

**MANAGEMENT COMMITTEE MEETING
THURSDAY, APRIL 9, 2015
CITY OF APACHE JUNCTION MULTI – GEN CENTER
APACHE JUNCTION, ARIZONA**

M I N U T E S

I. CALL TO ORDER

Chair Billingsley called the meeting to order at 9:00 am.

II. PLEDGE OF ALLEGIANCE

Chair Billingsley led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Brent Billingsley, Gregory Rose, Don McDaniel, Joe Heatherly, Sylvia Kerlock, Leo Lew, Jess Knudson, Matt Busby, Steven Turner, Bob Flatley, Anna Flores, Tracy Corman, Keith Brann, Margaret Gaston, Erica Garcia

Members Absent: Harvey Krauss, Town of Hayden, Debra Galbraith, Tim Grier

Staff: Ken Hall, Andy Smith, Alan Urban, Bree York, Lee French, Andrea Robles

Guests: Kathy Boyle

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. McDaniel made a motion to approve and pass to Regional Council the consent agenda items as presented. Mr. Brann seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes

The Management Committee minutes from March 5, 2015 were approved under Consent Item VI-A.

VI. DIRECTOR'S REPORT

Mr. Hall presented CAG's newly remodeled conference room to the Management Committee. He informed them on several updates that were made to the conference room. Mr. Hall informed the Committee that he has been meeting with Pinal County to discuss an Inter-Governmental Agreement with CAG for the WIA and Dislocated Worker programs for FY 2016. He stated that he has been in contact with White Mountain Apache Tribe discussing possible membership with CAG. Questions, comments and discussion followed Mr. Hall's report. This was an information item.

VII. NEW BUSINESS

A. Financial Report

Ms. York provided the Committee with an update on CAG's financials. She stated that the CAG audit was complete and would be presented to Management Committee and Regional Council. Questions, comments and discussion followed. Mr. Busby made a motion to approve and pass to Regional Council the filing of CAG's Financial Report as presented. Mr. Heatherly seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on the FY 2014 CAG Audit

Mr. Hall introduced Mr. Kevin Camberg who presented CAG's FY 2014 Audit. He provided handouts for the Committee and reviewed the documents. Questions and discussion followed. Ms. Gaston made a motion to accept and pass to Regional Council the FY 2014 CAG Audit. Mr. McDaniel seconded the motion. The motion passed unanimously.

C. Review, Discussion and Decision on FY 2015 Community Development Block Grant (CDBG) Method of Distribution (MOD)

Mr. Urban presented the FY 2015 Community Development Block Grant (CDBG) Method of Distribution (MOD). He explained that one change in this year's allocation formula is the result of the City of Casa Grande changing its CDBG status to an Entitlement Community. This change removes Casa Grande from the CAG Regional Allocation pool increasing the remaining members' share of that total. That total allocation increased this year to \$2,118,676. Due to this increase the annual allocation will be \$132,417. Questions, comments and discussion followed. Mr. Rose made a motion to approve and pass to Regional Council the FY 2015 CDBG MOD. Mr. Knudson seconded the motion. The motion passed unanimously.

D. Review, Discussion and Decision on CAG's Transportation Improvement Program (TIP) Amendment FY 2015- FY 2025

Mr. Smith presented CAG's FY 2015 – FY 2025 Transportation Improvement Program (TIP). He explained that The Transportation Technical Advisory Committee met on March 26th and completed administrative adjustments to the Town of Payson and San Carlos Apache Tribe Projects for Surface Transportation Program (STP) dollars. They also selected Highway Safety Improvement Program (HSIP) funding for the Towns of Superior and Winkelman as well as Phase II of the San Carlos Apache Tribe Project. Questions, comments and discussion followed. Mr. McDaniel made a motion to approve and pass to Regional Council CAG's TIP Amendment for FY 2015 – FY 2025. Ms. Gaston seconded the motion. The motion passed unanimously.

E. Review, Discussion and Decision on the Central Arizona Governments Regional Transportation Plan

Mr. Smith provided presented the CAG Regional Transportation Plan. He explained that the CAG RTP was initiated in December of 2011 and that the project ran into some challenges with changeover in CAG Staff, coming into an agreement on a modeling scenario which took much longer than anticipated, and regional planning boundary changes. Questions, comments and discussion followed. Mr. Knudson made a motion to approve and pass to Regional Council CAG's Regional Transportation Plan. Ms. Corman seconded the motion. The motion passed unanimously.

F. Update from the CAG Organizational Review and Budget Subcommittee

Mr. McDaniel provided the Committee with an update on behalf of the CAG Organizational Review and Budget Subcommittee. He explained some of the issues CAG will be facing in the upcoming Fiscal Year. He informed the Committee that they have had several meetings and will meet with the members appointed from the Regional Council. This was an information item. The motion passed unanimously.

G. Appointment of a Budget Committee

Mr. Hall explained that in the past a Budget Committee is appointed to review the CAG budget, including worksheets and formulas in the preparation of the budget. CAG staff presents the budget to the Budget Committee in detail and describes the issues within the CAG budget. Questions, comments and discussion followed. Gregory Rose, City of Maricopa, Don McDaniel, Gila County, Jess Knudson, Town of Florence, and Erica Garcia, Town of Mammoth volunteered to serve on this committee. Mr. Busby made a motion to appoint the members listed above to serve on the CAG Organizational Review and Budget Subcommittee. Ms. Gaston seconded the motion. The motion passed unanimously.

H. Appointment of an Executive Director Evaluation Review Committee

Chair Billingsley stated that a Committee needed to be appointed to conduct annual evaluation for Ken Hall, CAG Executive Director. He stated that the Committee will be responsible for evaluating CAG's Executive Director on behalf of the Management Committee and providing a report to the Regional Council during the Executive Director's evaluation at the Regional Council meeting. Mr. Rose, Ms. Gaston, Ms. Flores and Mr. Brann volunteered to serve on this Committee. Mr. McDaniel made a motion to appoint the members listed above to serve on the Executive Director Evaluation Committee. Mr. Busby seconded the motion. The motion passed unanimously.

VIII. LEGISLATIVE UPDATE

IX. CALL TO THE COMMITTEE

The members in attendance provided updates for their Communities.

X. DATE, TIME AND LOCATION OF NEXT REGIONAL COUNCIL MEETING

The next Management Committee meeting is scheduled for June 4, 2015 in Apache Junction.

XI. ADJOURNMENT

Mr. Knudson made a motion to adjourn the meeting. Mr. Busby seconded the motion. The motion passed unanimously. Chair Knudson adjourned the meeting at 11:02 a.m.

Approved on _____