatment Plant Improvements (\$2.2 million project)**
CAG is currently providing project administration for this project.
- **Kearny USDA – Water Tank Improvements**
CAG is currently providing project administration for this project.
- **Kearny EPA – Water Infrastructure Project (\$3 million project)**
CAG is currently providing project administration for this project.

- **Kearny Section 595 – Water Treatment Plant Improvements (\$1.5 million project)**

CAG is currently providing project administration for this project.

- **Kearny – Public Library Rehabilitation**

CAG is currently providing technical assistance for the procurement of this project.

ECONOMIC DEVELOPMENT

- CAG completed their 3-year Economic Development Planning and Implementation grant.
- Attended and represented CAG at the 16th Annual Rural Policy Forum.
- Hosted Social Media workshops
- Host and Facilitate Economic Development District Board of Directors Meetings
- Hosted 4 CEDS Meetings
- Applied for the FY 26 – FY 28 EDA Planning Grant.