



# Management Committee

## Meeting Agenda

**DATE & TIME:** January 11, 2023 at 2:00 PM

**LOCATION:** Online Zoom Meeting

**CALL IN: 877-853-5257      MEETING ID: 821 1815 9882      MEETING PASSWORD: 013491**

You will need to enter in the meeting ID and meeting password. If you wish to participate by phone only, please call **877-853-5257**. Enter meeting ID **821 1815 9882**. Use password **013491** and when asked for Participant ID, please push #.

- I. **Call to Order – Chair Paul Jepson**
- II. **Pledge of Allegiance**
- III. **Roll Call & Introductions of Guests**
- IV. **Call to the Public** *(Members of the public may speak on any item not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Management Committee. Individual Management Committee members may ask questions of the public but are prohibited by the Open Meeting Law from discussing or considering the item among themselves until the item is officially placed on the agenda. Individuals are limited to a two-minute presentation. For the sake of efficiency, the Chair may eliminate the Call to the Public portion of any agenda.)*
- V. **Legislative Update – Kevin Adam**
- VI. **Consent Agenda** *(All items on the Consent Agenda are considered to be routine and will be approved by a single vote. A Management Committee member or the Executive Director may request that an item be removed from the Consent Agenda and considered separately.)*
  - A. Approval of the August 17, 2022 Management Committee Meeting minutes
- VII. **Executive Director’s Report**
- VIII. **New Business**
  - A. Title VI Presentation – Travis Ashbaugh
  - B. Approval of the CAG/SCMPO Human Services Transportation Coordination Plan 2023 Update – Travis Ashbaugh
  - C. July 1, 2022 Population Estimates – Angela Gotto
  - D. Approval of the Financial Report – Yvonne Tackett
  - E. FY 24 Membership Dues – Yvonne Tackett
  - F. Election of Officers – Andrea Robles
- IX. **Information Items**
  - A. CAG Legislative Day – Andrea Robles
  - B. Appointment of the Rural Transportation Advocacy Council (RTAC) Representative and Alternate – Andrea Robles
  - C. Department Updates *(Economic Development, Planning Department, Community Development Block Grant, Transportation Department, Water Quality Planning)* – CAG Staff
- X. **Call to the Committee**
- XI. **Upcoming Meetings & Events**

**Management Committee**  
March 15, 2023 – Apache Junction

**Regional Council**  
January 25, 2023 – Apache Junction  
March 29, 2023 – Apache Junction
- XII. **Adjourn**



<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Motion to Approve

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**Date:** December 28, 2022

**To:** Andrea Robles / Management Committee

**From:** Angela Gotto, Administrative & Special Projects Coordinator

**Subject:** Management Committee Minutes – August 17, 2022

***Recommended Motion***

*Move to approve the Management Committee minutes from August 17, 2022.*

***Attachment(s)***

*August 17, 2022 Management Committee Meeting minutes*



**DATE:** August 17, 2022

**TIME:** 10:00 a.m.

**LOCATION:** 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

## **I. CALL TO ORDER**

Chairman Jepson called the meeting to order at 10:03 a.m.

## **II. PLEDGE OF ALLEGIANCE**

Chairman Jepson led the Management Committee, guests, and CAG staff in the Pledge of Allegiance.

## **III. ROLL CALL AND INTRODUCTIONS**

**Members Present:** Paul Jepson, Bruce Gardner, Alexis Rivera, James Menlove, Tami Ryall, Bryant Powell, Mackenzie Letcher, Rick Miller, Jennifer Evans, Sharon Jakubowski Wolz

**Members Absent:** David Malewitz, Joshua Bowman, Sylvia Kerlock, John Schempf, Keith Brann, Tim Grier

**Staff:** Andrea Robles, Angela Gotto, Yvonne Tackett, Travis Ashbaugh, Stephanie Maack, Lorinda Aouita

**Guests:** Kevin Adam

## **IV. CALL TO THE PUBLIC**

No one answered the Call to the Public

## **V. LEGISLATIVE UPDATE**

Kevin Adam provided the Legislative update.

## **VI. CONSENT ITEMS**

Mr. James Menlove, Gila County, made a motion to approve the consent agenda items as presented. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

### **A. Approval of the membership of CAG Committees**

The membership of CAG Committees was approved under Consent Item VI-A.

### **B. Confirmation of the Regional Council Voting Membership**

The Confirmation of the Regional Council Voting Membership was approved under Consent Item VI-B.

### **C. Approval of a Joint Project Agreement (JPA) for Mobility Management services between CAG and the Sun Corridor MPO**

The JPA for Mobility Management services between CAG and the Sun Corridor MPO was approved under Consent Item VI-C.

## **VII. EXECUTIVE DIRECTOR'S REPORT**

Ms. Andrea Robles updated the Committee on recent activities and meetings taking place at CAG. She thanked the members present for attending today's special meeting. Ms. Robles stated that the purpose of the meeting was to approve the RTAC Regional Priority Project List prior to the Rural Transportation Summit.

Ms. Robles stated that the Fiscal Year 18 audit was approved by the Regional Council at the previous meeting. She stated that they are near completion on the FY 19 audit and have begun the FY 20 audit.

Ms. Robles stated that CAG has applied for the three year EDA planning grant and are awaiting to hear if it will be awarded.

Ms. Robles reminded the Committee that CAG and Sun Corridor MPO will be hosting the Rural Transportation Summit next month and that staff has been busy with conference planning over the last month.

Ms. Robles provided a brief update on the Pinal RTA. She stated that the Pinal County Board of Supervisors called for the election on June 22<sup>nd</sup>. She stated that the voter information pamphlet was developed, approved by the PRTA Board and submitted to the elections department. Ms. Robles stated that staff is coordinating with the PRTA team on the educational materials and when they are available, they would be distributed for use.

## **VIII. NEW BUSINESS**

### **A. Financial Report**

Ms. Yvonne Tackett presented the tentative year end for FY 2022. She stated that the expenditures were \$1,003,947 and revenues were \$1,069,816, netting \$65,869. Ms. Tackett stated that she would like the Committee to keep in mind that one of the reasons for the larger net balance was due to budgeting \$57,500 for the auditor services and only billed \$20,000. She stated that the remaining \$37,500 was budgeted in FY23. Ms. Tackett stated that CAG also operated a good portion of the year short staffed so the personnel and ERE expenditures were just under 77% and the planning department picked up some additional WIFA projects and additional ADEQ funds. She stated that these numbers will likely be adjusted as the audits are completed.

Ms. Tackett stated that for FY 2023 expenditures are at 3.63% and revenues are 21.21% of the budget with 8% of the fiscal year completed. Questions, comments, and discussion followed. Mr. James Menlove, Gila County, made a motion to approve the May 2022 financial report as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

### **B. Rural Transportation Advocacy Council's (RTAC) Regional Priority Project List**

Mr. Travis Ashbaugh informed the Committee that the previous \$50 million package presented to the Legislature did not go through however, the projects from that list remained in the CAG Transportation Improvement Program (TIP). He stated that this year, the RTAC is looking at a three-tiered system consisting of \$100 million (CAG's portion \$4,491,051), \$200 million (CAG's portion \$8,982,102), and \$300 million (CAG's portion \$13,473,153). He stated these tiers will depend on the outcome of the election. Mr. Ashbaugh stated that the Transportation Technical Advisory Committee (TTAC) looked at the projects that were identified last year and those are still the priority projects under all tiers. He stated that the TTAC's recommendation was to fund or supplement all the projects currently programmed within the CAG TIP and to add 60% to construction cost and 10% to design for the \$300 million tier. Mr. Ashbaugh stated that the \$100 million tier would fund the two priority projects for Globe (Sidewalk improvements Phase 1-3) and Hayden/Winkelman (Golf Course Road) with some additional funding and the \$200 million tier would fund all projects for Globe (Sidewalk project Phase 1-4), Winkelman/Hayden (Golf Course Road) and Superior (New bridge on Panther Drive). Questions, comments, and discussion followed. Ms. Sharon Jakubowski

Wolz, Town of Kearny, made a motion to approve the RTAC Transportation Priority Project List for the CAG Region as presented. Mr. Bryant Powell, City of Apache Junction, seconded the motion. The motion passed unanimously.

## **IX. INFORMATION ITEMS**

### **A. Department Updates**

#### **Community Development Block Grant**

Ms. Andrea Robles stated that the City of Globe and the Town of Payson are in their public hearing process. She stated that the Town of Hayden's environmental review has been submitted to ADOH and the Town of Star Valley is anticipated to begin construction the week of August 15<sup>th</sup>. Ms. Robles stated that the Town of Winkelman is on the second extension of their project due to waiting on parts for the completion of their firetruck. She stated that the Town of Superior's blight abatement project started on August 8<sup>th</sup>. Ms. Robles stated that staff is expecting the new funding applications for review. Questions, comments, and discussion followed. This was an information item.

#### **Economic Development**

Ms. Stephanie Maack stated that she attended the Governor's Conference on Tourism July 13<sup>th</sup> – 15<sup>th</sup>. She stated that the AOT launched numbers for 2021 travel impact for the State and Counties. Ms. Maack stated that there were increases in both Gila and Pinal Counties. She stated that Discover Gila County was awarded the best marketing campaign for their marketing efforts. Ms. Maack stated that she attended the Annual Rural Policy Forum that was held in Winslow August 3<sup>rd</sup> – 5<sup>th</sup>. She stated that CAG was invited to participate in the Broadening your impact through Council of Governments panel along with NACOG, SEAGO and WACOG. Ms. Maack stated that as part of the EDA grant, CAG is collaborating with the Economic Development practitioners and Chambers of Commerce within the region to launch social media marketing workshops. Questions, comments, and discussion followed. This was an information item.

#### **Information Services**

Ms. Angela Gotto stated that staff completed the MAG contract in July. She stated that as part of the contract staff reviewed existing and future networks, compared them to the city's transportation plans to make sure they aligned with what the communities were planning, reviewed with members and made recommendations for permanent traffic count locations within Pinal County and updated land use databases. Ms. Gotto stated that a request for residential completions has gone out to member agency staff for the development of July 1, 2022 population estimates and those are due back to CAG by August 25<sup>th</sup>.

Ms. Gotto provided an update on the WIFA projects. She stated that the Sun Valley Farms project and that the Apache Pine project near Show Low for the White Mountain Apache Tribe would be closing in the next few months. Ms. Gotto stated that staff were finalizing a review of the City of Globe's invitation for bids and that would be sent to the city today, so they can procure a contractor for their WIFA project. Questions, comments, and discussion followed. This was an information item.

#### **Transportation Planning**

Mr. Travis Ashbaugh stated CAG currently has a Request for Proposals (RFP) for the FY 23 – FY 27 Traffic Count Program. He stated that there will be approximately 475 traffic counts being performed next year and that the contractor will be reaching out to the communities for permission to do the counts in each area. Mr. Ashbaugh stated that each year after that will be approximately 17 growth counts that are used to calibrate traffic counts between the required six-year counts as part of the HPMS system.

Mr. Ashbaugh stated that the CAG/Sun Corridor MPO Human Services Transportation Coordination Plan 2023 update is being finalized at this time. He stated that if any of the communities know of programs that need additional funding to help serve the elderly and disabled to please send them to CAG so we could put them on the list of providers. Mr. Ashbaugh stated the providers need to go through this process to be eligible for federal funding.

Mr. Ashbaugh stated that the Gila County Transit Governance Study final report was completed last August, and that staff is currently working with Gila County and stakeholders within Gila County to explore forming an Intergovernmental Public Transportation Authority (IPTA). Questions, comments, and discussion followed. This was an information item.

### **Water Quality Planning**

Mr. Travis Ashbaugh stated that EPCOR has sent a check to initiate another 208 Plan Amendment to continue to consolidate their facilities. Mr. Ashbaugh stated that the City of Coolidge is working to secure a consultant to complete their 208 Plan Amendment to expand their DMA boundary. He stated that two RV parks had initially submitted applications as well, but one has withdrawn their application. Mr. Ashbaugh stated that staff is continuing to work on the Pinal County on-site septic study and may reach out to see who needs to be contacted in member areas to finalize data collection. Questions, comments, and discussion followed. This was an information item.

## **X. CALL TO THE COMMITTEE**

The members present provided updates on their communities.

## **XI. UPCOMING MEETINGS & EVENTS**

The next Management Committee meeting will be held in January.

## **XII. ADJOURN**

Mr. James Menlove, Gila County, made a motion to adjourn the meeting. Mr. Bruce Gardner, Town of Queen Creek, seconded the motion. Chairman Paul Jepson adjourned the meeting at 11:05 AM.



<input checked="" type="checkbox"/>	Information Only
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**Date:** December 28, 2022  
**To:** Management Committee  
**From:** Andrea Robles, Executive Director  
**Subject:** Director’s Report

Attended the League of Cities and Towns Conference August 30, 2022 – September 1, 2022

CAG applied for and was awarded the FY2023 – FY2025 EDA Planning Grant. This is a 3-year planning grant in the amount of \$210,000.

- Participated in the grant kickoff meeting with EDA and Staff.
- Participate in monthly meetings with EDA and Rural COG’s

Hosted the Rural Transportation Summit at Harrah’s Ak-Chin Hotel and Casino, September 14-16, 2022. Attendance included 16 Legislators and 230 attendees. Thank you to all who attended and participated in this year’s conference.

Met with the Superior’s Town Manager to discuss providing assistance with project administration for their USDA Project.

Met with the City of Globe to discuss project concept for their upcoming CDBG project.

- Presented at the first and second public hearings for the City of Globe’s CDBG funding cycle

Met with the Rural COG Directors to discuss possible legislation for the Rural COGs and needs in our regions.

Received an invitation from the President of NADO to become a member in September.

- Attended the National Association for Developmental Organization (NADO) Annual Training Conference in Pittsburgh in October. This conference provided training on EDA and CEDS process/development and new opportunities/funding available for EDA, CDBG, Brownsfield and planning grants.
- The RTAC Priority Projects Bills received a NADO Award at this conference.

Attended the Arizona Association for Economic Development (AAED) Fall Forum October 26 – 28, 2022.

Met with the Mayor and Town Manager from the Town of Miami to discuss project concept for their upcoming CDBG project.

- Attended the first public hearing for Miami’s CDBG funding cycle.

Hosted Social Media Marketing Workshops for Small Businesses in the City of Casa Grande and the City of Maricopa. Upcoming workshops will take place in the Globe/Miami and Payson/Star Valley area.

Participated in meetings with Sandy Palmer (Wilson & Company) and Councilmember Sammy Gonzales to assist with Economic Development efforts in the Town of Miami.

Staff and I attended a meeting with Councilmember Sammy Gonzales to discuss economic development with the Town of Miami. Topics included business attraction, business expansion and town events.

Attended the Greater Casa Grande Chamber of Commerce Biz Lunch Meeting: Workforce: A Panel Presentation – Proactive Approaches to Workforce Challenges.

Met with the Mayor and Town Manager from the Town of Kearny to discuss project concept for their upcoming CDBG project.

- Participated in the first public hearing for Kearny’s CDBG funding cycle.

Participated on the Human Resources Analyst interview panel for Pinal County Sheriff’s Office.

Invited staff from the Department of Housing to give training to myself and staff on the CDBG process to keep us current with all things CDBG.

Hosted Social Media Marketing Workshops for Small Businesses in the City of Casa Grande and the City of Maricopa. Upcoming workshops will take place in the Globe/Miami and Payson/Star Valley area.

Met with Mayor Smith, Vice Mayor Manfredi and Keving Adam to discuss infrastructure in Maricopa and the RTAC Priority Projects.

Met with Central Arizona Project (CAP) to discuss development in Pinal County, data availability and economic development opportunities. CAP will be partnering with CAG on data needs.

Participated on the ADOT Transportation Alternatives (TA) Program Development Oversight Committee with the COGs/MPOs and ADOT Staff.

CAG Staff engages in community service on a quarterly basis.

- Staff assisted the Town of Superior Food Bank with receiving goods for distribution and the Superior Fire Department with preparation for the Christmas Eve gift distribution.

Met with Kevin Adam (RTAC) and Senator Farnsworth to discuss the RTAC proposed projects for the CAG Region.

Renewed employee benefits and hosted open enrollment with staff. This year’s benefits were renewed at a discounted rate.

Attended the Bridge Off System Program Meeting with ADOT Staff and COG/MPO Directors.

### ***Meetings Attended***

- Audit Discussions with Henry + Horne
- City of Globe Council Meeting
- Town of Superior Council Meeting
- City of Eloy Council Meeting



- Town of Miami CDBG Public Hearing
- Town of Kearny CDBG Public Hearing
- City of Globe CDBG Public Hearing
- Transportation Summit Planning Committee Meeting with Yuma Metropolitan Planning Organization (YMPO)
- Pinal Partnership Breakfast
  - 2022 Legislative Session
  - Pinal RTA Update
  - 2023 Pinal County Economic Forecast
- Pinal Partnership Transportation Committee
- COG/MPO Directors Meeting
- Sun Corridor MPO Board Meeting
- RTAC Advisory Committee meetings
- RTAC Board Meetings

### **PRTA**

Partnered with Blossom Media on the redesign and launch of the PRTA Website.

Hosted PRTA Virtual Open House in September

Presentation on Prop 469 to Florence Town Council

Hosted open houses in the communities of Apache Junction, Casa Grande, Coolidge, Eloy, Gold Canyon, Kearny, Maricopa, San Manuel, San Tan Valley, San Tan Valley Business Owners, Superior to provide citizens the opportunity to ask questions about Proposition 469.

Proposition 469 was defeated in the November election.

Met with PRTA Team and Pinal County Staff to discuss the future of the PRTA and the transportation tax.

The Board is working with local legislators on developing legislation on behalf of the Pinal RTA to address funds remaining in the escrow account.

### ***PRTA Meetings Attended***

- Continuous discussions with the PRTA Chair and Board Members to keep them informed of activities taking place.
- PRTA Board Meetings
- Coordination meetings with PRTA Team including PRTA Attorney, Wilson & Company and HDR
- Coordination meetings with Pinal County
- Coordination with Tony Smith, Pinal Partnership
- The PRTA Board will meet on January 30<sup>th</sup>.



<input checked="" type="checkbox"/>	Information Only
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**Date:** December 21, 2022

**To:** Andrea Robles / Management Committee

**From:** Travis Ashbaugh, Transportation & Water Quality Planning Manager

**Subject:** Title VI Training

**Summary Discussion**

*The Title VI Non-Discrimination Program Implementation Plan (Title VI Plan) is designed to aid the Transportation Department in its ability to provide oversight and ensure that there is Title VI compliance throughout the CAG Region. As a recipient of Federal funds from the Arizona Department of Transportation (ADOT) through the United States Department of Transportation (USDOT), CAG is held to a standard of non-discrimination as described within the CAG Title VI Plan. As part of a continuing effort for all individuals/parties/committees involved with CAG Transportation related activities, Title VI Training is being provided on an annual basis to ensure compliance is being met to the greatest extent possible per federal requirements.*

**Fiscal Impacts**

N/A

**Attachment(s)**

*CAG Title VI Staff Training.pdf*



<input type="checkbox"/>	Information Only
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**Date:** December 21, 2022

**To:** Andrea Robles / Management Committee

**From:** Travis Ashbaugh, Transportation & Water Quality Planning Manager

**Subject:** CAG/SCMPO Human Services Transportation Coordination Plan – 2023 Update

**Recommended Motion**

*Move to approve the CAG/SCMPO Human Services Transportation Coordination Plan – 2023 Update.*

**Summary Discussion**

*The purpose of the CAG/Sun Corridor Metropolitan Planning Organization (MPO) Human Services Transportation Coordination Plan (HSTCP) is to identify the transportation needs of individuals with disabilities, older adults and people with low incomes, provide strategies from meeting these needs and prioritize transportation services for funding and implementation. For providers to be eligible for 5310 Transit grant funding, their requests must be included within the current update. CAG and the Sun Corridor MPO utilizes a process that includes representatives of public, private and nonprofit transportation, and human service providers, elected officials and public participation to identify transit needs/service gaps and to establish priorities in order to make informative funding decisions for specialized transportation services.*

*CAG and the Sun Corridor MPO, under a Joint Planning Agreement, have come together and recognized that the transit environment is dynamic and dependent on stakeholder involvement. As a result, CAG and the Sun Corridor MPO review and update the CAG/Sun Corridor MPO HSTCP annually in order to capture annual adjustments. The update includes updated demographic information as well as the status of new and existing transportation providers serving the transportation dependent and disadvantaged populations in the Region.*

**Fiscal Impacts**

*Failure to approve the plan may result in a loss of funding (\$110,000) that provides mobility management coordination to the CAG and Sun corridor MPO Regions.*

**Attachment(s)**

*CAG\_SCMPO HSTCP FY23 - DRAFT*



<input checked="" type="checkbox"/>	Information Only
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**Date:** December 28, 2022

**To:** Andrea Robles / Management Committee

**From:** Angela Gotto, Administrative & Special Projects Coordinator

**Subject:** July 1, 2022 Population Estimates

**Summary Discussion**

*The July 1, 2022, Population estimates have been released by the Office of Economic Opportunity (OEO). CAG works in partnership with MAG to collect residential completions data twice a year. This data is reported to the state and is used to develop the annual population estimates and population projections.*

*MAG collects the residential completion data for the following communities that are joint members:*

- Apache Junction
- Florence
- Maricopa
- Pinal County
- Queen Creek

**Attachment(s)**

*July 1, 2022 Population Estimates*



July 1, 2022 Population Estimates

	2022	2021	%Change 2021 to 2022
<b>GILA COUNTY</b>	53,838	53,525	0.6%
Globe	7,198	7,161	0.5%
Hayden *	512	512	0.0%
Miami	1,539	1,539	0.0%
Payson	16,632	16,502	0.8%
San Carlos Apache Tribe	5,938	5,873	1.1%
Star Valley	2,540	2,526	0.6%
Winkelman *	294	294	0.0%
White Mountain Apache Tribe	2,415	2,341	3.2%
Unincorporated Gila County	16,770	16,777	0.0%
<b>PINAL COUNTY</b>	453,924	439,128	3.4%
Ak-Chin Indian Community	1,241	1,555	-20.2%
Apache Junction *	38,851	38,610	0.6%
Casa Grande	58,648	56,242	4.3%
Coolidge	15,984	14,291	11.8%
Eloy	16,748	16,485	1.6%
Florence	25,207	25,250	-0.2%
Gila River Indian Community	8,966	8,378	7.0%
Hayden *	0	0	0.0%
Kearny	1,743	1,741	0.1%
Mammoth	1,079	1,079	0.0%
Marana *	0	0	0.0%
Maricopa	64,742	61,109	5.9%
Queen Creek *	10,618	9,954	6.7%
Superior	2,426	2,415	0.5%
Winkelman *	0	0	0.0%
Unincorporated Pinal County	207,671	202,019	2.8%

\*Denotes communities that have population in more than one county.



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

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**Date:** January 4, 2023

**To:** Andrea Robles / Management Committee

**From:** Yvonne Tackett, Finance Director

**Subject:** Financial Report

**Summary Discussion**

*The financial summary reflects activity through November 30, 2022 or 42% of the fiscal year. Total expenditures are at 40.60%, while revenues are at 48.38%. This shows a positive net amount of \$96,368, not including the receivables of \$116,908, leaving an overall net amount at this time of \$213,276.*

*Our current cash balance is \$185,178.96*

**Attachment(s)**

*November 2022 Actual vs Budget Comparison*

**Central Arizona Governments - Finance  
Actual vs Budget Comparison**

**FY 2021-2023**

	42% of fiscal year elapsed			100% of fiscal year elapsed					
	11/30/2022	%	2023 BUDGET	6/30/2022	%	2022 BUDGET	6/30/2021	%	2021 BUDGET
<b>Personnel</b>									
Salaries	\$ 220,274	40.62%	\$ 542,215	\$ 457,905	83.03%	\$ 551,510	\$ 489,608	90.32%	\$ 542,100
Fringe Benefits	\$ 85,625	38.23%	\$ 223,954	\$ 177,688	64.68%	\$ 274,740	\$ 183,701	79.41%	\$ 231,327
<b>Total Personnel</b>	<b>\$ 305,899</b>	<b>39.93%</b>	<b>\$ 766,169</b>	<b>\$ 635,594</b>	<b>76.93%</b>	<b>\$ 826,250</b>	<b>\$ 673,309</b>	<b>87.06%</b>	<b>\$ 773,427</b>
<b>Direct Costs</b>									
Facilities (Rent,Utilities, Communications)	\$ 31,902	37.69%	\$ 84,644	\$ 78,623	115.86%	\$ 67,858	\$ 74,467	113.60%	\$ 65,550
Contractual Services/Forums/Workshops	\$ 129,894	47.67%	\$ 272,500	\$ 183,838	50.57%	\$ 363,517	\$ 563,064	84.15%	\$ 669,105
Matching funds (transfers out to other Funds)	\$ 16,851	23.37%	\$ 72,110	\$ 38,191	117.51%	\$ 32,500	\$ 22,678	64.80%	\$ 35,000
Travel & Development/Dues & Fees	\$ 15,030	57.26%	\$ 26,251	\$ 17,044	61.98%	\$ 27,500	\$ 6,269	15.59%	\$ 40,200
Supplies/Printing/Advertising	\$ 5,881	19.28%	\$ 30,500	\$ 23,694	188.17%	\$ 12,592	\$ 13,853	101.18%	\$ 13,692
Equipment/Maintenance/Software	\$ 14,092	51.24%	\$ 27,500	\$ 26,963	130.57%	\$ 20,650	\$ 27,828	115.23%	\$ 24,150
<b>Total Direct Costs</b>	<b>\$ 213,650</b>	<b>41.61%</b>	<b>\$ 513,505</b>	<b>\$ 368,353</b>	<b>70.21%</b>	<b>\$ 524,617</b>	<b>\$ 708,159</b>	<b>83.54%</b>	<b>\$ 847,697</b>
<b>Total Expenses</b>	<b>\$ 519,549</b>	<b>40.60%</b>	<b>\$ 1,279,674</b>	<b>\$ 1,003,947</b>	<b>74.32%</b>	<b>\$ 1,350,867</b>	<b>\$ 1,381,468</b>	<b>85.22%</b>	<b>\$ 1,621,124</b>
Revenues - New Funding	\$ 599,066	48.38%	\$ 1,238,306	\$ 1,041,670	80.51%	\$ 1,293,830	\$ 1,403,279	88.12%	\$ 1,592,391
Membership Dues transfer to Local Cash Match	\$ 16,851	23.37%	\$ 72,110	\$ 38,191	117.51%	\$ 32,500	\$ 22,678	64.79%	\$ 35,000
Carry over :Prior Year	TBD		\$ -	TBD		\$ 30,000	TBD		\$ 25,000
<b>Total Available Funding</b>	<b>\$ 615,917</b>	<b>47.00%</b>	<b>\$ 1,310,416</b>	<b>\$ 1,079,861</b>	<b>79.62%</b>	<b>\$ 1,356,330</b>	<b>\$ 1,425,957</b>	<b>86.30%</b>	<b>\$ 1,652,391</b>
<b>Total Revenue Over (Under) Expenditures</b>	<b>\$ 96,368</b>	<b>313.47%</b>	<b>\$ 30,742</b>	<b>\$ 75,914</b>	<b>1389.61%</b>	<b>\$ 5,463</b>	<b>\$ 44,489</b>	<b>142.29%</b>	<b>\$ 31,267</b>

**Current Cash Balance: \$185,178.96**

**Current Receivables:**

**\$116,907.77**



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

**Date:** January 4, 2023  
**To:** Andrea Robles / Management Committee  
**From:** Yvonne Tackett, Finance Director  
**Subject:** Fiscal Year 2024 Membership Dues

**Recommended Motion**

*Move to approve the FY 2024 Membership Dues as presented.*

**Summary Discussion**

*For FY 2024, we are proposing a slight reduction of 10% in CAG membership dues. The proposed dues will decrease from \$233,500 to \$210,150. CAG has received a cost reduction in our benefit package. We are also looking at ways to reduce the amount of cash needed to fulfill the match requirement for the EDA Planning grant by exploring ways to use in-kind in its place. Our planning department also anticipates more WIFA projects in the new fiscal year. We feel that we can offer this savings to our membership and still be fiscally sound.*

*We have placed this item on the agenda now because our member entities have expressed their desire to have the membership dues amounts earlier so that they are better prepared for their budget process. This will also assist CAG in the budget preparation for FY 2024.*

*The membership dues are vital to CAG’s operations as they allow us to provide the cash match required by our EDA and Transportation grants, cover specific costs not allowed within the grants and provide for meeting space, upgraded technology for Regional Council, Management Committee, PRTA Board and other various committee meetings and events throughout the year. The CAG Membership dues also cover a small portion of administrative staff salaries and fringe benefits.*

**Alternate Motion**

*Move to keep the Membership Dues the same as FY23 and continue to build CAGs reserve funds.*

**Attachment(s)**

*FY24 Membership Dues*



Member	2022 POPULATION ESTIMATES	FY23 CAG DUES	FY24 CAG PROPOSED DUES	DIFFERENCE \$\$\$
Ak-Chin Indian Community	1,241	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
Apache Junction	38,851	\$ 15,000.00	\$ 13,500.00	\$ (1,500.00)
Casa Grande	58,648	\$ 18,000.00	\$ 16,200.00	\$ (1,800.00)
Coolidge	15,984	\$ 8,500.00	\$ 7,650.00	\$ (850.00)
Eloy	16,748	\$ 8,500.00	\$ 7,650.00	\$ (850.00)
Florence	25,207	\$ 9,500.00	\$ 8,550.00	\$ (950.00)
Gila County	16,770	\$ 8,500.00	\$ 7,650.00	\$ (850.00)
Gila River Indian Community	8,966	\$ 6,500.00	\$ 5,850.00	\$ (650.00)
Globe	7,198	\$ 6,500.00	\$ 5,850.00	\$ (650.00)
Hayden	512	\$ 2,500.00	\$ 2,250.00	\$ (250.00)
Kearny	1,743	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
Mammoth	1,079	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
*Marana	0	\$ 1,500.00	\$ 1,350.00	\$ (150.00)
Maricopa	64,742	\$ 18,000.00	\$ 16,200.00	\$ (1,800.00)
Miami	1,539	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
Payson	16,632	\$ 8,500.00	\$ 7,650.00	\$ (850.00)
Pinal County	207,671	\$ 75,000.00	\$ 67,500.00	\$ (7,500.00)
Queen Creek (Pinal)	10,618	\$ 6,500.00	\$ 5,850.00	\$ (650.00)
San Carlos Indian Community	5,938	\$ 6,500.00	\$ 5,850.00	\$ (650.00)
Star Valley	2,540	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
Superior	2,426	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
White Mountain Apache Tribe	2,415	\$ 4,500.00	\$ 4,050.00	\$ (450.00)
Winkelman	294	\$ 2,500.00	\$ 2,250.00	\$ (250.00)
<b>TOTAL REGION:</b>	<b>507,762</b>	\$ 233,500.00	\$ 210,150.00	\$ (23,350.00)



<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion to Approve

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**Date:** December 28, 2022

**To:** Management Committee

**From:** Andrea Robles, Executive Director

**Subject:** Election of Officers

***Recommended Motion***

*Move to nominate and elect a Chair and Vice-Chair to the Management Committee*

***Summary Discussion***

*Election of a Chairperson and a Vice-Chairperson to the CAG Management Committee for the calendar year of 2023. The officers of the Management Committee shall be a Chair and a Vice Chair. Officers shall be elected by the voting members of the Committee annually and shall be in accordance with the Regional Council election procedures outlined in Article V of CAG's Bylaws.*

***Current Officers***

*Chairman: Paul Jepson, City of Globe*

*Vice Chairman: Rick Miller, City of Coolidge*

***Attachment(s)***

*None*



<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Motion to Approve

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**Date:** December 28, 2022

**To:** Management Committee

**From:** Andrea Robles, Executive Director

**Subject:** CAG Legislative Day Issues and Priorities

**Summary Discussion**

Staff is coordinating with the Arizona League of Cities and Towns to schedule this year's CAG/Sun Corridor MPO Legislative Day. Please submit any items for the agenda, ideas, or questions for discussion purposes to Andrea at [arobles@cagaz.org](mailto:arobles@cagaz.org) or 480-474-9300.

**Attachment(s)**

None



<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Motion to Approve

**Date:** December 28, 2022

**To:** Management Committee

**From:** Andrea Robles, Executive Director

**Subject:** Appointment of Regional Council Representative and Alternate to the Rural Transportation Advocacy Council (RTAC)

**Summary Discussion**

*Appointment of a Regional Council Representative and Alternate to the Rural Transportation Advocacy Council (RTAC). The appointed representatives are required to serve and attend the RTAC Board Meetings held on a monthly basis. Current representatives are Vice Mayor Vincent Manfredi, City of Maricopa, and alternate Mayor Al Gameros, City of Globe. Representatives are appointed by the CAG Regional Council.*

**Fiscal Impacts**

*There are no fiscal impacts to CAG.*

**Attachment(s)**

*None*



<input checked="" type="checkbox"/>	<b>Information Only</b>
<input type="checkbox"/>	<b>Motion to Approve</b>

**Date:** December 28, 2022  
**To:** Andrea Robles / Management Committee  
**From:** CAG Staff  
**Subject:** Department Updates

**Economic Development – Stephanie Maack**

- *CAG was awarded a three-year EDA Planning Grant for \$210,000 effective July 1, 2022. This requires a cash match of \$210,000 from the CAG Membership dues (\$70,000 annually).*
- *Attended the League of Cities and Towns Conference August 30, 2022 – September 1, 2022.*
- *Attended the National Association of Development Organizations Annual Training Conference October 15 – 9, 2022. Some of the sessions attended were:*
  - *EDD Speed Network and Listening Session: discussion regarding current work, opportunities, challenges and what other organizations are doing within their region.*
  - *NADO 101: introduction to NADO, who they are, their leadership, programs they offer and resources for members.*
  - *Becoming an Effective EDD Leader: Skills Building for New and Emerging Leaders – provided tools for staff and professional RDO development.*
  - *Strengthening Partnerships Between States and Economic Development Districts – Best practices and how to build a collaborative relationship with the state economic development departments.*
  - *Equity and Regional Economic Development – Best practices and strategies to incorporate equity and economic inclusion into CEDS planning and other regional development efforts*
  - *CEDS, Resilience, and Recovery Showcase – Examples of how regions have responded to current challenges in creative and collaborative ways by enhancing their CEDS process, embracing resilience and hazard mitigation planning, promoting diversification and forging new partnerships.*
  - *CEDS 101 and Best Practices – An effective CEDS allows a region to maximize its economic development potential, as well as engage with the EDA and other federal partners. CEDS planning fundamentals, best practices, and latest trends.*
  - *Main Streets and Placemaking: Focused on recovery and resilience efforts along with an emphasis on downtown redevelopment and programming.*
- *Attended Arizona Association for Economic Development Fall Forum October 26 – 28, 2022.*
  - *Super Bowl and Economic Impact Panel: Local experts discussed how the Super Bowl and other mega-events impact Arizona’s state economy.*
  - *Public and Private Sector – Blocking and Tackling: The mixed panel of private and public sector speakers discussed how providers and economic development practitioners can work together to land projects successfully.*
  - *Looking Ahead in the Legislature: The 2023 legislative session will have as many as 45 new legislators.*

- *Infrastructure – Reinforcing the Playing Field: Infrastructure is an important component of economic development. The panel spoke about what’s next for Arizona.*
- *Rural Housing – Alternative Solutions: Focused on alternative housing solutions due to high housing demands.*
- *Hosted 2 Social Media Workshops for Small Businesses – Casa Grande on November 17, 2022, and Maricopa on November 30, 2022. The workshops were facilitated by Blossom Digital Marketing and focused on expanding the small businesses’ demographic reach by engaging marketing opportunities that are free and low cost to the business owner. Topics included social media marketing trends, influencer marketing, audience strategies, how to create a professional profile, create a stronger presence on social media, assisting with team organization and case study presentations.*
- *Future Social Media Workshops are being planned for the Globe/Miami and Payson/Star Valley area.*
- *The annual CEDS update is due this Spring. The CEDS Committee will begin meeting this month to begin the update process and will meet monthly until the update is completed in April. As part of the EDA grant, the CEDS Committee is required to meet six times throughout the year. There are vacancies on the CEDS Committee for Ak-Chin Indian Community, City of Apache Junction, APS, Gila Community College, Gila River Indian Community, Town of Hayden, Town of Mammoth, Northern Gila County EDC, San Carlos Apache Tribe, White Mountain Apache Tribe. Please contact Stephanie Maack ([smaack@cagaz.org](mailto:smaack@cagaz.org)) if you would like to update your representative or add a representative.*

**Planning Department – Angela Gotto**

- *Staff will be doing project management for the Town of Superior for their USDA project. The current contract has been amended and will go before the Town Council for approval in January.*
- *WIFA has contracted with CAG for four additional projects – three in Pima County and one in the City of Eloy. CAG is currently providing project administration and Davis-Bacon labor standards monitoring on behalf of WIFA for 18 projects. Two projects are nearing close-out and completion (Tonto Basin and Apache Pine).*

**Community Development Block Grant – Angela Gotto**

- *CAG is currently administering the following CDBG projects:*
  - *The City of Globe has been awarded funding from ADOH in the amount of \$179,878.92 for improvements to Veteran’s Park. The environmental review has been completed and procurement will begin in January.*
  - *The Town of Hayden has been awarded funding from ADOH in the amount of \$179,878.92 for Wastewater Treatment Plant improvements. The environmental review has been completed and we are currently in the procurement stage.*
  - *The Town of Miami is in the public hearing phase. Their second public hearing for project selection will be held on January 9, 2023.*
  - *The Town of Kearny is in the public hearing phase. The second public hearing for project selection will be held on January 17, 2023.*
  - *The Town of Payson is working on an amendment to their current contract with ADOH.*
- *Applications have been submitted for Gila County and City of Coolidge.*
- *Staff will be meeting with CAG CDBG communities to begin discussion on the upcoming MOD.*

### **Transportation Department – Travis Ashbaugh**

- *The CAG FY23-27 Traffic Count Program contract was awarded to “All Traffic Data Services, LLC. Traffic counts began in December. 475 counts will take place this calendar year.*
- *Gila County Transit Governance Study*
  - *Members of the Gila County Intergovernmental Public Transportation Authority (IPTA) Exploratory Committee signed an MOU which provides guiding principles to follow while seeking whether an IPTA should or should not be formed.*
  - *The Committee members decided to move forward in petitioning their City/Town Councils to form an IPTA. The goal is to request formation by the Gila County Board of Supervisors in late January/early February. All committee members have received materials and presentations to share with their City/Town Councils.*
- *Pinal County Coordinated Mobility Gap Analysis*
  - *Applied for a transit planning grant in mid-December in partnership with Pinal County, SCMPO and MAG*
  - *Pre-awards should be expected in late January/February*

### **Water Quality Planning – Travis Ashbaugh**

- *Pinal County Septic System Study is in the process of data cleanup due to multiple data sets being merged. Staff will continue to collect datasets where needed as the project progresses.*
- *208 Plan Amendments*
  - *City of Coolidge – Waiting for 1<sup>st</sup> draft before scheduling Stakeholder meeting.*
  - *Neon Ranch RV Resort – Waiting for 1<sup>st</sup> draft before scheduling Stakeholder meeting.*
  - *City of Casa Grande – Waiting for application.*
  - *EPCOR – Paid initial fee, waiting for application.*

### **Attachment(s)**

N/A