

**MANAGEMENT COMMITTEE MEETING
THURSDAY, MAY 30, 2013
CAG CONFERENCE ROOM
APACHE JUNCTION, ARIZONA**

M I N U T E S

I. CALL TO ORDER

Vice Chair Knudson called the meeting to order at 9:01 am.

II. PLEDGE OF ALLEGIANCE

Vice Chair Knudson led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Brent Billingsley, Jerry Barnes, Sylvia Kerlock, Greg Stanley, Bryant Powell, Ben Bitter, Bob Flatley, Ruth Osuna, Jess Knudson, Gene Green, Bob Goodhue, Bruce Gardner, Kane Graves

Members Absent: Don McDaniel, Bill Leister, Debra Galbraith, Patsy Large, Gilbert Davisdon

Staff: Ken Hall, Al Larson, Mark Griffin, Lee French, Alan Urban, Andrea Robles

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. Barnes made a motion to approve and pass to Regional Council the consent agenda items. Mr. Billingsley seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes

The Management Committee minutes from April 18, 2013 were approved under Consent Item V-A.

B. Financial Report

The Financial Report was approved under Consent Item V-B.

C. Review, Discussion and Decision on Resolution No. 2013-3 authorizing the Executive Director to sign contracts and conduct transactions with Financial Institutions on behalf of Central Arizona Governments

Resolution No. 2013-3 was approved under Consent Item V-C.

VI. DIRECTOR'S REPORTS

Mr. Hall introduced himself and thanked the Committee for hiring him. He provided a brief summary of his work history and his plans to move the agency forward. Mr. Hall informed the Committee that he would be visiting with each of our members to introduce himself and compile a needs assessment for our members. He explained that his first project as Executive Director was to create CAG's Budget for FY 2014. Mr. Hall stated that one of his first tasks would be the hiring of a Finance Manager. He provided handouts to the Committee from the Governor's office. Questions, comments and discussion followed. This item was for information only.

VII. NEW BUSINESS

A. Review, Discussion and Decision on CAG's FY 2014 Assessments

Mr. Hall explained CAG's FY 2014 Assessments which include the General, Special and RTAC Assessments. He informed the Committee that the Assessments were remaining the same as the previous year. Questions, comments and discussion followed. The Committee directed Mr. Hall to research different models for the Assessments in the future and compile a report to the Management Committee by the end of the year. The Committee stated they would like to see a fee for service model and to see the Assessments combined into one Assessment as they are currently receiving three Assessments. Mr. Billingsley made a motion to approve and pass to Regional Council the General, Special and RTAC Assessments. Mr. Stanley seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on CAG's FY 2014 Budget Adoption

Mr. Hall presented CAG's FY 2014 Budget. He explained his first task as Executive Director was to create a balanced budget for the agency. Mr. Hall stated that his main goal was to balance the budget and retain all current staff. He also reported that he had met with some of CAG's members and discussed possibilities of bringing in new contracts to CAG. Questions, comments and discussion followed. Mr. Billingsley made a motion to approve and pass to Regional Council CAG's FY 2014 Budget. Ms. Kerlock seconded the motion. The motion passed unanimously.

C. Review, Discussion and Decision on CAG's 2013-2016 Transportation Improvement Program (TIP) Amendment and Administrative Adjustment

Mr. Griffin stated that the TTAC recommended approval of the Amendments and Administrative Adjustments to the TIP. He reviewed the TIP with the Committee and explained the updates. Questions, comments and discussion followed. Mr. Stanley made a motion to approve and pass to Regional Council CAG's 2013-2016 Transportation Improvement Program (TIP) Amendment and Administrative Adjustment. Mr. Billingsley seconded the motion. The motion passed unanimously.

D. Review, Discussion and Decision on CAG's Regional Transportation Plan (RTP) Phase II, Part B

Mr. Griffin provided an update on the RTP. He stated that the RTP Phase I was on time and should be completed by June. Mr. Griffin explained that the TTAC will meet next week and discuss the work plan as the funding has been approved but the work plan detail has not. Questions, comments and discussion followed. Mr. Billingsley made a motion to approve and pass to Regional Council CAG's Regional Transportation Plan Phase II, Part B contingent upon approval from the Transportation Technical Advisory Committee. Mr. Flatley seconded the motion. The motion passed.

E. Review, Discussion and Decision on the adoption of Economic Development Administration (EDA) 2013 Comprehensive Economic Development Strategy (CEDS) Report

Mr. Larson reported on the CEDS Report. He explained that EDA is only requiring an update to the plan this year. Mr. Larson informed the Committee to submit any changes/update to CAG prior to the Regional Council meeting. Questions, comments and discussion followed. Mr. Powell made a motion to approve and pass to Regional Council the adoption of the EDA 2013 CEDS Report. Mr. Bitter seconded the motion. The motion passed unanimously.

F. Review, Discussion and Decision on FY 2013 CDBG Method of Distribution (MOD) timeline/revision process

No action was taken on this item.

G. POPTAC Update

Mr. Griffin provided a brief update on activities taking place with the POPTAC Working Group. Questions, comments and discussion followed. This item was for information only.

H. Workforce Investment Act (WIA) Update

Ms. French provided an update on the Adult Workforce Investment Program. She presented on the program year goals, accomplishments, areas served and success stories. Questions, comments and discussion followed. This item was for information only.

VIII. LEGISLATIVE UPDATE

IX. DATE, TIME AND LOCATION OF NEXT REGIONAL COUNCIL MEETING

The next Management Committee meeting is scheduled for September 5, 2013 in Apache Junction.

X. ADJOURNMENT

Mr. Bitter made a motion to adjourn the meeting. Mr. Barnes seconded the motion. The motion passed unanimously. Vice Chair Knudson adjourned the meeting at 10:48 a.m.

Approved on _____