



# Management Committee

August 17, 2022 Meeting Minutes

**DATE:** August 17, 2022

**TIME:** 10:00 a.m.

**LOCATION:** 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

## I. CALL TO ORDER

Chairman Jepson called the meeting to order at 10:03 a.m.

## II. PLEDGE OF ALLEGIANCE

Chairman Jepson led the Management Committee, guests, and CAG staff in the Pledge of Allegiance.

## III. ROLL CALL AND INTRODUCTIONS

**Members Present:** Paul Jepson, Bruce Gardner, Alexis Rivera, James Menlove, Tami Ryall, Bryant Powell, Mackenzie Letcher, Rick Miller, Jennifer Evans, Sharon Jakubowski Wolz

**Members Absent:** David Malewitz, Joshua Bowman, Sylvia Kerlock, John Schempf, Keith Brann, Tim Grier

**Staff:** Andrea Robles, Angela Gotto, Yvonne Tackett, Travis Ashbaugh, Stephanie Maack, Lorinda Aouita

**Guests:** Kevin Adam

## IV. CALL TO THE PUBLIC

No one answered the Call to the Public

## V. LEGISLATIVE UPDATE

Kevin Adam provided the Legislative update.

## VI. CONSENT ITEMS

Mr. James Menlove, Gila County, made a motion to approve the consent agenda items as presented. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

### A. Approval of the membership of CAG Committees

The membership of CAG Committees was approved under Consent Item VI-A.

### B. Confirmation of the Regional Council Voting Membership

The Confirmation of the Regional Council Voting Membership was approved under Consent Item VI-B.

### C. Approval of a Joint Project Agreement (JPA) for Mobility Management services between CAG and the Sun Corridor MPO

The JPA for Mobility Management services between CAG and the Sun Corridor MPO was approved under Consent Item VI-C.

## VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Andrea Robles updated the Committee on recent activities and meetings taking place at CAG. She thanked the members present for attending today's special meeting. Ms. Robles stated that the purpose of the meeting was to approve the RTAC Regional Priority Project List prior to the Rural Transportation Summit.

Ms. Robles stated that the Fiscal Year 18 audit was approved by the Regional Council at the previous meeting. She stated that they are near completion on the FY 19 audit and have begun the FY 20 audit.

Ms. Robles stated that CAG has applied for the three year EDA planning grant and are awaiting to hear if it will be awarded.

Ms. Robles reminded the Committee that CAG and Sun Corridor MPO will be hosting the Rural Transportation Summit next month and that staff has been busy with conference planning over the last month.

Ms. Robles provided a brief update on the Pinal RTA. She stated that the Pinal County Board of Supervisors called for the election on June 22<sup>nd</sup>. She stated that the voter information pamphlet was developed, approved by the PRTA Board and submitted to the elections department. Ms. Robles stated that staff is coordinating with the PRTA team on the educational materials and when they are available, they would be distributed for use.

## VIII. NEW BUSINESS

### A. Financial Report

Ms. Yvonne Tackett presented the tentative year end for FY 2022. She stated that the expenditures were \$1,003,947 and revenues were \$1,069,816, netting \$65,869. Ms. Tackett stated that she would like the Committee to keep in mind that one of the reasons for the larger net balance was due to budgeting \$57,500 for the auditor services and only billed \$20,000. She stated that the remaining \$37,500 was budgeted in FY23. Ms. Tackett stated that CAG also operated a good portion of the year short staffed so the personnel and ERE expenditures were just under 77% and the planning department picked up some additional WIFA projects and additional ADEQ funds. She stated that these numbers will likely be adjusted as the audits are completed.

Ms. Tackett stated that for FY 2023 expenditures are at 3.63% and revenues are 21.21% of the budget with 8% of the fiscal year completed. Questions, comments, and discussion followed. Mr. James Menlove, Gila County, made a motion to approve the May 2022 financial report as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

### B. Rural Transportation Advocacy Council's (RTAC) Regional Priority Project List

Mr. Travis Ashbaugh informed the Committee that the previous \$50 million package presented to the Legislature did not go through however, the projects from that list remained in the CAG Transportation Improvement Program (TIP). He stated that this year, the RTAC is looking at a three-tiered system consisting of \$100 million (CAG's portion \$4,491,051), \$200 million (CAG's portion \$8,982,102), and \$300 million (CAG's portion \$13,473,153). He stated these tiers will depend on the outcome of the election. Mr. Ashbaugh stated that the Transportation Technical Advisory Committee (TTAC) looked at the projects that were identified last year and those are still the priority projects under all tiers. He stated that the TTAC's recommendation was to fund or supplement all the projects currently programmed within the CAG TIP and to add 60% to construction cost and 10% to design for the \$300 million tier. Mr. Ashbaugh stated that the \$100 million tier would fund the two priority projects for Globe (Sidewalk improvements Phase 1-3) and Hayden/Winkelman (Golf Course Road) with some additional funding and the \$200 million tier would fund all projects for Globe (Sidewalk project Phase 1-4), Winkelman/Hayden (Golf Course Road) and Superior (New bridge on Panther Drive). Questions, comments, and discussion followed. Ms. Sharon Jakubowski

Wolz, Town of Kearny, made a motion to approve the RTAC Transportation Priority Project List for the CAG Region as presented. Mr. Bryant Powell, City of Apache Junction, seconded the motion. The motion passed unanimously.

## **IX. INFORMATION ITEMS**

### **A. Department Updates**

#### **Community Development Block Grant**

Ms. Andrea Robles stated that the City of Globe and the Town of Payson are in their public hearing process. She stated that the Town of Hayden's environmental review has been submitted to ADOH and the Town of Star Valley is anticipated to begin construction the week of August 15<sup>th</sup>. Ms. Robles stated that the Town of Winkelman is on the second extension of their project due to waiting on parts for the completion of their firetruck. She stated that the Town of Superior's blight abatement project started on August 8<sup>th</sup>. Ms. Robles stated that staff is expecting the new funding applications for review. Questions, comments, and discussion followed. This was an information item.

#### **Economic Development**

Ms. Stephanie Maack stated that she attended the Governor's Conference on Tourism July 13<sup>th</sup> – 15<sup>th</sup>. She stated that the AOT launched numbers for 2021 travel impact for the State and Counties. Ms. Maack stated that there were increases in both Gila and Pinal Counties. She stated that Discover Gila County was awarded the best marketing campaign for their marketing efforts. Ms. Maack stated that she attended the Annual Rural Policy Forum that was held in Winslow August 3<sup>rd</sup> – 5<sup>th</sup>. She stated that CAG was invited to participate in the Broadening your impact through Council of Governments panel along with NACOG, SEAGO and WACOG. Ms. Maack stated that as part of the EDA grant, CAG is collaborating with the Economic Development practitioners and Chambers of Commerce within the region to launch social media marketing workshops. Questions, comments, and discussion followed. This was an information item.

#### **Information Services**

Ms. Angela Gotto stated that staff completed the MAG contract in July. She stated that as part of the contract staff reviewed existing and future networks, compared them to the city's transportation plans to make sure they aligned with what the communities were planning, reviewed with members and made recommendations for permanent traffic count locations within Pinal County and updated land use databases. Ms. Gotto stated that a request for residential completions has gone out to member agency staff for the development of July 1, 2022 population estimates and those are due back to CAG by August 25<sup>th</sup>.

Ms. Gotto provided an update on the WIFA projects. She stated that the Sun Valley Farms project and that the Apache Pine project near Show Low for the White Mountain Apache Tribe would be closing in the next few months. Ms. Gotto stated that staff were finalizing a review of the City of Globe's invitation for bids and that would be sent to the city today, so they can procure a contractor for their WIFA project. Questions, comments, and discussion followed. This was an information item.

#### **Transportation Planning**

Mr. Travis Ashbaugh stated CAG currently has a Request for Proposals (RFP) for the FY 23 – FY 27 Traffic Count Program. He stated that there will be approximately 475 traffic counts being performed next year and that the contractor will be reaching out to the communities for permission to do the counts in each area. Mr. Ashbaugh stated that each year after that will be approximately 17 growth counts that are used to calibrate traffic counts between the required six-year counts as part of the HPMS system.

Mr. Ashbaugh stated that the CAG/Sun Corridor MPO Human Services Transportation Coordination Plan 2023 update is being finalized at this time. He stated that if any of the communities know of programs that need additional funding to help serve the elderly and disabled to please send them to CAG so we could put them on the list of providers. Mr. Ashbaugh stated the providers need to go through this process to be eligible for federal funding.

Mr. Ashbaugh stated that the Gila County Transit Governance Study final report was completed last August, and that staff is currently working with Gila County and stakeholders within Gila County to explore forming an Intergovernmental Public Transportation Authority (IPTA). Questions, comments, and discussion followed. This was an information item.

### **Water Quality Planning**

Mr. Travis Ashbaugh stated that EPCOR has sent a check to initiate another 208 Plan Amendment to continue to consolidate their facilities. Mr. Ashbaugh stated that the City of Coolidge is working to secure a consultant to complete their 208 Plan Amendment to expand their DMA boundary. He stated that two RV parks had initially submitted applications as well, but one has withdrawn their application. Mr. Ashbaugh stated that staff is continuing to work on the Pinal County on-site septic study and may reach out to see who needs to be contacted in member areas to finalize data collection. Questions, comments, and discussion followed. This was an information item.

## **X. CALL TO THE COMMITTEE**

The members present provided updates on their communities.

## **XI. UPCOMING MEETINGS & EVENTS**

The next Management Committee meeting will be held in January.

## **XII. ADJOURN**

Mr. James Menlove, Gila County, made a motion to adjourn the meeting. Mr. Bruce Gardner, Town of Queen Creek, seconded the motion. Chairman Paul Jepson adjourned the meeting at 11:05 AM.