



**DATE:** November 20, 2019

**TIME:** 2:00 p.m.

**LOCATION:** 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

## **I. CALL TO ORDER**

Chairman Turner called the meeting to order at 2:04 p.m.

## **II. PLEDGE OF ALLEGIANCE**

Chairman Turner led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

## **III. ROLL CALL AND INTRODUCTIONS**

**Members Present:** Steven Turner, Paul Jepson, Mary Springer, Sheila DeSchaaf (Phone), Andy Smith (Phone), Anna McCray, Jennifer Evans (Phone), Anna Flores (Phone), Bruce Gardner, Todd Pryor

**Members Absent:** Dean Hetrick, Joe Heatherly, Sylvia Kerlock, Rick Miller, Harvey Krauss, Don Jones, Keith Brann, Kazi Haque, Tim Grier

**Staff:** Andrea Robles, Yvonne Tackett, Angela Gotto, Brad Mecham, Alan Urban, Travis Ashbaugh, Robert Mawson

## **IV. CALL TO THE PUBLIC**

No one answered the Call to the Public

## **V. CONSENT ITEMS**

Mr. Paul Jepson, City of Globe, made a motion to approve the consent agenda item as presented. Ms. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

### **A. Approval of Management Committee Minutes – September 11, 2019**

The September 11, 2019 minutes were approved under Consent Item V-A.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

Ms. Robles updated the Committee on recent activities and meetings taking place at CAG. She stated that there have been phone calls from members asking about the CDBG process and that she would be coordinating a workshop with Pinal County and the State to address questions from member agencies. Ms. Robles introduced Robert Mawson as the full time mobility manager. She stated that the position is funded by ADOT and facilitates all transit needs in the CAG and Sun Corridor Regions.

Ms. Robles informed the committee that she recently executed a contract with the Town of Superior to administer a USDA Grant, CAG was approved to conduct a housing study for the Globe/Miami area and CAG was awarded a \$210,000 3 year grant by the Economic Development Administration (EDA). She stated that CAG received a congratulatory letter from United States Senator Krysten Sinema.

Ms. Robles stated that she is continuing her CPM course every Thursday and that the second block will be completed November 21, 2019.

## **VII. NEW BUSINESS**

### **A. Financial Report**

Ms. Tackett presented the financial report and stated that CAG is currently in favorable conditions and there is a positive trend in CAG's finances. She stated that with 25% of the year complete, CAG's budget is currently at 24% in expenditure. Ms. Tackett stated that all payables are current. Mr. Paul Jepson, City of Globe, made a motion to approve and pass to Regional Council CAG's financial report as presented. Ms. Mary Springer, Gila County, seconded the motion. Motion passed unanimously.

### **B. CAG Audits**

Ms. Robles provided an update on the CAG Audits. She stated that she had reached out to other Council of Governments (COG's), for guidance and best practices regarding past audits. Ms. Robles stated that she was looking for direction from the committee on how to proceed with the audits for FY 2017, FY 2018 and FY 2019. Mr. Paul Jepson, City of Globe, made a motion to recommend to Regional Council to direct staff to complete the FY 2017 audit with Fester & Chapman and then to advertise a RFQ for the FY 2018, FY 2019 and future audits. Mr. Todd Pryor, Town of Superior, seconded the motion. The motion passed unanimously.

### **C. Approval Authorizing CAG Staff to Apply for 5310 Grant Funds**

Mr. Ashbaugh informed the committee that staff was preparing to apply for 5310 Grant funds. These funds support the Mobility Manager position and requires approval from Regional Council to apply, due to the fiscal obligation of local matching funds. He stated that CAG will be requesting \$110,000 per year on the two year grant cycle. Mr. Todd Pryor, Town of Superior, made a motion to approve and pass to Regional Council approval authorizing staff to apply for 5310 Grant funds. Ms. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

### **D. CAG FY 2020 – FY 2030 Transportation Improvement Program (TIP)**

Mr. Ashbaugh reviewed the seven TIP Amendments with the committee. The projects listed for approval were Town of Payson - Longhorn & McLane Roundabout, Good now Road and West Forest Drive; Gila County – Houston Mesa Road Phase II; CAG Regional Traffic Counts; City of Globe – Hill Street and San Carlos BIA 170. Todd Pryor, Town of Superior, asked Mr. Ashbaugh to go through the projects on the TIP individually and explain how the projects were selected. Mr. Ashbaugh gave a brief synopsis of each project and reviewed the process for which projects are added to the TIP through the Transportation Technical Advisory Committee. Paul Jepson, City of Globe, made a motion to approve and pass to Regional Council the CAG FY 2020 – FY 2030 Transportation Improvement Program. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

### **E. Appointment of Regional Council Representative and Alternate to the Rural Transportation Advocacy Council (RTAC)**

Ms. Robles informed the committee that the representatives who serve on the Rural Transportation Advocacy Council (RTAC) are appointed once a year. The RTAC representatives are required to attend the RTAC Board Meetings that are held each month in Phoenix and to participate in RTAC activities. She stated that the current representatives are Mayor Craig McFarland, City of Casa Grande, and Supervisor Tim Humphrey, Gila County. Paul Jepson, City of Globe, made a motion to recommend to Regional Council selection of a representative from a community in the

eastern portion of Pinal County to represent CAG. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

**F. Approval of the CAG POPTAC Committee Membership**

Ms. Gotto informed the committee that staff was directed to re-establish the POPTAC Committee by Regional Council during the September meeting. She stated that the committee is comprised of planning/technical staff from each community. Ms. Gotto stated that the committee still needed representatives from six member agencies and she would be reaching out again to seek representation for those communities. Questions, comments and discussion followed. Anna McCray, City of Apache Junction, made a motion to recommend to Regional Council approval of the CAG POPTAC Committee membership. Bruce Gardner, Town of Queen Creek, seconded the motion. The motion passed unanimously.

**VIII. INFORMATION ITEMS**

**A. CAG Legislative Day Issues and Priorities**

Ms. Robles informed the committee that staff will be working on the agenda and legislative issues for the CAG/Sun Corridor MPO Legislative day scheduled for February 3, 2020 at the Arizona League of Cities and Towns beginning at 10:30 AM. Questions, comments and discussion followed. This was an information item.

**B. Member Agency Roundtable – Census Activities**

Member agencies discussed upcoming census efforts such as forming complete count committees and any informational items that they are producing to help keep their community aware of the upcoming census counts.

**C. Department Updates**

**Pinal Regional Transportation Authority**

Ms. Robles stated that as of October 2019, there is \$24.3 million in the PRTA Escrow Account. Questions, comments and discussion followed. This was an information item.

**ASARCO Lead Abatement Project**

Mr. Urban provided an update on the status of the ASARCO Lead Abatement Project, currently 107 homes have been tested with 56 homes returning a positive result. He also stated that the project has expenditures totaling \$856,752 and is 43% expended at this time. Mr. Urban provided a short presentation from Spray Systems Environmental on some of the challenges they face when completing abatement work on homes. Questions, comments and discussion followed. This was an information item.

**Transportation Planning Department**

Mr. Ashbaugh provided updates on the programs within the transportation planning department. He stated that Robert Mawson, Mobility Manager for CAG and Sun Corridor MPO, began employment on October 16, 2019. He stated that CAG has applied, on behalf of Gila County, for a grant to conduct a Gila County Transit Governance Study. Questions, comments and discussion followed. This was an information item.

## **IX. LEGISLATIVE UPDATE**

There was no Legislative Update provided.

## **X. CALL TO THE COMMITTEE**

Gila County – The Gila County Board of Supervisors approved a consultant to develop a broadband master plan.

Globe – Adopting infill district to help with blight.

Town of Superior – Would like to have a discussion regarding CDBG and the promises that are being made by Pinal County regarding available funding with them versus staying with CAG.

Casa Grande – Chairman Turner stated that he has resigned from the City of Casa Grande and will begin employment with the City of Chandler. He stated his last day will be tomorrow (November 21, 2019).

## **XI. UPCOMING MEETINGS & EVENTS**

The next Management Committee meeting will be held on January 15, 2020 at 2:00 PM.

## **XII. ADJOURN**

Chairman Steven Turner adjourned the meeting at 3:30 PM.