

Management Committee Meeting
Thursday, January 10, 2019 – 9:00 am
CAG Conference Room
2540 W. Apache Trail, Suite 108
Apache Junction, Arizona

M I N U T E S

I. CALL TO ORDER

Chair Garrett called the meeting to order at 9:02 am.

II. PLEDGE OF ALLEGIANCE

Chair Garrett led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: LaRon Garrett, Mary Springer, Paul Jepson, Joe Heatherly, Himanshu Patel, Matt Busby, Steven Turner, Ben Bitter, John Kross, Todd Pryor

Members Absent: Dean Hetrick, Sylvia Kerlock, Rick Miller, Harvey Krauss, Anna Flores, Don Jones, Keith Brann, Dale Wiebusch, Tim Grier

Guests: Kevin Adam

Staff: Andrea Robles, Yvonne Tackett, Angela Gotto, Brad Mecham, Travis Ashbaugh, Alan Urban, Ken Hebert

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. Turner, City of Casa Grande, made a motion to approve the consent agenda items as presented. Mr. Jepson, City of Globe, seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes – November 15, 2018

The November 15, 2018 minutes were approved under Consent Item V-A.



VI. EXECUTIVE DIRECTOR’S REPORT

Ms. Robles updated the Council on recent activities and meetings taking place at CAG. She provided information about a contract that had been executed with TRA to conduct traffic counting in CAG’s Transportation Region. She also spoke about the Designated Management Area (DMA) workshop that staff held with the Town of Miami, City of Globe and Tri-City Sanitation District. Ms. Robles also noted that the dates of the CAG/SCMPO Joint Legislative Day (February 4, 2019) and the CAG Joint Strategic Planning Session (February 7, 2019). This was an information item.

VII. NEW BUSINESS

A. Title VI Training

Mr. Ashbaugh informed the Committee that Title VI Training is being provided on an annual basis to ensure that compliance is being met per federal requirements. He stated that as a recipient of Federal funds through the Arizona Department of Transportation (ADOT), CAG is held to a standard of non-discrimination as described within the CAG Title VI Plan. Mr. Ashbaugh provided a presentation on what Title VI is and what the responsibilities are as well as the complaint process. Questions, comments and discussion followed. This was an information item.

B. Financial Report

Ms. Tackett presented the financial report for the period ending December 31, 2018. Handouts included CAG’s check register for November – December and the accounts receivable log. Ms. Tackett explained that due to the government shutdown many of CAGs funding agencies are being affected and that, at this time, the agency does not have access to the majority of its reimbursable funds including EDA, USDA, some Transportation funds and required EPA approvals on quarterly billings. She stated that Ms. Robles called an emergency Executive Committee meeting on January 3, 2019 to discuss the impacts of the shutdown and to seek guidance and options from the Executive Committee. The Executive Committee recommended that it be requested of CAGs member agencies to step up and help if possible to provide some temporary relief funds to carry CAG through until funding becomes available. Ms. Robles stated that she implemented temporary furlough for CAG staff to work a reduced workweek in an effort to decrease expenses while still maintaining the work that is required to keep up with CAGs grant projects. She informed the Committee that the Globe City Council approved a pay advance in the amount of \$50,000 to CAG for projects in 2019. She thanked the City of Globe for their assistance. Chair Garrett expressed his appreciation to the City of Globe for stepping in to help with their advanced payment for projects that CAG is administering. He stated that he would like to encourage everyone to pre-pay if they are able to do so. Mr. Jepson, City of Globe, made a motion to pass to Regional Council acceptance of the financial report as presented. Ms. Springer, Gila County, seconded the motion. Motion passed unanimously.

C. Review, Discussion and Decision on the acceptance of the Arizona Department of Transportation (ADOT) Audit

Ms. Robles stated that at the December 3, 2018 Regional Council meeting, the Council directed her to meet with the Executive Committee to discuss the next steps regarding the ADOT Audit and to provide a recommendation



back to the Regional Council on how to proceed with this item. Ms. Robles stated that the Executive Committee made the recommendation to accept the ADOT Audit without further presentation. Mr. Pryor, Town of Superior, made a motion to pass to Regional Council acceptance of the ADOT Audit. Mr. Jepson, City of Globe, seconded the motion. Motion passed unanimously.

D. Review, Discussion and Decision on the CAG Legislative Day Issues and Priorities

Ms. Robles informed the Committee that CAG and the Sun Corridor Metropolitan Planning Organization will host a joint Legislative Day for both organizations. Ms. Robles stated that the event will be held on February 4, 2019 at 10:00 am. She stated that Staff will provide a formalized agenda with the legislative issues and priorities for the Region. Ms. Robles asked for issues, priorities, ideas or questions for discussion purposes to be submitted to her. There was no action taken on this item.

E. Overview of the 208 Planning Process

Mr. Ashbaugh provided an overview of the 208 Wastewater Planning Program. He stated that the last 208 Plan Amendment was processed in 2012 and since that time, several new members are now part of the CAG Management Committee and Regional Council. He reviewed the CAG 208 process with the Committee as several amendments are currently under review and more are expected to be submitted for approval. This was an information item.

F. Review, Discussion and Decision on Resolution No. 2019-01 approving and adopting the expansion of the Town of Queen Creek's Designated Management Agency Boundary

Mr. Ashbaugh stated that the Town of Queen Creek began the CAG 208 Plan Amendment process in October 2017 to expand the Town's current Designated Management Agency's (DMA) boundary within Pinal County by 9.7 square miles. He stated that the proposed DMA expansion is bounded primarily of vacant State Lands to the north and east, mid to rural residential to the south and industrial to the west. Mr. Ashbaugh stated that the designation of a DMA provides the Town the right to effectively plan for wastewater services and obligates the Town to provide for the maintenance and protection of water quality in the proposed area. He informed the Committee that the Town has demonstrated that it meets the legal, financial and technical capabilities to carry out water quality planning for the proposed expansion. Mr. Ashbaugh stated that at this time, the City of Mesa has not attended any public meetings, including the public hearing, the Environmental Planning Committee meeting, or Management Committee meeting to address their objection. He stated that the City of Mesa will officially withdraw their objection once the Queen Creek IGA is finalized. This communication is located in Appendix F of the Queen Creek 208 Plan Amendment. Mr. Heatherly, Town of Miami, made a motion to pass to Regional Council the approval of Resolution 2019-01 adopting and approving the Town of Queen Creek's 208 Plan Amendment. Mr. Turner, City of Casa Grande, seconded the motion. Motion passed unanimously.



G. Transportation Planning Update

Mr. Ashbaugh updated the Council on current transportation planning matters in the CAG Region. He included an update on the Mobility Management grant cycle and stated that CAG will be applying for \$120,000 to fund a full time position and continue a three-month transitional period with Eddie Caine Consulting. Mr. Ashbaugh also stated that CAG applied for \$150,000 in transit 5305(e) funds to complete a Transit Governance Study for Pinal County. This was an information item.

H. Census 2020 Programs Update

Mr. Ashbaugh provided an overview on the upcoming Census 2020 programs. Mr. Ashbaugh stated that CAG will be contacting all local agencies within Gila and Pinal County to conduct the Participant Statistical Areas Program (PSAP) program. Mr. Ashbaugh stated that the communities should have received an invitation in December to update their City/Town limits as part of the Boundary Annexation Survey (BAS). He noted that the BAS is important to ensure that city/town limits are correct so that the 2020 Census tabulations are accurate for the jurisdictions. Mr. Ashbaugh encouraged the communities to establish a Complete Count Committee. The objective of the Complete Count Committee is to create awareness in that community about the importance of everyone being counted for the Census. This was an information item.

I. Economic Development and Planning Department Update

Mr. Mecham provided updates on projects related to the Economic Development and Planning Department. He reported on items in Economic Development including presenting at the COG/MPO staff training hosted by MAG, participation at the Coolidge EDC meetings, webinar on Opportunity Funds, a course on Real Estate Development and Reuse and the Pinal Partnership Breakfast. He provided information regarding the ASARCO Lead Based Paint Abatement contract. He stated that a contract has been entered into with Adams & Wendt for the testing phase of this project. The second phase will include the identification of schools, libraries and other public buildings that will be tested. Mr. Mecham stated that staff is creating the RFP for the abatement portion of the project. He also updated on additional projects in the planning department including the Superior Parks Capital Improvement Plan. This was an information item.

J. Review, Discussion and Decision on the Election of Officers

Mr. Heatherly, Town of Miami, made a motion to nominate Stephen Turner, City of Casa Grande as Chairperson for 2019. Mr. Bitter, Town of Florence, seconded the motion. Mr. Jepson made a motion to close nominations. Mr. Turner seconded the motion. The motion passed unanimously. Mr. Garrett, Town of Payson, nominated Paul Jepson, City of Globe for Vice-Chair. Mr. Heatherly seconded the motion. Mr. Garrett made a motion to close nominations. Mr. Turner seconded the motion. The motion passed unanimously.

VIII. CALL TO THE COMMITTEE

Members of the Council provided updates about current activities in their communities.



IX. LEGISLATIVE UPDATE

Kevin Adam provided the Legislative Update to the Committee.

X. DATE, TIME, LOCATION OF NEXT MEETING

The next Management Committee meeting will be held on March 7, 2019 in Apache Junction.

XI. ADJOURNMENT

Chair Garrett adjourned the meeting at 10:34 am.