

**MANAGEMENT COMMITTEE MEETING  
THURSDAY, MARCH 3, 2016  
CAG CONFERENCE ROOM  
APACHE JUNCTION, ARIZONA**

**M I N U T E S**

**I. CALL TO ORDER**

Vice Chair Garrett called the meeting to order at 9:00 am.

**II. PLEDGE OF ALLEGIANCE**

Vice Chair Garrett led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

**III. ROLL CALL AND INTRODUCTIONS**

**Members Present:** LaRon Garrett, Don McDaniel, Sylvia Kerlock, Joe Heatherly, Jerry Barnes, Bryant Powell, Leo Lew, Jess Knudson, Steven Turner, Rick Miller, Keith Brann, Harvey Krauss, Anna Flores, Jamie Bennett, Don Jones

**Members Absent:** Gregory Rose, Tim Grier, Town of Hayden, Town of Superior

**Staff:** Ken Hall, Brad Mecham, Alan Urban, Bree York, Ken Hebert, Andrea Robles

**IV. CALL TO THE PUBLIC**

No one answered the Call to the Public.

**V. CONSENT ITEMS**

Mr. Knudson made a motion to approve and pass to Regional Council the consent agenda items as presented. Mr. Turner seconded the motion. The motion passed unanimously.

**A. Approval of Management Committee Minutes**

The Management Committee minutes from January 7, 2016 were approved under Consent Item V-A.

**VI. DIRECTOR'S REPORT**

Mr. Hall updated the Committee on recent activities and meetings that he has attended. He reported on the JPAC follow up meetings being held. Mr. Hall thanked those who attended CAG's 20<sup>th</sup> Annual Legislative Day held on February 25, 2016. Questions, comments and discussion followed Mr. Hall's report. This was an information item.

## **VII. NEW BUSINESS**

### **A. Financial Report**

Ms. York presented the Financial Report. She provided an update on the status of CAG's Audit. Questions, comments and discussion followed. Mr. McDaniel made a motion to approve and pass to Regional Council CAG's Financial Report. Mr. Powell seconded the motion. The motion passed unanimously.

### **B. Appointment of a Budget Committee**

Mr. Hall explained that in the past a Budget Committee is appointed to review the CAG budget, including worksheets and formulas in the preparation of the budget. CAG staff presents the budget to the Budget Committee in detail and describes the issues within the CAG budget. Questions, comments and discussion followed. Jess Knudson, Town of Florence, Bryant Powell, City of Apache Junction, Jamie Bennett, Town of Queen Creek, Steven Turner, City of Casa Grande and Paul Jepson, City of Globe volunteered to serve on this committee. Mr. Knudson made a motion to appoint and pass to Regional Council the members listed above to serve on the Budget Committee. Mr. McDaniel seconded the motion. The motion passed unanimously.

### **C. Adoption of Resolution No. 2016-1 Supporting and Declaring April Fair Housing Month**

Mr. Urban informed the Committee that April is Fair Housing Month and all CDBG participants are required to participate in activities and/or disseminate information, supporting the Fair Housing Acts of 1968 and 1988. Questions and discussion followed. Mr. McDaniel made a motion to approve and pass to Regional Council Resolution No. 2016-1, supporting and declaring April Fair Housing Month. Mr. Powell seconded the motion. The motion passed unanimously.

### **D. Review, Discussion and Decision on the Administrative Amendment Transportation Improvement Program**

Mr. Hall presented the Administrative Amendment Transportation Improvement Program (TIP), for which CAG staff is programming the available Surface Transportation Program (\$474,160 per annum) and Highway Safety Improvement Program dollars (\$519,767 per annum). He stated that the CAG FY 2016 – FY 2026 TIP is now programming STP dollars for the next 10 years in alignment with the State Transportation Improvement Program. Mr. Hall explained that ADOT's Financial Section will loan \$215,000 for the FY 2018 Globe Oak Street Project. He stated since the payback was outside of the 5-year STIP program, ADOT will not allow the loan payback to be shown in FY 2022. This payback will be made through project cost savings and the un-programmed STP funding in FY 2022. Questions and discussion followed. Mr. Powell made a motion to approve and pass to Regional Council CAG's Administrative Amendment Transportation Improvement Program (TIP). Mr. Turner seconded the motion. The motion passed unanimously.

**E. Pinal County Regional Transportation Authority (RTA) Update**

Mr. Hall provided an update on the Pinal County Regional Transportation Authority (RTA). He informed the Committee of the upcoming Open Houses for the RTA. He stated that Staff was working on the website for the RTA. Questions, comments, concerns and discussion followed. This was an information item.

**F. Transportation Planning Department Update**

Mr. Hall informed the Committee that Andy Smith had resigned from CAG in February and was now employed with Pinal County. He explained that CAG had advertised for the Transportation Planning Manager position, conducted interviews and hired Travis Ashbaugh for the Transportation Planning Manager position. Mr. Ashbaugh will begin employment with CAG on March 21, 2016. Questions, comments and discussion followed. This was an information item.

**VIII. LEGISLATIVE UPDATE**

**IX. CALL TO THE COMMITTEE**

The members in attendance provided updates for their Communities.

**X. DATE, TIME AND LOCATION OF NEXT MANAGEMENT COMMITTEE MEETING**

The next Management Committee meeting is scheduled for April 7, 2016 in Apache Junction.

**XI. ADJOURNMENT**

Mr. Turner made a motion to adjourn the meeting. Mr. Knudson seconded the motion. The motion passed unanimously. Vice Chair Garrett adjourned the meeting at 10:36 a.m.

Approved on \_\_\_\_\_