

**MANAGEMENT COMMITTEE MEETING
THURSDAY, APRIL 18, 2013
CAG CONFERENCE ROOM
APACHE JUNCTION, ARIZONA**

M I N U T E S

I. CALL TO ORDER

Chair Galbraith called the meeting to order at 9:03 am.

II. PLEDGE OF ALLEGIANCE

Chair Galbraith led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Debra Galbraith, Brent Billingsley, Bill Leister, Jerry Barnes, Greg Stanley, Bryant Powell, Ben Bitter, Bob Flatley, Ruth Osuna, Jess Knudson, Gene Green, Paul Jepson, Wendy Kaserman, Kane Graves, Tim Grier

Members Absent: Don McDaniel, Sylvia Kerlock, Keith Brann, Town of Mammoth

Staff: Al Larson, Mark Griffin, Carrie Bartow, Andrea Robles

Guests: Bill Bolin, Jim Simms

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. Powell made a motion to approve and pass to Regional Council the consent agenda item. Ms. Kaserman seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes

The Management Committee minutes from March 7, 2013 were approved under Consent Item V-A.

B. Financial Report

The Financial Report was approved under Consent Item V-B.

VI. DIRECTOR'S REPORTS

Mr. Larson provided a brief update on projects he's been working on and meetings he has attended. He updated the Committee on CAG's budget process. He stated that staff will be working on the budget for the upcoming fiscal year and a Budget Committee meeting would be held next month. Mr. Larson informed the Committee that CAG hired a Community Development Coordinator who will begin employment with CAG on May 6th. In regards to Community Development he explained that April is Fair Housing Month and explained the required activities for our member entities. He also reported that CAG has received two 208 applications at this time. Questions and comments followed. This item was for information only.

VII. NEW BUSINESS

A. Review, Discussion and Decision on CAG's 2013-2016 Transportation Improvement Program (TIP) Amendment

Mr. Griffin presented the 2013-2016 Transportation Improvement Program (TIP) Amendment. He stated on March 4th the TTAC recommended approval of the TIP as presented. Questions, comments and discussion followed. Mr. Knudson made a motion to approve and pass to Regional Council the CAG 2013-2016 TIP Amendment. Ms. Kaserman seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on Low Income Housing Tax Credit and funding for low income multi-family apartment units

Mr. Larson stated this item was requested on behalf of the Town of Payson and if directed by the Management Committee, CAG staff and regional practitioners will research this item for policy recommendations. Questions, comments and discussion followed. No action was taken on this item.

C. Rural Broadband Planning Contract update

Mr. Larson explained that the CAG region has been asked to participate in a series of contracts to review broadband capabilities in the region, assess local and regional needs and develop funding opportunities to meet the broadband gap. He introduced Mr. Bill Bolin and Mr. Jim Simms who provided a brief update on the Broadband Planning Contract and findings that have been identifying the need for rural broadband capacity and discussed some of the next steps. Questions, comments and discussion followed. This item was for information only.

D. Review, Discussion and Decision on the ADOT CAG Annual Work Program State Fiscal Year 2014

Mr. Griffin presented the State Fiscal Year 2014 ADOT CAG Annual Work Program. He explained that ADOT provides an Annual Work Program to the CAG Region for the programming of FHWA SPR, FHWA STP and FTA funds appropriated for the fiscal year.

Questions, comments and discussion followed. Mr. Flatley made a motion to approve and pass to Regional Council the State Fiscal Year 2014 ADOT CAG Annual Work Program with the exception to the RTP process until TTAC reviews and moves forward. Mr. Barnes seconded the motion. The motion passed.

E. Review, Discussion and Decision on the Revolving Loan Application for Financing and Application process

Mr. Larson informed the Committee that CAG has received funds from the USDA to be used as a revolving loan. The Loan Review Committee was asked by Regional Council to develop a loan application and instructions. He stated the application and instructions that were provided in the packet were reviewed by the USDA, the Business Development Finance Corporation and that edits have been incorporated into the document which have been approved by the Loan Review Committee. Questions, comments and discussion followed. Mr. Billingsley made a motion to approve and recommend to Regional Council the process for the Revolving Loan application for Financing and Application. Mr. Bitter seconded the motion. The motion passed unanimously.

F. Update on Executive Director Search

Mr. Powell provided an update on CAG's Executive Director Search. He stated that a contract was offered to Mr. Ken Hall on April 15th and that a Special Regional Council meeting will be held to approve the contract for Mr. Hall. Questions, comments and discussion followed. This item was for information only.

IX. DATE, TIME AND LOCATION OF NEXT REGIONAL COUNCIL MEETING

The next Management Committee meeting is scheduled for May 23, 2013 in Apache Junction.

X. ADJOURNMENT

Mr. Knudson made a motion to adjourn the meeting. Mr. Billingsley seconded the motion. The motion passed unanimously. Chair Galbraith adjourned the meeting at 10:15 a.m.

Approved on _____